AGENCY INFORMATION MANAGEMENT STRATEGY REPORTING REQUIREMENTS

4900.5

(Revised 03/11)

The AIMS must be submitted to the Technology Agency at the time the agency completes its initial strategic planning effort. A revised AIMS must be submitted to the Technology Agency for approval whenever there is a significant change in the agency's strategy. Additionally, to assist the Technology Agency in reviewing an agency's information technology BCPs (see SAM Section 4819.42), the agency annually must certify, by August of each year, or as instructed by the Technology Agency, that the AIMS approved by the Technology Agency represents its current strategy. SIMM Section 60 provides a template for the AIMS transmittal letter, which must be signed by the agency director or chief deputy director, for this annual certification.