

**SAM – INFORMATION TECHNOLOGY
(California Technology Agency)**

INFORMATION TECHNOLOGY FIVE-YEAR CAPITAL PLAN

4904

(Revised 03/11)

To forge the necessary integration of the business and IT functions in California state government, state Agencies are required to prepare and submit a Five Year IT Capital Plan (Agency IT Capital Plan) for review by the Technology Agency and the Department of Finance. These plans will serve to inform the Statewide Five Year IT Capital Plan. The Agency IT Capital Plans will:

- Ensure that IT investments drive program efficiency and effectiveness and improve the quality of government services for Californians.
- Facilitate improvements in internal business processes and financial management through IT investments.
- Link IT investments to state and agency priorities and business direction.
- Promote the alignment of IT investments with the Agency's enterprise architecture (Technology, Standards, and Infrastructure).
- Enhance and promote enterprise data sharing through IT investments.
- Facilitate consideration and conceptual approval to pursue selected IT investments.

The scope of the Agency IT Capital Plans will include (see SIMM Section 57):

- All projects or IT investments (including infrastructure changes) that are proposed for initiation during a five year period; and
- The documentation necessary for the Technology Agency to provide conceptual approval.

The Agency IT Capital Plans must be updated annually or more frequently as needed and do not eliminate the requirement for a detailed business case for conceptually approved IT projects.

The Statewide IT Capital Plan will represent the Administration's plan for strategic IT investments and will be supported by the Governor's Budget, the CIO's Statewide IT Strategic Plan, Budget Change Proposals, and Feasibility Study Reports.