

**SAM – INFORMATION TECHNOLOGY  
(California Technology Agency)**

**PROJECT OVERSIGHT AND PROJECT IMPLEMENTATION AND  
EVALUATION POLICY**

**4940**

(Revised 03/11)

Agencies must establish project reporting and evaluation procedures for each approved information technology project. The scope of these procedures must be commensurate with the overall scope of the project's associated risk to the state.

The fundamental requirements for project oversight and evaluation are specified in SAM Sections 4819.30-39-4819.42. All projects, including projects delegated by the Technology Agency to the agency director, are subject to those review, reporting and evaluation requirements. Projects that have been delegated to the agency director in accordance with SAM Section 4819.36 require appropriate project reporting by the project manager to the agency director.