

SAM – INFORMATION TECHNOLOGY

General Procurement Procedures Procurement of Goods and Services

DEPARTMENT OF FINANCE REVIEW OF PROCUREMENT DOCUMENTS (Revised 06/07)

5211

Finance may decide to review specifications in procurement documents before they are advertised to ensure that the specifications are consistent with the functional specifications and system design in Feasibility Study Reports (FSR) or Special Project Reports (SPR) for the projects. Finance's decision to review procurement documents will be based on whether it believes a project requires special oversight during the procurement process. Procurement documents that Finance determines are subject to its oversight under this section may not be released until Finance has approved their release. Finance will inform departments of its intention to review the procurement documents for a project in its approval letters for FSRs and SPRs.