

SAM – INFORMATION TECHNOLOGY

General Procurement Procedures Procurement of Goods and Services

LEVERAGED PROCUREMENT AGREEMENTS

5291

(Revised 11/06)

There are instances when many State departments require goods or services to perform essentially the same functions. Individual procurements would require duplicative effort and extend lead times.

Leveraged Procurement Agreements (LPAs) combine State departments' requirements for the same items or similar items thus providing standardization and leveraging the State's buying power. LPAs also enable streamlined purchases by removing repetitive, resource intensive, costly and time consuming solicitation processes by departments.

Types of LPAs include Master Agreements, Statewide Contracts, State Price Schedules, Software Licensing Programs, and the California Multiple Award Schedules. Unless identified as a mandatory contract, the use of LPAs is optional. State departments must have approved purchasing authority for the applicable LPA category in order to place orders against an agreement in that category.