

BILL ANALYSIS

(New 2/98)

Bill analyses are prepared for bills, constitutional amendments, joint resolutions, and concurrent resolutions when they are set for a hearing or otherwise requested by the Governor's Office. Bills which are passed by both houses and referred to the Governor have enrolled analyses prepared (see Enrolled Bill Report, SAM Section 6965).

The purpose of the bill analysis function is to provide the Governor, his/her staff, Agency Secretaries, the department heads, and DOF with information concerning the probable program and fiscal effects of proposed legislation pending before the Legislature. Typically, the bill analysis also recommends a position which the Administration should adopt on the proposed legislation. The analyses from various departments are used by the Governor's Office in determining what position will be taken by the Administration on the proposed legislation.

Until approved by the Governor's Office, bill analyses prepared by departments under the control of the Governor are not public documents and may not be made available to anyone outside of the review process. Once a position has been determined by the Governor's Office, an analysis consistent with that position generally is made available to the public and the Legislature. An analysis that has not yet been approved, or which expresses a position inconsistent with that adopted by the Governor's Office may not be made public, since such documents are working papers of the Administration and do not necessarily reflect the policy position of the Governor.