

SAM—FISCAL AFFAIRS
ALLOTMENT-EXPENDITURE ACCOUNTING

BUDGET ACT APPROPRIATION

8301.1

(Revised 3/87)

An Allotment-Expenditure Ledger card normally will be kept for each allotment shown below:

Field Operations*

Personal Services**

Salaries and Wages, 1st Quarter*** (A)
Salaries and Wages, 2nd Quarter*** (A)
Salaries and Wages, 3rd Quarter*** (A)
Salaries and Wages, 4th Quarter*** (A)
Temporary Help*** (A)
Overtime*** (A)
Retirement*** (A)
OASDI*** (A)
Health Benefits*** (A)
Workmen's Compensation*** (A)

For each function (and sub-function if such sub-function is shown in the Governor's Budget or if the further analysis by sub-function though not shown therein is necessary for proper budgetary control).

Operating Expenses and Equipment **

For each type of Operating Expense shown in Governor's Budget (such as General Expense, Printing, Communications, (etc.) and for Equipment*** (A)

For each function (and sub-function if such sub-function is shown in the Governor's Budget or if the further analysis by sub-function though not shown therein is necessary for proper budgetary control).

* This is a function. If function is further classified, such as by districts, each district would represent a sub-function.

** These objects of expenditures are classed "categories" in the Budget Act.

*** These are allotments.

(A) Balance of allotment column is a "plus".

Estimated Salary Savings*** (B)

Unallotted Appropriation*** (A)

(Identified as to category)

Budget Revisions Pending*** (B)

Allotments Promised*** (B)

For each appropriation

Estimated Reimbursements****

For each type shown in the Governor's Budget, such as Services to Employees—Meals, Services to Employees—Rental of Living Quarters, etc. *** (B)

Unscheduled Reimbursements*** (C)