

EMPLOYEE PHYSICAL EXAMS**0191**

(Revised 12/13)

When physical examinations are required for pre-employment or as a condition of employment, the state will provide or pay for them. The applicant must pay for any more studies or exams beyond the approved level.

State agencies that have an occupational medical clinic must perform the exams except when it costs less to have them done by an outside service.

Agencies that do not have a medical clinic should have the exams done by a state facility if possible, or by an outside service. In either case, the agency must pay for the exam.

The California Department of Human Resources (CalHR) is responsible for ensuring the uniformity of health questionnaires and exam forms. CalHR's Medical Officer must approve any job classification's requirement for all tests or procedures. The description of all special or extensive tests or procedures must also be approved by the Medical Officer.

The DHCS sets the dollar amount that the State will pay for all exams and related medical services. The most allowed for a general physical exam (including routine, complete urinalysis) is \$70.15. This amount may be changed by a Memoranda of Understanding applicable to rank and file employees or by CalHR regulations that apply to employees excluded from collective bargaining. The State will also pay for required diagnostic services or special tests when they are not commonly performed as part of the general physical exam. Reimbursement for physician services will be based on the proper unit value listed in the "1974 California Relative Value Studies".

A copy of the 1974 California Relative Value Studies is kept by the DHCS's Rate Development Branch, (916) 657-1566 or CALNET 437-1566.