

ELECTRONIC DEPOSIT FORM

8033.4

(Revised 06/12)

The STO has developed an Electronic Deposit Form web application for use by departments as an alternative to the STO 5-part Report of Deposit form. This application allows departments to access Report of Deposit forms on-line, and key deposit information directly into the Electronic Deposit Form application. Report of Deposit forms are then printed at the department. The STO downloads the deposit information from the Electronic Deposit Form application directly into its deposit system daily. Unless instructed differently in the User's Manual (see website address below), participating departments will continue to comply with all applicable SAM sections regarding the preparing, depositing, reporting, and correcting of deposits made to the CTS. Reporting of large deposits is still required by 1:30 p.m. on the day the funds are actually deposited into the state's Demand Accounts (See SAM section 8032.5).

Departments may contact the STO for more information by e-mail at: edfdeposits@treasurer.ca.gov.

Additional information is also available at the following website: <http://www.treasurer.ca.gov/inside/edf/overview.asp>