

SURPLUS DRUGS AND MEDICAL SUPPLIES

3661.2

(Revised 7/64)

When appreciable quantities of surplus drugs and medical supplies accumulate at institutions, they will be reported in detail to the Office of Procurement, Department of General Services, which will attempt to return these items to the vendor for credit or to sell them to another State agency. Any refund, credit, or income from sale or another State agency will be returned to the agency surrendering the surplus items.

Substantial quantities of drugs that are out of date may be reported to the Office of Procurement which will see if any credit or replacement is available from the vendor. The Office of Procurement is not equipped and will not be expected to determine or advise agencies whether drugs or medical supplies are still usable or should be discarded.