DATA CENTER CONSOLIDATION AND DETERMINATION OF AGENCY-DATA CENTER ASSIGNMENTS

4982.1

(Revised 03/11)

It is the state's policy to transition out of non-Tier III data centers and server rooms and to end upgrades during the transition, unless there is an emergency. The following policy shall be used to determine an agency's Tier III-equivalent facility assignment for services, and to ensure consolidation activities proceed timely:

1. The Hawkins Data Center shall serve as the Tier III-equivalent for the Department of Justice. Agencies assigned to other state-designated Tier III-equivalent facilities whose official business requires access to the data contained in the California Criminal Justice Information System's (CJIS) data repositories, including those agencies utilizing the California Law Enforcement Telecommunications System (CLETS), shall access CJIS serviced data repositories and CLETS through the Hawkins Data Center.
2. The Department of Water Resources Data Center serves as the Tier III-equivalent facility for the Natural Resources Agency and its associated departments.
3. The Franchise Tax Board (FTB) Data Center serves as the Tier III-equivalent data center for the FTB.
4. The following Office of Technology Services (OTech) facilities shall serve as the Tier III-equivalent Data Centers for all other agencies in the state:
    a. The OTech Gold Camp Data Center serves as the production data center for the Executive Branch. In addition, the Gold Camp Data Center manages services and provides disaster recovery services to all state agencies not identified in 1, 2, and 3 above.
    b. The Federal Data Center (FDC) located at the OTech Gold Camp facility serves as a physically partitioned-off Data Center shared by agencies.
    c. The OTech Vacaville Data Center serves as a disaster recovery site with a secondary role as a production data center.
    d. Any other Tier III-equivalent facility designated by the Technology Agency.
5. To facilitate timely completion of consolidation activities:
    a. The OTech Customer Owned Equipment Managed Services (COEMS) is discontinued. COEMS customers will transition to one of the state's Tier III-equivalent facilities previously referenced.
    b. Department server rooms will be closed.
    c. File and print services in the greater Sacramento area will be consolidated.
    d. New applications, server refreshes, storage replacements, and new virtualization clusters shall be located at a state Tier III-equivalent facility.
    e. Agencies shall review all IT projects that are in progress in order to plan transition of servers and storage to a state Tier III-equivalent facility.
    f. The Computer Room Construction policy and requirements established in ITPL 09-04 remain in effect.
    g. Facility upgrades for server rooms designated for shutdown will be limited to emergencies. Agencies shall utilize the approval procedures described in ITPL 09-04.
6. Agencies shall use the Data Center Consolidation Survey and Assessment (S&A) included in SIMM Section 67, and will be reporting to the Technology Agency PMO in accordance with the timeframes and submittal instructions included in SIMM Section 05A.