

SAM—OFFICE REVOLVING FUNDS

CASH BOOK
(Renumbered 7/76)

8191

The Cash Book normally will be a debit, credit, and balance record. This record will be debited with remittances received and credited with revolving fund checks drawn. A Sundry Purpose Register, STD. 341, may be used for Cash Books kept manually. The following is an illustration of a Cash Book:

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REVOLVING FUND CASH BOOK

Date	Reference	Debit	Credit	Balance
19____				
July 1		\$10,000.00		\$10,000.00
1	CK 250-280		\$2,500.00	7,500.00
3	CK 281		375.00	7,125.00
10	CK 282-289		150.00	6,975.00
14	CK 279 voided		-75.00	7,050.00
14	Warrant 01-122334(1)	642.50		7,692.50
17	Warrant 01-223456(1)	240.00		7,932.50

(1) Enter as of date of deposit.