

**LEASES ON STATE PROPERTY**

**1323.1**

(New 06/05)

The CAMB is the initial point of entry for real estate services. To request real estate services other than leasing of privately owned space, agencies submit a STD. 29 to CAMB. Copies of STD. 29 may be obtained from CAMB at (916) 376-1800 or CALNET 480-1800.

Leasing State-Owned Real Property to Others.

The Director of DGS, with the consent of the state agency concerned, may lease state-owned real property to others for a period not to exceed five years. Leases of state-owned property are required to reflect fair market rental, with certain exceptions. Leases of state-owned real property for radio and television purposes (telecommunications leases) and other specified uses may exceed the five-year limit. When space permits, agencies may request that space in state facilities be leased to financial institutions in order to provide for Automated Teller Machines.

General Competitive Bidding Requirement for Leases of State-Owned Property.

Competitive bids shall be solicited for new leases or renewal of existing leases of state-owned real property, except for the following:

1. Leases where the agency has received prior approval from the RPSS to lease without solicitation.
2. Leases to nonprofit organizations and governmental agencies.
3. Telecommunications leases.

Commercial Advertising Signs.

There are restrictions regarding commercial advertising signs on state property. To obtain guidelines before entering into a lease for signage, clients may contact their RESD CAM.