



M E M O R A N D U M

Date: May 1, 2014
To: Monica Medina
Department of Finance, FSCU
From: Department of General Services
State Administrative Manual (SAM) Unit
Subject: REVIEW OF PROPOSED SAM REVISION #426 FOR JUNE 2014

SAM sections 7951 and 7961 is scheduled for publication in the upcoming SAM revision package #426 for June 2014.

Please review the attached SAM pages to insure that this revision is correctly incorporated into SAM.

Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, May 2, 2014.

If you have any questions or concerns, please contact me at 916-376-1862. Thank you for your cooperation.

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SAM Unit
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APPROVAL SIGNATURE

DATE

Attachments: