



MEMORANDUM

Date: November 14, 2013
To: Julie A. Lee
Office of Governor Edmund G. Brown Jr.
From: Department of General Services
State Administrative Manual (SAM) Unit
Subject: REVIEW OF PROPOSED SAM REVISION #424 FOR DECEMBER 2013

SAM Chapter 200 is scheduled for deletion in the upcoming SAM revision package #424 for December 2013.

Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, November 15, 2013.

If you have any questions or concerns, please contact me at 916-376-1862. Thank you for your cooperation.

Isaac Clark III
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SAM Unit
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APPROVAL SIGNATURE

DATE

Attachments: