



M E M O R A N D U M

Date: March 19, 2014
To: Kathleen Yates
Office of Legal Services (OLS)
From: Department of General Services
State Administrative Manual (SAM) Unit
Subject: REVIEW OF PROPOSED SAM REVISION #426 FOR JUNE 2014

SAM sections 1200, 1205 and 1208 is scheduled for publication in the upcoming SAM revision package #426 for June 2014.

Please review the attached SAM pages to insure that this revision is correctly incorporated into SAM.

Indicate approval by inserting your signature below and returning this memorandum electronically no later than Friday, March 21, 2014.

If you have any questions or concerns, please contact me at 916-376-1862. Thank you for your cooperation.

Isaac Clark III
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SAM Unit
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APPROVAL SIGNATURE

DATE

Attachments: