

SAM – INSTITUTIONAL FARMING AND PROCESSING OPERATIONS

REQUISITIONS FOR STORES

10930

(Revised 8/1970)

Produced stores, like purchased stores, will be issued on the basis of approved requisitions only. Identical procedures will be followed for both produced and purchased stores requisitions. (See SAM Section [10830](#).) Both types of stores may be requested on the same Order for Storeroom Supplies, [Std. Form 115](#). See SAM Section 10980 for pricing issues.

Deliveries of large quantities of certain purchased and/or produced commodities to various farm units to meet the units' requirements for a substantial period of time will not be accounted as an issue. These commodities will be accounted as inventory. Only the quantity consumed each month, as reported on requisitions by the various farm units, will be accounted as an issue. Requisitions will be posted to the stores cards for the quantity consumed. Various farm unit heads will report monthly to the accounting office (1) feeds received, consumed, and on hand, (2) livestock inventories, and (3) other data as required.