

SAM – FORMS MANAGEMENT

STATE STANDARD (STD.) FORMS SECURITY

1732

(Revised 7/2014)

To ensure compliance, security technology will be applied and enforced on all state standard (STD.) electronic forms (eForms) and integrated STD. eForms systems the Forms Management Center ([FMC](#)) disseminates.

These security practices include locking of STD. eForms to reduce unauthorized possession and unapproved altering of the content, design and form field properties, and disabling of menu options for STD. eForms deployed on the FMC's website. The FMC's purpose for deploying STD. eForms on its website is to ensure that a cost-effective, economical and efficient solution is provided to the state, and to enable entities, public and private, to conduct administrative transactions for state business.

STD. eForms should not be downloaded. This non-downloadable aspect ensures that the current revision of an STD. form is used.