

SAM – PUBLISHING/PRINTING

OFFICE OF STATE PUBLISHING (OSP)

OSP PROGRAM SUMMARY, RESOURCES, AND CONTACTS

2800

(Revised 12/2013)

This chapter provides policy for the state's Printing and Communication Program. The Department of General Services, Office of State Publishing ([OSP](#)) provides printing and communication services for California state agencies, universities, the Legislature, the administration, and other public governmental bodies. The OSP offers a variety of products and services which are summarized in section 2820. OSP is located at 344 North 7th Street, Sacramento, CA 95814-0212.

Due to [Management Memo 07-06](#) issued on June 21, 2007, state agencies must now procure printing services through the OSP or through service contracts. Justifications for the contracting out of printing services must be made under the provisions of Government Code [19130](#). Sales tax must be applied and itemized separately on procurement documents per Revenue and Taxation Code [6006](#).

Paid advertisements can now be included in state publications printed by OSP. Paid political advertisements are not acceptable.

For additional information on printing and communication services from OSP, call (916) 322-1031.