

## **SAM—TELECOMMUNICATIONS**

### **AGENCY MANAGEMENT RESPONSIBILITIES**

**4510**

(Revised 03/06)

State Public Safety agencies are responsible for the effective use and management of communications in accordance with the policies, directives, and procedures established in SAM and the PSCSG.

Heads of state agencies and institutions should:

- a. Ensure that systems and services are efficiently used to support Public Safety agency programs.
- b. Assess and plan for agency Public Safety communications needs and communicate those needs to the Office of Public Safety Communications Services (OPSCS).
- c. Ensure that projects that require OPSCS involvement are made known during the earliest planning stages.
- d. Work with OPSCS to make sure that projects have sufficient funding.
- e. Establish policies and controls within the agency related to agency use of Public Safety communications.
- f. Establish a Public Safety communications management function within the agency that is responsible for
- g. representing the organization in Public Safety communications matters. Provide OPSC with the name of the person designated as the primary contact for the agency.

Specific directives, procedures, and recommended policies are found in the PSCSG.