

**SAM – INFORMATION TECHNOLOGY  
(California Department of Technology)**

**POST-IMPLEMENTATION EVALUATION  
REPORT-CONTENT AND FORMAT**  
(Revised 6/2015)

**4947.2**

The Post Implementation Evaluation Reports ([PIERs](#)) must be submitted in a format specified by the California Department of Technology (Department of Technology) and signed by the Agency/state entity director or his/her designee, see [SIMM Section 50](#). The level of detail included in the PIER must be commensurate with the scope and complexity of the project and its anticipated benefits. The narrative portion of the PIER for a minor project can be as brief as one or two pages. However, it must provide sufficient information for Agency/state entity management, executive branch control agencies, and the Legislature to assess the success of the project. In particular, the PIER must contain a comparison of the timelines, costs and benefits forecast by the approved [FSR](#) or Project Approval Lifecycle Stage/Gate deliverables with the actual timelines, costs and benefits of the project. If the project was a limited success or involved significant differences between expectations and results, the Agency/state entity must present the actions it intends to take to improve the outcome. If the project was a failure and the problem or opportunity that led to the project still exists, the Agency/state entity must present the actions it intends to take to address that problem or opportunity.