

SAM - BUDGETING

REQUEST OF NECESSITY FOR APPROPRIATION AUGMENTATION

6536

(Revised 9/2010)

The appropriations in the Budget Act for the Augmentation for Contingencies or Emergencies (Org. Code 9840) require that funds may be allocated for contingencies or emergencies which, in the judgment of the Director of Finance, constitute cases of actual necessity. As a result, the Director of Finance requires submission of a signed form DF-580 (Request for Funding a Deficiency) from the head of each state department or agency when requesting an allocation from the Augmentation for Contingencies or Emergencies (Org. Code 9840). The form should state why the additional funds are required to meet a case of actual necessity and the nature or cause of such need.

Refer to the provisions of the 9840 items in the annual Budget Act for up-to-date information.