

SAM – OFFICE REVOLVING FUNDS

INVOICES

8112.2

(Revised 11/1971)

Invoices received for cash payment for purchases or services will be on a Disbursement Voucher, [STD. 439](#), or on a vendor's form acceptable to the State Controller's Office, except that [STD. 262](#) will be used for traveling expense. Disbursement Voucher, STD. 439, will be prepared in duplicate; the original will be attached to the Claim Schedule and the copy will be retained by the agency.