

SAM - DISBURSEMENTS

CHANGE OF DESIGNEE

8477.22

(Revised and Renumbered from 8429.32 7/1988)

A designation made on a Designation of Person Authorized to Receive Warrants, STD. 243, may be changed by receipt of a new [STD. 243](#) showing thereon the name of the new designee. The agency will review and route the form in the same manner shown above in SAM Section 8477.21.

In addition, the agency will draw a diagonal line across the face of the revoked STD. 243 and write thereon "Superseded by STD. 243 received (date)." The duplicate copy of the new STD. 243, together with the original of the superseded STD. 243, will be returned to the employee.