

Organization Code: _____ Organization Title: _____

Project Code: _____ Project Title: _____

CAPITAL OUTLAY PROJECT REPORTING
QUARTERLY REPORT FOR QUARTER ENDING _____

FISCAL DATA:

| Chapter/Item Number | Appropriation Amount | Early Work Transfers (cumulative \$) | Preliminary Plan Transfers (\$) | Working Drawing Transfers (\$) | Construction Transfers (\$) | Other Transfers (cumulative \$) | REVERSION OF FUNDS | | Totals - all transfers, net after reversions | Contingency Balances (\$) | Amount of Change Orders Issued/Pending |
|------------------------|-------------------------|--|---------------------------------------|--------------------------------------|--------------------------------|---------------------------------------|------------------------------|-----------------------------|--|------------------------------|--|
| | | | | | | | Previously transferred \$ | Not Prev. transferred \$ | | | |

Comments: _____

Detail of Change Orders Issues/Pending: _____

PROJECT SCHEDULE

| | PWB Approval of Preliminary Plans | Working Drawing Fund Transfer | DOF Approval to Proceed to Bid | Construction Fund Transfer | Construction Completion |
|---------------------|--------------------------------------|----------------------------------|-----------------------------------|-------------------------------|----------------------------|
| Original Date | _____ | _____ | _____ | _____ | _____ |
| Revised Date | _____ | _____ | _____ | _____ | _____ |
| Actual Date | _____ | _____ | _____ | _____ | _____ |

Reason for delays: _____

Signature: _____
 Name: _____
 Title: _____
 Phone No. _____