

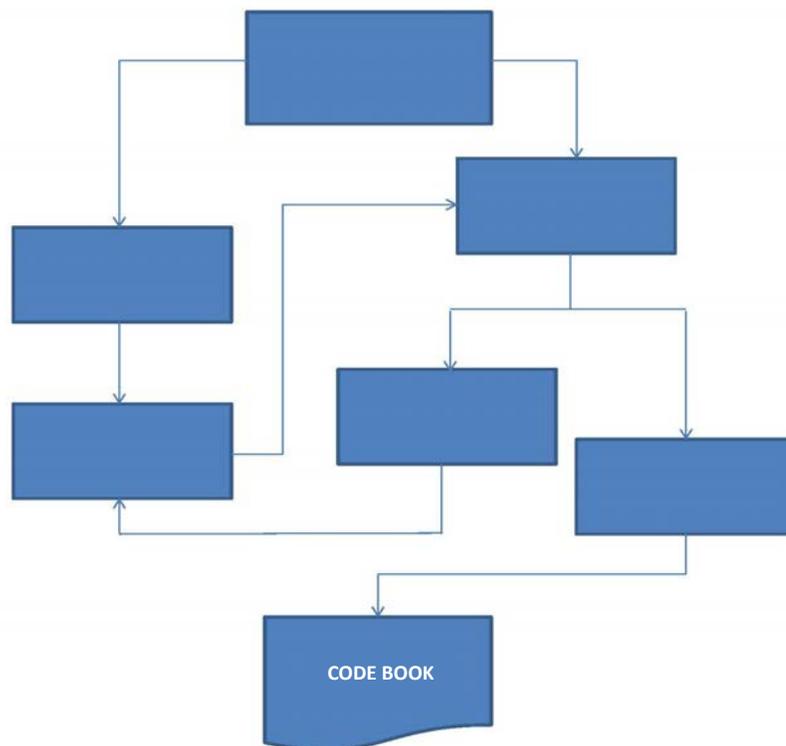


# A PUBLIC GUIDE

## TO THE

# BUILDING STANDARDS ADOPTION PROCESS

*AN EXPLANATION FOR THE GENERAL PUBLIC*



AN EDUCATIONAL PUBLICATION BY THE  
CALIFORNIA BUILDING STANDARDS COMMISSION

AVAILABLE AT [WWW.BSC.CA.GOV](http://WWW.BSC.CA.GOV)

**JULY 2016**



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# Introduction

This educational document is provided by the California Building Standards Commission (CBSC) for the purpose of explaining the process by which building standards are developed and adopted. Building standards are state regulations adopted as authorized in state law by a variety of state agencies. Building standards are published and available to the public in the California Building Standards Code, located in Title 24 of the California Code of Regulations. Title 24 is reserved for only building standards, which apply to the design and construction of buildings and associated facilities throughout California.

The process of adopting the Title 24 building standards, the involved state agencies, rulemaking documents, public involvement and comment periods, hearings, meetings, and actions of the CBSC will be identified and explained in this document.

Appendix 6 at the end of this document provides a listing of other educational documents available at no charge from the CBSC website (<http://www.bsc.ca.gov/>).

## CBSC Authority

A portion of state law known as the California Building Standards Law establishes the CBSC and governs how building standards are to be created with oversight by the CBSC. The process of establishing building standards, called rulemaking, is also governed by the Administrative Procedure Act in the Government Code. The CBSC must coordinate the work of as many as 14 state agencies, oversee the proposal of building standards, conduct meetings and hearings, make decisions as to the adoption of building standards, and publish the adopted building standards. The process is to be transparent and visible to all stakeholders with significant public participation.

## The State Agencies

There are as many as 14 state agencies involved in the process of creating California's building standards. State law establishes the area of authority for each of the agencies. For example:

- The Office of the State Fire Marshal is responsible for the development of building standards that provide for fire safety within assembly buildings, schools, and residential buildings.
- The Department of Housing and Community Development is responsible for the development of building standards for residential occupancies and accessibility in privately funded multifamily dwellings.
- The Division of the State Architect is responsible for the development of building standards for public schools, essential service buildings, and accessibility in public accommodations, commercial facilities, and public housing.

The responsibilities of the other involved state agencies are explained in our [Guide to Title 24](#), which is available on our website at no charge.

There are two types of state agencies involved with building standards; state proposing agencies and state adopting agencies. A state proposing agency must submit proposed building standards to CBSC. In turn, the CBSC will conduct the public comment periods, hearings and meetings, and rule on adoption. A state adopting agency has authority in state law to administer the adoption process, conducting their own hearings, and making the adoption decision. The state adoption agency must submit adopted building standards to the CBSC for approval of the adoption process and publication in Title 24. The CBSC role is to verify compliance with state laws governing the rulemaking process. Some examples:

State Adopting Agencies	State Proposing Agencies
California Energy Commission	State Fire Marshal
State Historical Building and Safety Board	Dept. of Housing and Community Development
Board of State & Community Corrections	Division of the State Architect

The building standards adopted by the state adopting agencies and approved by the CBSC, and the building standards developed by the state proposing agencies adopted by CBSC, are published by CBSC in Title 24, California Code of Regulations, which is

known as the California Building Standards Code. To learn about Title 24, see our *Guide to Title 24* available at no charge on the CBSC website.

## Types of Adoption Actions

The process of adopting building standards includes the following four types of actions.

1. **Triennial Code Adoption Cycle.** As the name implies, a triennial cycle occurs on a three year interval. State law requires a new edition of Title 24 each three years. The primary purpose is to incorporate the most recent editions of national model codes, such as the International Building Code, National Electrical Code, Uniform Plumbing Code, and others, created and published by nationally recognized code organizations using consensus processes with new editions each three years. A triennial code adoption cycle requires between 12 and 18 months to complete, and results in a new edition of the 13 Parts of Title 24.
2. **Intervening Code Adoption Cycle.** An intervening cycle occurs midway between the triennial cycles. It results in additions and amendments to the current edition of Title 24. An intervening cycle, like the triennial cycle, takes approximately 12 to 18 months to complete. Replacements of affected code pages in the current code are issued that are called “Supplements” printed on blue colored paper. The word “Supplement” is printed at the bottom of each supplement page.
3. **Change without Regulatory Effect.** At any time during either a triennial or intervening cycle, a current code provision may be amended without hearings, when the change has no effect on the code requirements. CBSC regulations define “change without regulatory effect” to include changing section numbering, making provisions comply with state law, or amending spelling and grammar.
4. **Emergency Adoptions.** At any time, regardless of other ongoing code adoption activities, an action may be taken to adopt new or amended building standards by emergency action. State law restricts this authority to a true and defined emergency situation. The most recent emergency action was in 2015 to adopt water conserving plumbing requirements in response to the drought in California. Normally, emergency adoptions are rare. State law allows for the adoption of

emergency building standards that become effective immediately upon adoption and filing with the Secretary of State by the CBSC. Following adoption, the state agency responsible for the emergency building standard must comply with all rulemaking requirements for public participation, hearings and final adoption. Otherwise, the emergency building standards expire after 180 days.

## Phases and Steps in the Rulemaking Process

The rulemaking process for a triennial or intervening code adoption cycle involves numerous phases, steps, documents, comment periods, and meetings, which may consume up to 18 months. The following are the major phases and steps in the adoption process.

### Precycle Activity Phase

1. **Workshops:** Meetings are conducted by the various state agencies for preliminary development of the building standards with public participation. Both state law and CBSC regulations require steps to include the public in the development process. Workshops are conducted before the official start of a proposed code adoption cycle and may also be called Focus Groups, Task Forces, Stakeholder Meetings, or other names. Regardless of the name, the purpose is to involve the public and explore the proposal and gain feedback while drafting regulatory language. Workshops are open to the public and are conducted individually by the various state agencies, and CBSC when CBSC is also proposing building standards.
2. **Initial Submittal to CBSC:** Following the workshops, the state proposing agencies will submit their proposed building standards to the CBSC. The CBSC will coordinate all the submittals from the various agencies and prepare the proposed building standards for the next step, which is to hold Code Advisory Committee meetings.
3. **Code Advisory Committee Meetings:** As authorized by Health and Safety Code Section 18927, the CBSC has established six Code Advisory Committees to review proposed building standards developed by the state proposing agencies and make recommendations for CBSC consideration. The committee members are unpaid volunteers selected from the public, professions, and industries based on a variety of

necessary expertise. Each committee has a specific area or subject within the codes to consider. The resulting recommendations are then considered by the state proposing agencies, which may result in amendments to the proposed regulatory language.

Note: Proposals by a state adopting agency do not come before the Code Advisory Committees.

## Public Comment Phase

4. **Issuance of Rulemaking Documents:** The state proposing agencies will resubmit their proposed building standards to the CBSC, which may include amendments based on the recommendations of the Code Advisory Committees. There are several rulemaking documents required by state law that start the official rulemaking process. The three to watch for are:
- **Notice of Proposed Action:** This document announces the proposal to adoption building standards. It is created by each of the state proposing agencies and then posted on the CBSC website. Each state proposing agency will also post their NOPA on their individual websites. It will include information intended to inform the public of the application and scope of the proposal, economic impact, how to obtain the proposed regulatory language, and information about scheduled hearings. It is also filed with the Office of Administrative Law for publication in the California Regulatory Notice Register. Subsequent to the Notice of Proposal Action, the CBSC will issue a Notice and Agenda for to announce public meetings to consider the proposed building standards.
  - **Express Terms (abbreviated as ET).** This document provides the proposed regulatory language. It is made available on the CBSC website. See Appendix 3 for a sample of an Express Terms document.
  - **Initial Statement of Reason (abbreviated as ISOR).** This document provides the rationale for each proposed regulatory element. It is made available on the CBSC website. Appendix 3 provides a sample of an ISOR statement.

Each state proposing agency will post the NOPA, ET and ISOR on their websites. The CBSC will also post the same documents on the CBSC website.

Note: As explained previously, the State Adopting Agencies will issue their own Notice of Proposed Action and conduct their own hearings separate from the

CBSC actions at this point. Once adopted, the state adopting agencies will submit the adopted building standards to the CBSC for approval and publication in Title 24, California Code of Regulation.

- 5. Public Comment Periods:** Once the Notice of Proposed Action is issued, the Express Terms and Initial Statement of Reasons are made available to the public. All such documents are available at the CBSC website as well as the websites of each of the state proposing agencies. The minimum public comment period is 45 days. During this period the public may submit written comments regarding the proposal. Following the close of the public comment period the state proposing agencies must address the public comments. If a public comment results in an amendment to the proposed regulatory language, another public comment period is required. If the amendment is non-substantive as defined, the comment period may be for 15 days. However, when substantive amendments are made, 45 days are required. Occasionally, multiple comment periods are necessary.

Note: CBSC provides a recommended form for making comments on proposed building standards. A sample is provided in Appendix 5. The form is also made available at the CBSC website when a Notice of Proposed Action is issued.

The state proposing agencies are required to consider all public comments and include an explanation of any action taken, or not taken, as a result of the comments. The explanation is provided in the Final Statement of Reasons developed near the end of the adoption process for submittal to the CBSC when adoption is to be considered. Not all public comments will result in a change to the proposed building standard.

After the close of all public comment periods, each of the state proposing agencies will prepare the rulemaking files for submittal to the CBSC. The rulemaking file will include a Final Statement of Reasons that will provide the rationale for additions, amendments and deletions made after all public comment periods. An Updated Informative Digest will be included that summarizes the immediately preceding laws and regulations, if any, relating directly to the adopted, amended, or repealed building standard and the effect of the adopted, amended, or repealed building standard.

## Adoption Phase

6. **CBSC Public Meetings for Adoption:** Following the public comment periods, the final proposals are submitted to the CBSC by the state proposing agencies. The CBSC then conducts meetings open to the public to consider adoption. At this same meeting, the CBSC will consider building standards adopted by the state adopting agencies and submitted to the CBSC for approval and publication in Title 24. Interested public may attend the meetings, and may submit written comment or provide oral testimony. This does not necessarily mean there will be a change in the proposed building standard or that the CBSC will disapprove the proposed building standard.

Those building standards adopted or approved by the CBSC are then filed with the Secretary of State. Next the CBSC proceeds to have the building standards published for Title 24, California Code of Regulations.

## Implementation Phase

7. **Publication:** All CBSC adopted and approved building standards are published in Title 24, California Code of Regulations, and generally become effective and enforceable 180 days later.

Other effective dates allowed by law when established by the CBSC may be:

- Administrative Building Standards for Part 1 of Title 24 may become effective in 30 days.
- Any amendments to existing building standards providing a lesser standard may be effective in 30 days.

Most often the CBSC will want effective dates to be a convenient and easily remembered date, such as January 1 or July 1. The CBSC most often avoids multiple effective dates for a single

Appendix 1 at the end of this document illustrates the rulemaking process in a flow chart style. Shown in orange are the public participation opportunities. Also see Appendix 2 showing the typical timeline for an adoption cycle.

## How to Participate

State law and CBSC regulations enable and encourage public participate in the rulemaking process. A state agency responsible for creating a proposed building standard needs industry and general public feedback to ensure the proposal achieves the intended purpose and does not create unintended consequences. To participate effectively, the following actions are recommended.

- Contact the CBSC and request receipt of email notification of proposed building standards, meetings, and rulemaking document availability. Your name and contact information will be requested and maintained on file. This may also be accomplished by completing the CBSC Database form on the CBSC website under “Contact Us”. Just fill it out, print and mail, or email it to the CBSC.  
You may also make the same request of the individual state agencies so that you will receive their notifications of proposed building standards, workshops and meetings. Appendix 4 provides contact information for several state agencies.
- Attend Workshops. While structured and conducted by the state agencies, the public may attend and make comments on the proposal. It must be understood that any draft building standards presented during a workshop is not yet an official proposal and is subject to refinement or change.
- Attend CBSC Code Advisory Committee meetings. These meetings are conducted by the individual committees for the purpose of providing recommendations to the CBSC on proposed building standards. The committees will discuss the proposal and then call for public comment.
- Provide Written Comment. Upon receiving a Notice of Proposed Action, follow the directions provided on how to obtain the Express Terms and Initial Statement of Reasons. Submit written comment during the announced public comment period(s). In accordance with state law regarding rulemaking, only comments received during the public comment period can be considered.

CBSC provides a recommended form for making comments on proposed building standards. A sample is provided in Appendix 5. The form is also

made available at the CBSC website when a Notice of Proposed Action is issued.

- Attend CBSC Meetings. Attend the CBSC meetings to consider adoption. Complete a request to speak form. When called, provide oral testimony regarding the proposed building standard. Written comments may also be submitted at the CBSC meeting. Comments may be in support, or opposition to the proposal.

The CBSC website provides the date, time and location of all meetings conducted by the CBSC.

## How to make a Compelling Comment

Public comments received by the state agencies in regard to proposed regulations and building standards often do not result the desired impact. That is because the comment is vague or does not clearly state why the proposal is not desirable. Or, that no better alternative is provided. To simply state that you don't like or are opposed to the proposal, will not compel the state agency to make a change.

When developing a written or oral comment, consider the following:

1. Be specific. Identify the code, section, and or page of the proposal that you are commenting on.
2. Provide the rationale for your position. If you oppose a proposed building standard, explain why you oppose it. What is your reason for being opposed?
3. Provide an alternative. If you oppose a proposed building standard, offer a solution or alternative for the state agency to consider.

A public comment that provides a clear, complete, and compelling discussion may result in the proposing state agency amending the proposal before proceeding further.

## Conclusion

If you want to study this subject further, we suggest reading our *Frequently Asked Questions*, *Glossary of Terms*, and *Guide to Title 24*. These educational documents are available at no charge from our website's *Education* page. Appendix 6 at the end of this document provides a complete listing of our educational documents.

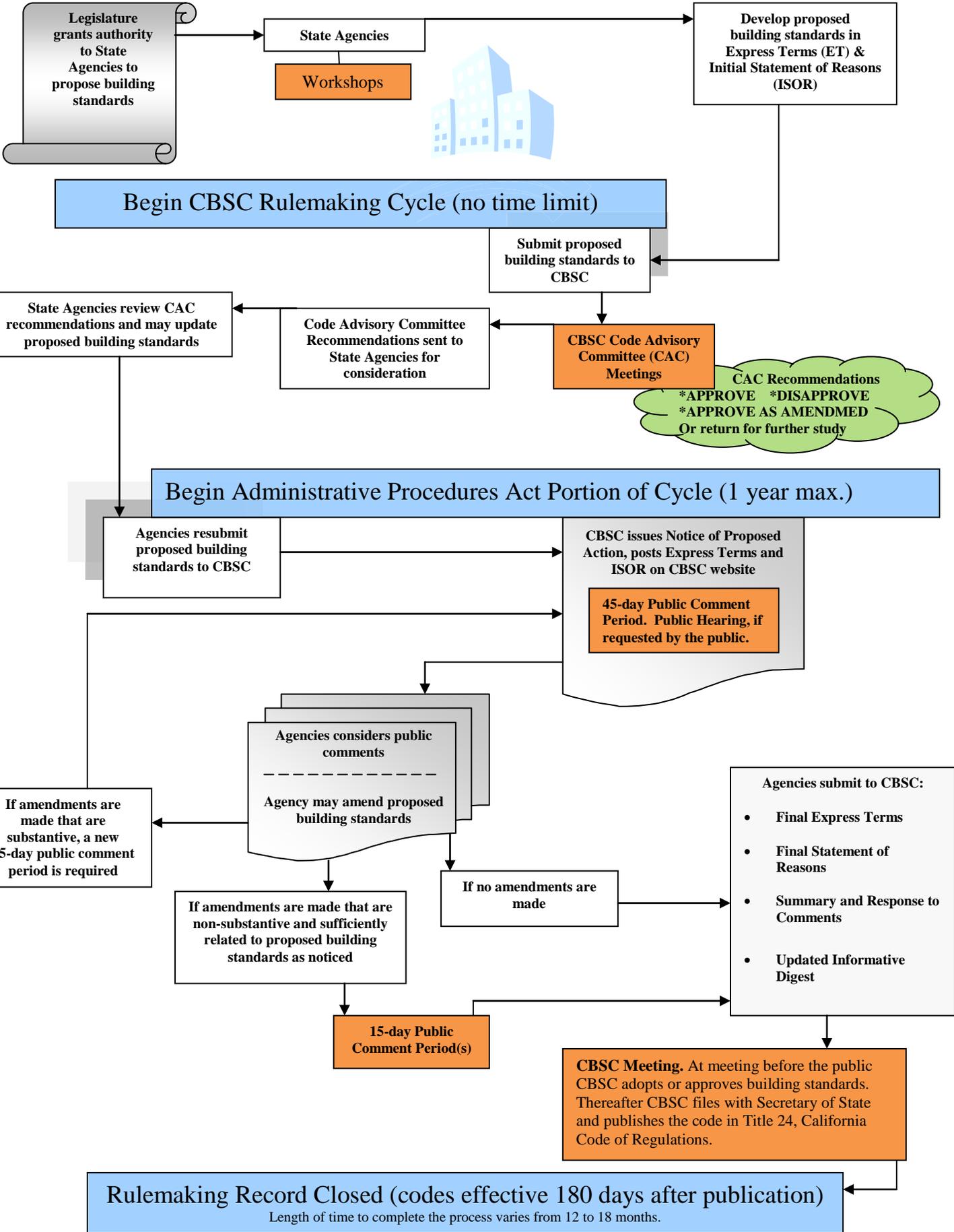
We hope this education document has been helpful. We would appreciate receiving your comments and suggestions on how it might be improved. Do so by completing our *Feedback* form available at our website's *Contact Us* page.

## Appendices

1. Building Standards Rulemaking Process (Flowchart)
2. Building Standards Code Adoption Cycle (Timeline)
3. Sample Express Terms and Initial Statement of Reasons
4. California Agency Contact List
5. Public Comment on Proposed Building Standards (CBSC Comment Form)
6. What's on the Web? (CBSC Educational Documents)

### Building Standards Rulemaking Process

Public participation opportunity shown in orange



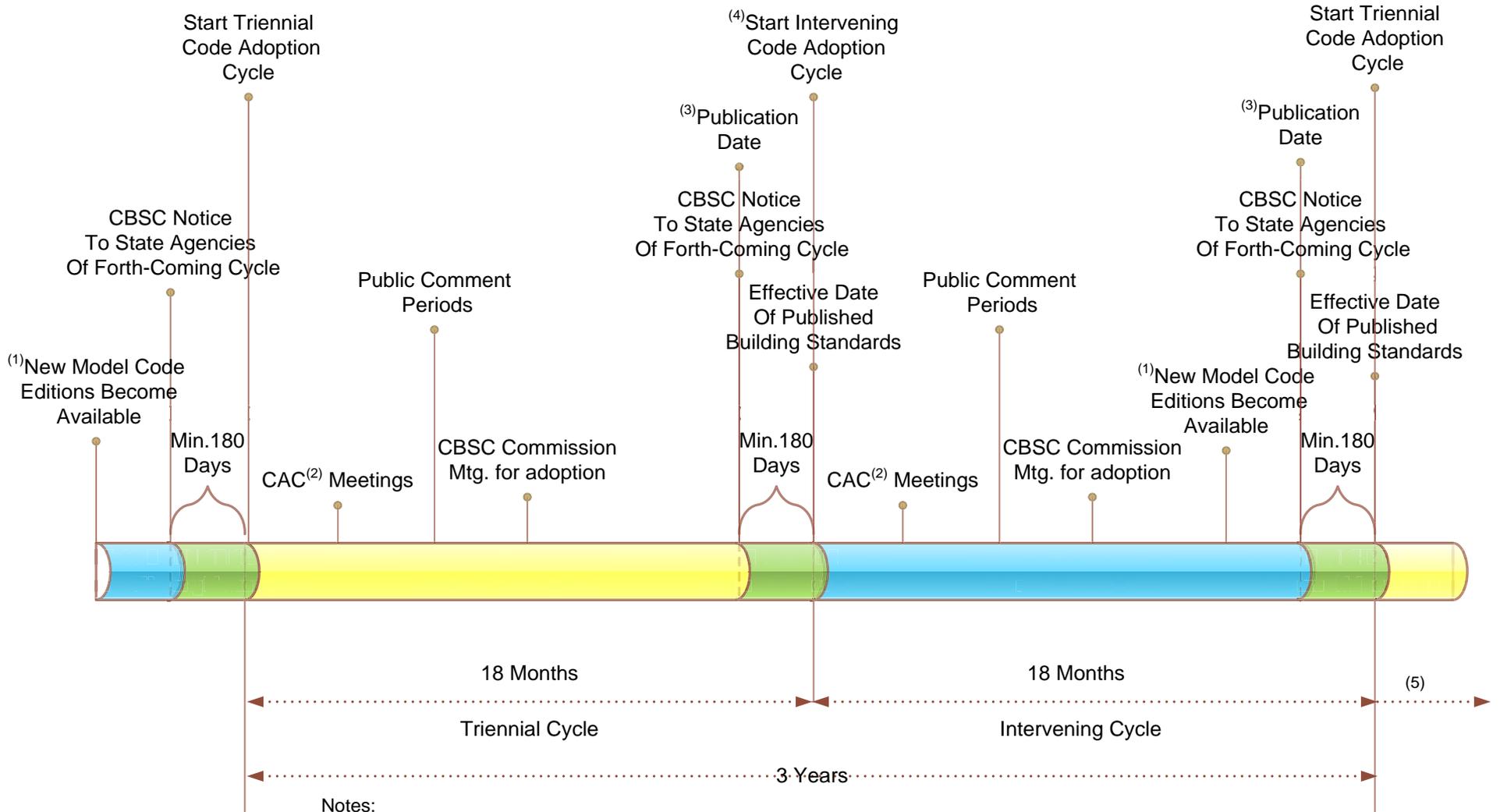
**CAC Recommendations**

- \*APPROVE
- \*DISAPPROVE
- \*APPROVE AS AMENDMED
- Or return for further study



# Building Standards Code Adoption Cycles

Showing Major Events of A Triennial and Intervening Code Adoption Cycle



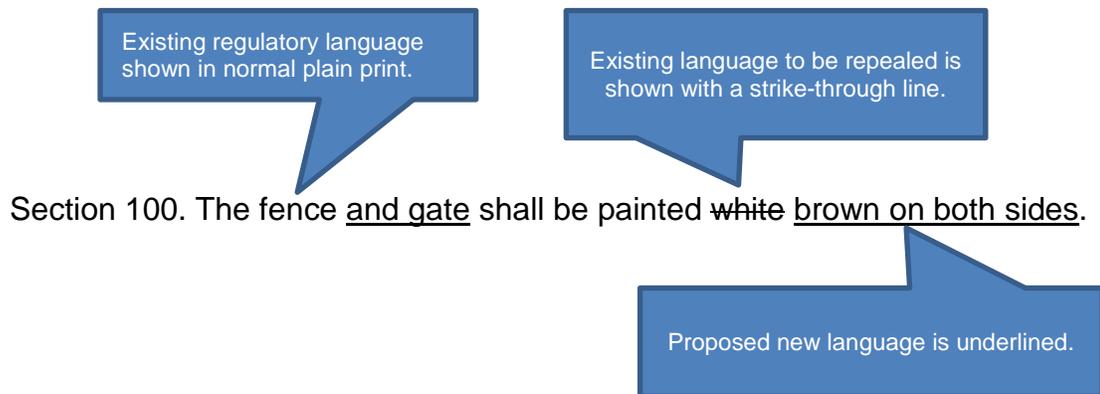
**Notes:**

1. New model code adoption in triennial cycle only. Must be adopted or proposed for adoption within one year of publish date (Ref: HSC 18928)
  2. CAC means Code Advisory Committees.
  3. Errata issuance may occur at any time as needed to correct errors in the published code.
  4. Intervening cycle produces supplement to the triennial published code.
  5. Cycles repeat indefinitely
- \*Emergency and Change without regulatory effect adoptions may occur at any time as needed.  
 \* CBSC means California Building Standards Commission



## Sample Express Terms and Initial Statement of Reasons

State law requires the Express Terms to illustrate the proposed addition or amendment by the use of underlining or by italic print, and language to be repealed shown with a strike through. The most common practice is to use underlining to illustrate proposed additions and amendments instead of italic print. Example:



In the above example, the existing Section 100 code language requiring the fence to be painted white is being amended to require the fence and gate are to be painted brown on both sides. The existing regulation required only the fence to be painted white. Further, the existing language did not specify which side is to be painted. When adopted, both the fence and gate will need to be painted the color brown on both sides.

If you want to know the rationale for the proposed change, go to the Initial Statement of Reasons and find the explanation for Section 100. An example:

Section 100. This section is being amended to require the fence and gate to be painted brown on both sides. The department has received numerous complaints that gates where not being painted. Unpainted wood is subject to deterioration from the elements decreasing the life-span of the gate. During the workshop discussed perviously, numerous people testified that the color white was the most expense paint color, plus it reveals defects in the wood surface whereas brown paint is less expensive and does not reveal defects in the wood as it ages. A study of paint cost (copy attached to file) did verify that white paint is the most expensive. The existing regulation does not specify which side of the fence is to be painted, which has created confusion and complaints received by the department. It was always the intent of the department that both sides were to be painted.



## California Agency Information Contact List

All the following state agencies may propose building standards for publication in Title 24. Request notice of such activity with each agency of interest. See Sections 1.2 through 1.14 of the California Building Code (Part 2 of Title 24) for more detailed information on the regulatory jurisdiction of each state agency.

<b>Board of State and Community Corrections</b>	
<i>Local Adult Jail Standards Local Juvenile Facility Standards</i>	
<a href="http://www.bscc.ca.gov">www.bscc.ca.gov</a>	(916) 445-5073

<b>Department of Food and Agriculture</b>	
<a href="http://www.cdffa.ca.gov">www.cdffa.ca.gov</a>	<i>Meat &amp; Poultry Packing Plant Standards (916) 654-0509 Dairy Standards (916) 654-0773</i>

<b>California Building Standards Commission</b>	
<i>State buildings including UC and CSU college buildings, green building standards for non-residential buildings.</i>	
<a href="http://www.bsc.ca.gov">www.bsc.ca.gov</a>	(916) 263-0916

<b>Department of Housing and Community Development</b>	
<a href="http://www.hcd.ca.gov">www.hcd.ca.gov</a>	<i>Residential- Hotels, Motels, Apartments, Single-Family Dwellings; and Permanent Structures in Mobilehome &amp; Special Occupancy Parks. Access compliance in privately funded multifamily dwellings.</i>
	(916) 445-9471
	<i>Factory-Built Housing, Manufactured Housing &amp; Commercial Modular</i>
	(916) 445-3338

<b>California Energy Commission (Building Efficiency Standards, Appliance Efficiency Standards &amp; Compliance Manual/Forms)</b>	
<a href="http://www.energy.ca.gov">www.energy.ca.gov</a>	Energy Hotline (800) 772-3300

<b>California State Lands Commission (Marine Oil Terminals)</b>	
<a href="http://www.slc.ca.gov">www.slc.ca.gov</a>	(562) 499-6312

<b>Department of Public Health (Organized Camps Standards Public Swimming Pools Standards)</b>	
<a href="http://www.dph.ca.gov">www.dph.ca.gov</a>	(916) 449-5661

<b>California State Library</b>	
<a href="http://www.library.ca.gov">www.library.ca.gov</a>	(916) 654-0266

<b>Division of the State Architect</b>	
<i>Access Compliance in all buildings except privately funded multifamily dwellings. Fire and Life Safety and Structural Safety in Public Schools, Essential Services Buildings, &amp; State &amp; Community College Buildings. State Historic Building Safety Board.</i>	
<a href="http://www.dgs.ca.gov/dsa">www.dgs.ca.gov/dsa</a>	(916) 445-8100

<b>Department of Consumer Affairs</b>	
<b>1. Acupuncture Board (Office Standards)</b>	
<a href="http://www.acupuncture.ca.gov">www.acupuncture.ca.gov</a>	(916) 515-5200
<b>2. Board of Pharmacy (Pharmacy Standards)</b>	
<a href="http://www.pharmacy.ca.gov">www.pharmacy.ca.gov</a>	(916) 574-7900
<b>3. Bureau of Barbering and Cosmetology (Barber, Beauty Shop, &amp; College Standards)</b>	
<a href="http://www.barbercosmo.ca.gov">www.barbercosmo.ca.gov</a>	(916) 952-5210
<b>4. Bureau of Electronic and Appliance Repair, Home Furnishings and Thermal Insulation</b>	
<a href="http://www.bearhfti.ca.gov">www.bearhfti.ca.gov</a>	(916) 999-2041
<b>5. Structural Pest Control Board (Structural Standards)</b>	
<a href="http://www.pestboard.ca.gov">www.pestboard.ca.gov</a>	(800) 737-8188
<b>6. Veterinary Medical Board (Veterinary Hospital Standards)</b>	
<a href="http://www.vmb.ca.gov">www.vmb.ca.gov</a>	(916) 263-2610

<b>Office of Statewide Health Planning and Development (Hospital Standards Skilled Nursing Facility Standards &amp; Clinic Standards)</b>	
<a href="http://www.oshpd.ca.gov">www.oshpd.ca.gov</a>	(916) 440-8356 Permits (916)654-3362

<b>Office of the State Fire Marshal</b>	
<a href="http://osfm.fire.ca.gov">osfm.fire.ca.gov</a>	(916) 445-8200



**PUBLIC COMMENT on PROPOSED BUILDING STANDARDS**  
For Publication in Title 24, California Code of Regulations

**Instructions**

1. Use of this form is optional. Its use will help the California Building Standards Commission (CBSC) and other state proposing agencies to correctly administer your comments.
2. For matters to be considered by a CBSC Code Advisory Committee (CAC), written comments should be received in the CBSC office 7 days before the scheduled CAC meeting to help ensure CAC consideration.
3. For matters subject to a 45-day or 15-day Public Comment period announced by a Notice of Proposed Action (NOPA), written comments must be received on or before the close of the comment period identified in the NOPA available at CBSC website <http://www.bsc.ca.gov/>. Written and oral comments may be provided at the CBSC public meeting to consider the proposed building standards.
4. Separate comment submittals are necessary for CAC and Public Comment periods. Separate comment forms are necessary for each state agency proposal.
5. This form is available in Fill-and-Print format at CBSC website <http://www.bsc.ca.gov/>. Otherwise print the form, type or complete by hand and attach additional sheets if necessary.
6. Submit comments to the CBSC, 2525 Natomas Park Drive, Suite 130, Sacramento, CA 95833-2936, or by Email at [cbcs@dgs.ca.gov](mailto:cbcs@dgs.ca.gov). Please do not FAX comments.
7. For assistance, call the CBSC at (916) 263-0916, or Email CBSC at [cbcs@dgs.ca.gov](mailto:cbcs@dgs.ca.gov).

**Commenter Identification and Contact Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Date: \_\_\_\_\_

Representing: \_\_\_\_\_

Mailing Address: Number and Street: \_\_\_\_\_  
City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Proposed Building Standard Identification**

Title 24 Part No. *(circle one)* 1 2 2.5 3 4 5 6 8 9 10 11 12 Section No. \_\_\_\_\_

Proposing State Agency \_\_\_\_\_

The proposed building standards is:  Before a CAC  In a 45-day Comment Period  
*(check one)*  In a 15-day Comment Period.

Your recommendation based on the criteria of Health and Safety Code Section 18930(a) printed on the reverse side is: *(check one)*

Approve  Disapprove  Further Study Required  Approve as Amended

**Comment/Suggestion on Title 24 Proposed Building Standard:**

.....

.....

.....

.....

.....

**Identification of Attachments**

Check if you have attached additional pages. The number of pages attached:

**For CBSC Office Use Only:** Date Received: \_\_\_\_\_ Rulemaking Item # \_\_\_\_\_

Health and Safety Code Section 18930(a) reads:

(a) Any building standard adopted or proposed by state agencies shall be submitted to, and approved or adopted by, the California Building Standards Commission prior to codification. Prior to submission to the commission, building standards shall be adopted in compliance with the procedures specified in Article 5 (commencing with Section 11346) of Chapter 3.5 of Part 1 of Division 3 of Title 2 of the Government Code. Building standards adopted by state agencies and submitted to the commission for approval shall be accompanied by an analysis written by the adopting agency or state agency that proposes the building standards which shall, to the satisfaction of the commission, justify the approval thereof in terms of the following criteria:

- (1) The proposed building standards do not conflict with, overlap, or duplicate other building standards.
- (2) The proposed building standard is within the parameters established by enabling legislation and is not expressly within the exclusive jurisdiction of another agency.
- (3) The public interest requires the adoption of the building standards. The public interest includes, but is not limited to, health and safety, resource efficiency, fire safety, seismic safety, building and building system performance, and consistency with environmental, public health, and accessibility statutes and regulations.
- (4) The proposed building standard is not unreasonable, arbitrary, unfair, or capricious, in whole or in part.
- (5) The cost to the public is reasonable, based on the overall benefit to be derived from the building standards.
- (6) The proposed building standard is not unnecessarily ambiguous or vague, in whole or in part.
- (7) The applicable national specifications, published standards, and model codes have been incorporated therein as provided in this part, where appropriate.
  - (A) If a national specification, published standard, or model code does not adequately address the goals of the state agency, a statement defining the inadequacy shall accompany the proposed building standard when submitted to the commission.
  - (B) If there is no national specification, published standard, or model code that is relevant to the proposed building standard, the state agency shall prepare a statement informing the commission and submit that statement with the proposed building standard.
- (8) The format of the proposed building standards is consistent with that adopted by the commission.
- (9) The proposed building standard, if it promotes fire and panic safety, as determined by the State Fire Marshal, has the written approval of the State Fire Marshal.



# What's on the Web!?

## California Building Standards Commission [www.bsc.ca.gov](http://www.bsc.ca.gov)

- ✓ State Laws and Building Codes
- ✓ Educational Documents
- ✓ Newsletter (CALCode Quarterly)
- ✓ Proposed Codes and Code Adoption Activities
- ✓ Calendar of Events
- ✓ Bulletins and Press Releases
- ✓ Local Code Amendment Filings
- ✓ Commissioner and Committee Rosters
- ✓ Feedback and Contact Information
- ✓ Links to related sites



See expanded list on the reverse side. Visit: [www.bsc.ca.gov](http://www.bsc.ca.gov).

We have worked hard to make our website materials useful to the design professionals, builders, code enforcement agencies and general public.

California Building Standards Commission  
2525 Natomas Park Drive, Suite 130  
Sacramento, CA 95833  
Telephone: (916) 263-0916  
Email: [CBSC@dgs.ca.gov](mailto:CBSC@dgs.ca.gov)

### State Laws and Building Codes

- California Buildings Standards Law within the Health and Safety Code
- Parts 1 through 12 of Title 24, such as the Building, Electrical, Green codes, etc.

### Educational Documents (these materials may be read online or printed)

- Glossary of Terms
- Frequently Asked Questions
- Guide to Title 24
- Guide to the CALGreen Code
- Code Book Fundamentals
- Guide to Filing Permit Surcharge Fees (Green Fees)
- It's Your Building Department
- Accessing State Laws Online
- Accessing State Regulations Online
- Accessing State Legislation Online

### Newsletter (CALCode Quarterly)

- Email notification signup for our latest online newsletter

### Proposed Codes and Code Adoption Activities

- Code development process
- Proposed code change documents

### Calendar of Events

- Dates of Commission and Committee meetings
- Dates of educational events

### Bulletins and Press Releases

- CBSC bulletins issued periodically regarding legislation, code changes, etc.
- Press Releases announcing Commission and Committee appointments

### Local Code Amendment Filings

- Amendments to codes in Title 24 filed by cities and counties

### Commissioner and Committee Rosters

- Names and biographies of the CBSC Commissioners
- Roster for all CBSC committees

At our website you may also:

- Find how to purchase Codes (Title 24), and issued supplements and errata.
- Use our Feedback feature to provide your thoughts on any CBSC material and activity. This feature must not be used for commenting on code proposals, as there is a more appropriate means identified on our website.
- Access our mailing address, telephone number and email address.
- Find related websites of other state agencies and code organizations.
- Access a listing of CBSC staff members.