

**BUILDING STANDARDS COMMISSION**

2525 Natomas Park Drive, Suite 130  
Sacramento, California 95833-2936  
(916) 263-0916 FAX (916) 263-0959



January 10, 2011

David A. Davies, Director of Public Works  
City of Glendora  
116 East Foothill Blvd.  
Glendora, CA 91741

Dear Mr. Davies:

This letter is to acknowledge receipt on December 17, 2010 of the City of Glendora submittal pertaining to Ordinance No. 1942 with findings and is acceptable for filing. Per Health and Safety Code Section 17958.8 no modification or change to the California Building Standards Code shall become effective or operative for any purpose until the finding and the modification or change have been filed with the California Building Standards Commission (the Commission).

This letter attests only to the filing of these local modifications with the Commission, which is not authorized by law to determine the merit of the filing.

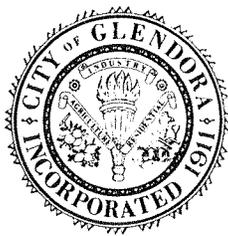
As a reminder, local modifications are specific to a particular edition of the Code. They must be readopted and filed with the Commission in order to remain in effect when the next triennial edition of the Code is published. In addition, should you receive Fire Protection District ordinances for ratification, it is required to submit the ratified ordinances to the Department of Housing and Community Development [H&SC Section 13869.7(c)], attention State Housing Law Program Manager, rather than the Commission.

If you have any questions or need any further information, you may contact me at (916) 263-0916.

Sincerely,

  
Jane Taylor  
Senior Architect

cc: Chron  
Local Filings



**CITY OF GLENDORA** CITY HALL

(626) 914-8200

116 East Foothill Blvd., Glendora, California 91741  
www.ci.glendora.ca.us

December 8, 2010

David Walls, Executive Director  
California Building Standards Commission  
2525 Natomas Park Drive, Suite 120  
Sacramento, California 95833

**RE: City of Glendora  
Code Adoption Ordinance  
Resolution for Required Amendments**

Dear Mr. Walls:

The City Council of the City of Glendora has adopted the 2010 Editions of the California codes: Fire Code, Building Code (Volumes 1 and 2), Existing Building Code, Historical Code, Residential Code, Mechanical, Plumbing, Electrical, Administrative Code, Referenced Standards Code, Energy Code and the Green Building Standards Code.

The City of Glendora has recommended changes and modifications to the Codes and have advised that certain said changes and modifications to the 2010 Edition of the California Codes are reasonably necessary due to local climatic, geological or topographical conditions in the City of Glendora, and have further advised that the remainder of said changes and modifications are of an administrative or procedural nature, or concern themselves with subjects not covered by the California Building Standards or are reasonably necessary to safeguard life and property within the City of Glendora.

I am hereby transmitting a certified copy of the City Ordinance adopting the codes and a certified copy of the Resolution which amends the Codes, including the findings justifying the amendments.

Please provide confirmation that such materials have been received and filed by your office. The local amendments were adopted by the Glendora City Council at their meeting of November 23, 2010, and will take effect thirty days thereafter.

If additional information is required, please contact the Building Division at (626) 914-8222 or you may email the Building and Safety Superintendent at [jhardy@ci.glendora.ca.us](mailto:jhardy@ci.glendora.ca.us).

Sincerely,

David A. Davies  
Director of Public Works/Building Official

Attachments: Ordinance No. 2010-1942; Resolution No. 2010-44

Sent CERTIFIED Mail

RECEIVED  
CALIFORNIA BUILDING STANDARDS COMMISSION  
2010 DEC 17 AM 11:36

# Local Amendments

- ▣ Amendments and justifications must be adopted by the governing body after a properly noticed public hearing.
- ▣ Local amendments may not reduce a building standard below the model state code requirement.
- ▣ Local amendments and justifications must be filed with the California Building Standards Commission (CBSC).
  - Building Standards Commission  
2525 Natomas Park Drive, Suite 130  
Sacramento, CA 95833  
Attention: Tom Morrison
- ▣ Local amendments do not take effect until such amendments and justifications are filed with the CBSC.
- ▣ CBSC does not review, approve or reject local amendments and/or justifications.

**ORDINANCE NO. 1942**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, ADOPTING THE 2010 EDITIONS OF THE CALIFORNIA FIRE CODE; THE CALIFORNIA BUILDING CODE, VOLUMES 1 AND 2; THE CALIFORNIA EXISTING BUILDING CODE; THE CALIFORNIA HISTORICAL CODE; THE CALIFORNIA MECHANICAL CODE; THE CALIFORNIA PLUMBING CODE; THE CALIFORNIA ELECTRICAL CODE; THE CALIFORNIA RESIDENTIAL CODE; THE CALIFORNIA ADMINISTRATIVE CODE; THE CALIFORNIA GREEN BUILDING STANDARDS CODE, THE CALIFORNIA REFERENCED STANDARDS CODE; AND THE CALIFORNIA ENERGY CODE; INCLUDING APPENDICES AND AMENDMENTS THERETO**

**THE CITY COUNCIL  
City of Glendora, California**

**THE CITY COUNCIL OF THE CITY OF GLENDORA DOES HEREBY ORDAIN AS FOLLOWS:**

**WHEREAS**, pursuant to Government Code Section 50022.1, et. Seq., the City of Glendora is authorized to enact an ordinance which adopts any code by reference; and

**WHEREAS**, the California Building Standards Commission has adopted the triennial editions of the model codes (the "Codes"); and

**WHEREAS**, the City of Glendora has previously adopted the "Codes" and wishes to adopt the most recent versions of the "Codes,"

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** Title 18 (Fire) index page in the Glendora Municipal Code is repealed and deleted in its entirety.

**SECTION 2.** A new Title 18 (Fire) index page is hereby added to the Glendora Municipal Code to read as follows:

**Title 18  
Fire**

Chapters:  
18.04 California Fire Code

**SECTION 3.** Section 18.04.010 of the Glendora Municipal Code is hereby repealed and deleted in its entirety.

**SECTION 4.** Section 18.04.010 of the Glendora Municipal Code is hereby added to the Glendora Municipal Code to read as follows:

**“18.04.010 Adopted by reference:** The City adopts by reference the California Fire Code 2010 Edition, which contains substantial copyrighted material from the 2009 International Fire Code, which is a copyrighted work owned by the International Code Council, Inc., and said code, including the Appendix Chapters 4, B, BB, C, CC and H. The California Fire Code, as adopted by the City of Glendora, shall be the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this chapter.”

**SECTION 5.** Title 19 (Building & Construction) index page in the Glendora Municipal Code is repealed and deleted in its entirety.

**SECTION 6.** A new Title 19 (Building & Construction) index page is hereby added to the Glendora Municipal Code to read as follows:

**Title 19  
Building & Construction**

Chapters:

19.02	California Building Code
19.03	California Existing Building Code
19.04	California Mechanical Code
19.05	California Historical Code
19.06	Fire Hazard Severity Zone
19.08	California Plumbing Code
19.12	California Electrical Code
19.13	California Residential Code
19.14	California Administrative Code
19.15	California Green Building Standards
19.16	California Residential Standards
19.17	California Energy Code
19.18	Building and Structures – Mapped Highway Area
19.20	Trailers and Mobilehome Parks
19.24	Sign Code
19.28	Numbering Buildings
19.32	Moving Buildings
19.36	Public Improvements
19.40	Underground Utility Districts
19.42	Park Development Fee on New Development

**SECTION 7.** Section 19.02.010 of the Glendora Municipal Code is hereby repealed and deleted in its entirety.

**SECTION 8.** Section 19.02.010 of the Glendora Municipal Code is hereby added to the Glendora Municipal Code to read as follows:

**“19.02.010 Adopted by reference:** The City adopts by reference the California Building Code, Volumes 1 and 2, 2010 Editions, which contains substantial copyrighted material from the 2009 International Building Code, Second Printing, which is a copyrighted work owned by the International Code Council, Inc.; and said code, including the Appendix Chapters B, C, H, I, and J and Amendments, is adopted in total as the law of the City. One copy of the code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter”.

**SECTION 9.** Section 19.02.060 of the Glendora Municipal Code is hereby amended to read as follows:

**“Section 19.02.060 Restrictions in the Fire Hazard Severity Zone.** Buildings or structures hereinafter erected, constructed or moved within or into the Fire Hazard Severity Zone shall be of the types of construction as defined in this Chapter and shall meet the requirements of this section as follows:

- (1) **Roofs.** Roof coverings shall be Class A specified in the 2010 Edition of the California Building Code, Volume 1. Tile roofs shall be fire-stopped at the eave ends to preclude entry of flame or embers under the tile. Wood-shingle and wood-shake roofs are prohibited in the Fire Hazard Severity Zone regardless of classification.

Every existing structure when twenty-five percent or more of the total roof area is re-roofed within a one-year period commencing on any date on or after the date of the ordinance codified in this chapter, shall have at least a Class A roof.

- (2) **Automatic Sprinkler System.**

- (a) All new buildings or structures shall be equipped with an approved interior sprinkler system.

Exceptions: Sprinkler systems shall not be required for any addition to an existing non-sprinklered residential building or structure in the Fire Hazard Severity Zone when the area of the addition totals no more than fifty percent, or less than 1000 square feet of the area of the residential building. Valuation of work shall be set by the Building Official in accordance with Section 19.02.030 of this code and as established by resolution of the City Council.”

- (b) An interior automatic fire sprinkler system shall be required for any new detached accessory structure containing more than four hundred square feet of floor area.

Exception: Sprinkler systems shall not be required for a detached patio cover containing less than 1000 square feet and constructed in compliance with Chapter 7A of the California Building Code.

- (3) **Enforcement.** The Building Official is hereby authorized to enforce all provisions of this section. The powers and duties of the Building Official shall be as provided in the California Building Code, 2010 Edition.

**SECTION 10.** Section 19.03.010 of the Glendora Municipal Code is hereby repealed and deleted in its entirety.

**SECTION 11.** Section 19.03.010 is hereby added to the Glendora Municipal Code to read as follows:

**“19.03.010 Adopted by reference:** The City adopts by reference Appendix A-1 of the California Existing Building Code, 2010 Edition, which contains substantial copyrighted material from the 2009 International Existing Building Code, which is a copyrighted work owned by the International Code Council, Inc.; and said code is adopted as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 12.** Section 19.04.010 of the Glendora Municipal Code is hereby repealed and deleted in its entirety.

**SECTION 13.** A new Section 19.04.010 is hereby added to the Glendora Municipal Code to read as follows:

**“19.04.010 Adopted by reference.** The City adopts by reference the California Mechanical Code and its Appendices B, C and D, 2010 Edition, Copyright to 2009 UMC held by the International Association of Plumbing and Mechanical Officials; Copyright to all California State Provisions held by California Building Standards Commission. Said code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 14.** A new Section 19.05.010 of the Glendora Municipal Code is added to read as follows:

**“19.05.010 Adopted by reference.** The City adopts by reference the California Historical Code, 2010 Edition, which was published by the International Code Council and is a copyrighted work owned by the California Building Standards Commission; and said code is adopted as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter”.

**SECTION 15.** Section 19.08.010 of the Glendora Municipal Code is hereby repealed and deleted in its entirety.

**SECTION 16.** A new Section 19.08.010 is hereby added to the Glendora Municipal Code to read as follows:

**“19.08.010 Adopted by reference:** The City adopts by reference the California Plumbing Code and its Appendices, 2010 Edition, Copyright to 2009 UPC held by the International Association of Plumbing and Mechanical Officials; Copyright to all California State Provisions held by California Building Standards Commission. Said code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 17.** Section 19.12.010 of the Glendora Municipal Code is hereby repealed and deleted in its entirety.

**SECTION 18.** A new Section 19.12.010 of the Glendora Municipal Code is hereby added to read as follows:

**“Section 19.12.010 Adopted by reference.** The City adopts by reference the California Electrical Code and its Annex Chapters, 2010 Edition, Copyright to 2008 NEC held by the National Fire Protection Association and the Copyright to all unique California State Provisions held by California Building Standards Commission. Said code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 19.** Chapter 19.13 is added to Title 19 (Building and Construction) of the Glendora Municipal Code and is entitled “California Residential Code”.

**SECTION 20.** New Sections 19.13.010, 19.13.020 and 19.13.030 are hereby added to read as follows:

**“Section 19.13.010 Adopted by reference.** The City adopts by reference the California Residential Code, 2010 Edition, which contains substantial copyrighted material from the 2009 International Residential Code, which is a copyrighted work owned by the International Code Council, Inc.; and said Code, including the Appendix Chapters B, C, D, E, F, G, H, J, M, is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**“Section 19.13.020 Fee schedule.** Fees for the issuance of building permits, plan reviews and investigation fees for work done without a permit shall be established by resolution of the City Council.

**“Section 19.13.030 Violations and penalties.**

- (a) It is unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, convert, demolish, equip, use, occupy or maintain any building or structure in the city, or cause the same to be done, contrary to, or in violation of, any of the provisions of this chapter.
- (b) Any person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued, or permitted, and each such offense shall be punishable by a fine of not more than one thousand dollars, or by imprisonment in the Los Angeles jail for not more than six months, or by both such fine and imprisonment.

**SECTION 21.** Chapter 19.14 is added to Title 19 (Building and Construction) of the Glendora Municipal Code and is entitled “California Administrative Code”.

**SECTION 22.** A new Section 19.14.010 of the Glendora Municipal Code, is hereby added to read as follows:

**“Section 19.14.010 Adopted by reference.** The City adopts by reference the California Administrative Code, 2010 Edition, published by the International Code Council and copyright held by the California Building Standards Commission, and said Code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 23.** Chapter 19.15 is added to Title 19 (Building and Construction) of the Glendora Municipal Code and is entitled “California Green Building Standards”.

**SECTION 24.** A new Section 19.15.010 of the Glendora Municipal Code is hereby added to read as follows:

**“Section 19.15.010 Adopted by reference.** The City adopts by reference the California Green Building Standards Code, 2010 Edition, copyright held by the California Building Standards Commission, and said Code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 25.** Chapter 19.16 is added to Title 19 (Building and Construction) of the Glendora Municipal Code and is entitled “California Referenced Standards”.

**SECTION 26.** A new Section 19.16.010 of the Glendora Municipal Code is hereby added to read as follows:

**“Section 19.16.010 Adopted by reference.** The City adopts by reference the California Referenced Standards Code, 2010 Edition, published by the International Code Council and copyright held by the California Building Standards Commission, and said Code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

**SECTION 27:** Chapter 19.17 is added to Title 19 (Building and Construction) of the Glendora Municipal Code and is entitled “California Energy Code”.

**SECTION 28:** A new Section 19.17.010 of the Glendora Municipal Code is hereby added to read as follows:

**“Section 19.17.010 Adopted by reference.** The City adopts by reference the California Energy Code, 2010 Edition, published by the International Code Council, Inc. and copyright held by the California Building Standards Commission, and said Code is adopted in total as the law of the City. One copy of the Code has been, and is now, filed in the office of the Building Official, and the Code is adopted by reference as if incorporated and set out in full in this Chapter.”

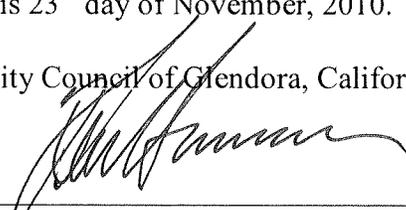
**SECTION 29.** Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Ordinance shall nonetheless remain in full force and effect. The people of the City of Glendora hereby declare that they would have adopted each section, subsection, sentence, clause, phrase, or portion of this Ordinance, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Ordinance be declared invalid or unenforceable.

**SECTION 30.** The Mayor shall sign this Ordinance and the City Clerk shall attest and certify to the passage and adoption thereof and cause same to be published at least once in the San Gabriel Valley Examiner, a weekly newspaper of general circulation, published in the City of Glendora, which newspaper is hereby designated for that purpose (GC 40806); and thereupon, thirty (30) days after its passage this Ordinance shall take effect and be in force.

**PASSED, APPROVED and ADOPTED** this 23<sup>rd</sup> day of November, 2010.

City Council of Glendora, California

BY: \_\_\_\_\_

  
KEN HERMAN, Mayor

**APPROVED AS TO FORM:**

  
D. WAYNE LEECH, City Attorney

I, Kathleen R. Sessman, City Clerk of the City of Glendora, do hereby certify that the foregoing Ordinance was introduced for first reading on November 9, 2010. Thereafter, said Ordinance was duly approved and adopted at a regular meeting of the City Council on November 23, 2010, by the following roll call vote:

AYES:	COUNCIL MEMBERS:	Davis, Kent, Murabito, Tessitor, and Herman
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None
ABSTAIN:	COUNCIL MEMBERS:	None

I further certify that said Ordinance was published as required by law in a newspaper of general circulation in the City of Glendora, California on the 9<sup>th</sup> day of December, 2010.

Dated: November 24, 2010

  
KATHLEEN R. SESSMAN, City Clerk

**I, Kathleen R. Sessman, City Clerk of the City of Glendora, hereby certify that the foregoing is a true copy of the original document/action, and on record in the official books on file in the City Clerk's Office. Certified this 8<sup>th</sup> day of December, 2010.**

  
Kathleen R. Sessman  
City Clerk

**RESOLUTION NO. 2010-44**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
GLENDDORA, CALIFORNIA, SETTING FORTH FINDINGS FOR  
REQUIRED AMENDMENTS TO THE 2010 CALIFORNIA CODES  
RELATIVE TO LOCAL CLIMATIC, TOPOGRAPHIC AND  
GEOGRAPHICAL CONDITIONS**

**THE CITY COUNCIL  
City of Glendora, California**

**THE CITY COUNCIL OF THE CITY OF GLENDDORA DOES HEREBY  
ORDAIN AS FOLLOWS:**

**WHEREAS**, the City of Glendora is a general law city; and

**WHEREAS**, Health and Safety Code Section 17958 provides that the City of Glendora adopt Ordinances and regulations imposing the same or modified or changed requirements as are contained in the regulations adopted by the State pursuant to Health and Safety Code Section 17922; and

**WHEREAS**, the State of California is mandated by Health and Safety Code Section 1922 to impose the same requirements as are contained in the most recent edition of the California Building Code, the California Existing Building Code, the California Historical Code, the California Green Standards Code, the California Residential Code, the California Energy Code, the California Plumbing Code, the California Mechanical Code, and the California Electrical Code (hereinafter referred to collectively as "Codes"); and

**WHEREAS**, Health and Safety Code Section 17958.5(a) permits the City to make modifications or changes to the Codes, which are reasonably necessary because of local climatic, geologic, or topographic conditions; and

**WHEREAS**, Health and Safety Code Section 17958.7 requires that the City Council, before making any modifications or changes to the Codes, shall make an express finding that such changes or modifications are reasonably necessary because of local climatic, geographical, or topographic conditions; and

**WHEREAS**, the Public Works Department (Building Division) have recommended that changes and modifications be made to the Codes and have advised that certain said changes and modifications to the California Codes are reasonably necessary due to local conditions in the City of Glendora and have further advised that the remainder of said changes and modifications are of an administrative or procedural nature, or concern themselves with subjects not covered by the Codes or are reasonably necessary to safeguard life and property within the City of Glendora.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDDORA,  
CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** Amendments related to life and fire safety as recommended by the Building Official are hereby found to be reasonably necessary due to the following local conditions:

**A. Climatic Conditions**

1. Hot, dry Santa Ana winds are common to areas within the City of Glendora and Los Angeles County in general. These winds, which can cause small fires to spread quickly, are a contributing factor to the high fire danger in the area, and create the need for an increased level of fire protection. This added protection will supplement normal fire department response available and provide immediate protection for life and safety of multiple occupants during fire occurrences.
2. Los Angeles County and the City of Glendora are located in a semi-arid Mediterranean type climate which predisposes all fuels, including wood shingles, to rapid ignition and spread of fire. Therefore, there exists a need for additional fire protection measures.

**B. Geographical Conditions**

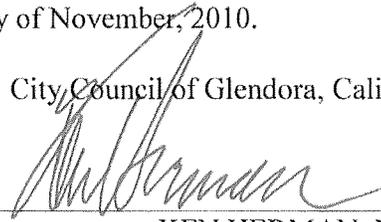
1. Los Angeles County and the City of Glendora are located in a highly active seismic area. There are earthquake faults that run along the boundaries of Los Angeles. Experts predict a major earthquake in our area within the next 50 years. This situation creates the need for both additional fire protection measures and automatic on-site fire protection for building occupants since a multitude of fires may result from breakage of gas and electric lines as a result of an earthquake.
2. The City of Glendora is located in an area subject to a climatic condition of high winds and low humidity. This combination of events creates an environment which is conducive to rapidly spreading fires. Control of such fires requires rapid response.
3. Untreated wood roofs cause or contribute to serious fire hazards and to the rapid spread of fires when such fires are accompanied by high winds. Pieces of burning wooden roofs become flying brands and are carried by the wind to other locations and thereby spread fire quickly.
4. With the geographic conditions listed above being prevalent in the City of Glendora, a Fire Hazard Severity Zone has been established in the hillside areas of the City with additional fire and life safety restrictions designated relating to roofs and automatic sprinkler systems.

**SECTION 2.** The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions. In addition, the City Clerk is hereby directed to forward a copy of this resolution to the California Building Standards Commission as required by Health and Safety Code 27958.7.

APPROVED AND ADOPTED this 9<sup>th</sup> day of November, 2010.

City Council of Glendora, California

BY:



KEN HERMAN, Mayor

**APPROVED AS TO FORM:**

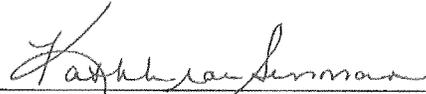


D. WAYNE LEECH, City Attorney

I, Kathleen R. Sessman, City Clerk of the City of Glendora, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the 9<sup>th</sup> day of November, 2010, by the following vote:

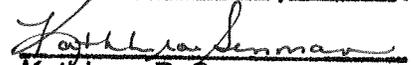
AYES: COUNCIL MEMBERS: Davis, Kent, Murabito, Tessitor, and Herman.  
NOES: COUNCIL MEMBERS: None.  
ABSENT: COUNCIL MEMBERS: None.  
ABSTAIN: COUNCIL MEMBERS: None.

Dated: November 10, 2010



KATHLEEN R. SESSMAN, City Clerk

**I, Kathleen R. Sessman, City Clerk of the City of Glendora, hereby certify that the foregoing is a true copy of the original document/action, and on record in the official books on file in the City Clerk's Office. Certified this 8<sup>th</sup> day of December, 2010.**



**Kathleen R. Sessman  
City Clerk**