



OFFICE OF ADMINISTRATIVE HEARINGS
STATE OF CALIFORNIA
SPECIAL EDUCATION DIVISION

Submit completed form:

Via email:
SEfilings@dgs.ca.gov

Via fax: (916) 376-6319

Questions about OAH's
Special Education
Division?

Call: (916) 263-0880

Notice of Resolution Session Outcome

Attention School District: The California Department of Education (CDE) has requested that the Office of Administrative Hearings (OAH) collect data on resolution session outcomes.

When a student files a request for due process hearing, the District is required to hold a resolution session within 15 days of receiving the due process hearing request. (20 USC § 1415(f).) CDE has requested that the District report the status and outcome of the resolution session to OAH within 5 calendar days of the resolution session.

Upon completion of the resolution session, the District should complete and fax this form to the OAH at 916-376-6319 or submit by efile at SEfilings@dgs.ca.gov. The District may also mail the completed form to OAH, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833, if unable to fax or efile.

This is a record keeping form only. No action will be taken on the case based upon this form.

Required Information

Student Name

Case Number

District Name

Name of person filling out form

Date district received notice of due process complaint

Was a Resolution Session held?

Yes Date held No If no, please indicate the reason. (Check one box):

- The parent and the LEA agreed in writing to waive the meeting.
- The parent and the LEA agreed to use the mediation process.
- The parent failed to participate in the resolution meeting despite reasonable efforts from the LEA to obtain parent participation.
- The LEA failed to schedule a resolution meeting.

Was the matter resolved at the Resolution Session? Yes No

Did the Resolution Session result in a written settlement agreement? Yes No

Did the parties jointly waive, in writing, the Resolution Session? Yes No