

A. School/District Information

Name of School/District	Email Address	Phone Number
Address	City	Zip Code

Organization is a:

<u>Elementary School</u>	<u>Unified School District</u>
<u>Middle School</u>	<u>High School District</u>
<u>High School</u>	<u>Elementary School District</u>
<u>Other, Explain:</u>	

Average Daily Attendance: _____

B. Authorized Personnel

The Official(s), employee(s), and/or school or district designee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire DGS approved surplus property through the auspices of the California State Surplus Property and Reutilization Program

Name	Title	Signature*	Email
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

C. Refurbisher Partner (if applicable) The refurbisher listed below is hereby authorized as a partner of our school/district to receive DGS approved surplus property through the auspices of the California State Surplus Property and Reutilization Program on our school/district behalf.

In order for the refurbisher to receive property on behalf of the school/district, the refurbisher must provide the California State Surplus Property and Reutilization Program the following items:

- Authorization Letter on School District Letterhead, from and signed by a member of the district's Board, authorizing the refurbisher to receive property as a representative of the school
- Current Business License
- Proof of non-profit 501(c)(3) status

Proof of being a Microsoft Registered Refurbisher

Name of Refurbisher	Email Address	Phone Number
Address	City	Zip Code

D. Self-Certification

ON BEHALF of the above named organization, I do hereby certify that the foregoing is full, true, and correct as a member by the governing board

Name	Title
Signature	Date

FOR STATE SURPLUS AGENCY USE ONLY

Eligibility Application Approved

Eligibility Application Disapproved

Signature:

Date:
