

SUMMARY OF STATE MILES DRIVEN(formerly Summary Report of State Driver
Accidents) DGS ORIM 001 (Rev. 12/2018)

DEPARTMENT	CALENDAR YEAR	
CONTACT NAME	TITLE	
WORK EMAIL	WORK PHONE NUMBER	
WORK ADDRESS		
CITY	STATE	ZIP CODE
VEHICLES	TOTAL MILES DRIVEN	
State-owned (including DGS fleet rentals/lease)		
Privately-owned		
Rental		
Total		

OBJECTIVES:

1. To collect data on state driver accident experiences for use in measuring the overall effectiveness of the State Driver Prevention Program.
2. To use data as the basis to continue to decrease the incidence by improving safety and to recognize those departments who have achieved and continue to achieve low incidence of accidents by improving safety measures.

AGENCY RESPONSIBILITY:

Compile and submit the Summary of State Miles Driven to the Office of Risk & Insurance Management. This report must be submitted annually for the preceding calendar year.

Please submit via email or mail no later than February 1, of the reporting year, to:

Department of General Services

Office of Risk and Insurance Management

Attn: DDT Coordinator

West Sacramento, CA 95605

Email: statewidehealthandsafety@dgs.ca.gov