

APPLICATION FOR APPROVAL OF A/E CERTIFICATION PROGRAM

This form shall be completed by the Architect or Structural Engineer in General Responsible Charge of the A/E certification program. The A/E certification program is described in detail as Alternate Certification Process Type E in the Project Certification Guide. It is a program to facilitate the certification of projects through a post-construction evaluation program developed by licensed design professionals qualified to perform a comprehensive review of as-built conditions of uncertified projects to resolve issues that cannot be addressed with available documentation.

COMPLETE THE SECTION BELOW			
School District/Owner:		DSA File #: -	
Project Name/School:		DSA App. #: -	
Scope:			
I have been employed by the school district as the design professional in charge of the A/E certification program for the above noted project. As such, I am requesting DSA to provide to me access to all available records for the project. In addition, I am requesting DSA to issue to me a completed form DSA 313.			
<input type="checkbox"/> Check this box if you were the design professional in general responsible charge of the original project.			
Applicant Name:		CA Registration No:	
Email:		Phone Number:	
Address:	City:	State:	Zip:
Applicant Signature:		Date Submitted:	

Provide a description and analysis of the unresolved issues preventing certification.

Provide a description of the post-construction evaluation program proposed to address and resolve the issues described above.

Submit completed form to the DSA Regional Office with construction oversight authority for the project.