

## DSA CODE AMENDMENT PROPOSAL

Notes: Submit only one code amendment item per form. Proposer's name and contact information are required. Submitted code amendment proposals become the property of the Division of the State Architect (DSA). DSA may utilize all, part, or none of the proposal. Additional pages may be attached and submitted with this form.

### Contact Information

Date:
Name (last name, first name):
Affiliated Organization (if any):
Phone Number (primary):
Phone Number (secondary):
Fax Number:
Email Address:
Mailing Address:
City, State, Zip:

### For DSA Use Only

Date Received:
DSA Tracking Number:

### Applicable Code

Applicable Code (CBC, CPC, etc.):
Applicable Code Section(s):

### Suggested Text of Proposed Amendment

Indicate proposed amendment in the context of existing code text. Use strikeout notation for text to be deleted and underline notation for text to be added.

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**Rationale**

Describe the existing problem to be addressed by the proposed amendment:

Describe how the proposed amendment addresses the existing problem:

**Supporting Documentation**

Identify each technical, theoretical, and empirical study, report, or similar document, if any, which supports the proposed amendment:

**Economic/Fiscal Impact**

Describe the types of facilities or businesses which may be impacted by the proposed amendment:

Estimate the cost of compliance with the proposed amendment (\$/installation, \$/building or facility, or total statewide cost):

Estimate the annual dollar value of the benefit from the proposed amendment (total statewide value):

**Necessary Criteria – Answer *YES, NO, or UNKNOWN* to the following statements:**

**(YES, NO, or UNKNOWN)**

The proposed building standard does not conflict with, overlap, or duplicate other building standards.

The proposed building standard is within the parameters established by enabling legislation and is not expressly within the exclusive jurisdiction of another agency.

The public interest requires the adoption of the proposed building standard.

The proposed building standard is not unreasonable, arbitrary, unfair, or capricious, in whole or in part.

The cost to the public is reasonable, based on the overall benefit to be derived from the proposed building standard.

The proposed building standard is not unnecessarily ambiguous or vague, in whole or in part.

Applicable national specifications, published standards, and model codes have been incorporated herein, where appropriate.

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### DEPARTMENT OF GENERAL SERVICES PRIVACY NOTICE ON COLLECTION

**Collection of Personal Information.** The California Department of General Services' (DGS), Division of the State Architect (DSA) administers the code amendment proposal as authorized by DSA. The DSA collect Personal Information (as defined in the DGS Privacy Policy) on such as: proposer's full name, affiliated organization (if any), phone number, email address, mailing address, city, state, and zip.

**Use of Personal Information.** DGS DSA collects Personal Information for the following purposes:

- To process submitted code amendment proposals submitted.

Providing the following information is mandatory: Proposer's contact information, affiliated organization, email address, mailing address, city, state, and zip code. If you decline to provide this information, DGS DSA will not be able to review the code amendment proposal.

**Sharing of Personal Information.** DGS DSA may share your Personal Information and other data with other state and/or local agencies who support or oversee the Program for the following reasons:

- Provide Program services
- Program management, reporting and evaluation
- Engage in ordinary business and emergency operations
- Complying with law, protecting legal rights
- Ensuring safety of the public, employees and property

Furthermore, any Personal Information collected is subject to the protections and limitations in the California Information Practices Act, the California Public Records Act, and state policy. DGS' general privacy policy is available at: <https://www.dgs.ca.gov/Privacy>.

**Possible Disclosure of Personal Information.** We may be required to disclose your information to comply with applicable laws (including laws outside of your country of residence), regulations, court orders, government and law enforcement requests, including national security or other law enforcement requirements. Additionally, if we reasonably believe that it is necessary or appropriate, we reserve the right to use or disclose your information to allow us to pursue available claims or remedies and protect our legal rights, property or the safety of our employees, or others, to the extent allowed by applicable law. This includes exchanging information with companies, law enforcement agencies, the district attorney's office, or the California Attorney General's Office for the purposes of fraud detection, prevention and/or prosecution.

**Access to Your Information.** You have the right to review records containing the information that you provided to DGS DSA. To request access, please contact:

Headquarters Office  
Division of the State Architect  
1102 Q Street, Suite 5100  
Sacramento, CA 95811  
(916) 445-8100

Free privacy protection and computer security resources are available to you at:  
<https://oag.ca.gov/privacy/consumer-privacy-resources>