OFFICE OF ADMINISTRATIVE HEARINGS
State of California
SPECIAL EDUCATION DIVISION
Department of General Services
2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833-4231
(916) 263-0880 phone / (916) 376-6319 fax
www.oah.dgs.ca.gov

Date:

<Name>
<Address>
<City>, <State> <Zip>

RE: <Case Name>, OAH CASE NO.

Dear <Name>

The Office of Administrative Hearings (OAH) is required to report to the California Department of Education (CDE) the outcome of any appeals filed in special education due process matters. Our records indicate that a transcript of the hearing record was requested in the above referenced matter. If you requested a copy of the hearing transcript for purposes of filing an appeal, please provide the information below so that our office may track and update CDE on the status of any appeal that may have been filed. If you did not file an appeal, please indicate that information on the form as well. Please complete the bottom portion of this letter and return the letter to our office via facsimile at 916-376-6319.

Thank you for taking the time to provide this information.

Sincerely,

/s/
Judith Kopec
Presiding Administrative Law Judge
Office of Administrative Hearings

Date Appeal Filed _____ Jurisdiction_____

Appellate Case Number: _____

Status of Appeal _____pending _____ settled _____ withdrawn
_____ remanded _____ decision reversed and remanded

_____ decision overturned _____ decision upheld
No Appeal was filed _____