



STATE OF CALIFORNIA
OFFICE OF ADMINISTRATIVE HEARINGS (OAH)

Table with 4 columns: Sacramento, Los Angeles, Oakland, San Diego. Each column contains contact information including address, phone, fax, and email for the respective office.

Instructions: To request security for an upcoming mediation, settlement conference, prehearing conference or hearing parties should: (1) Complete this form and submit the request by email, fax, or U.S. Mail, to the Presiding Administrative Law Judge of the appropriate OAH office listed above and (2) Serve a copy of the request on all parties involved in the OAH case(s) listed below by email (if arranged in advance with opposing parties), fax, or U.S. mail.

Any party or participant in a proceeding before OAH has authority to request security. To ensure appropriate safety measures are arranged, please include a brief explanation of the nature of the safety risk. OAH does not evaluate security requests and will attempt to arrange security upon receipt of request.

Canceled Requests: Canceled security requests must come from the party that initially requested the services. If you need to cancel a security request, please notify OAH as soon as possible by completing the bottom portion of this form.

REQUEST FOR SECURITY SERVICES (Cal. Code Regs., tit. 1., § 1019)
Form with fields for: REQUESTOR'S NAME, DATE, CASE TITLE, OAH CASE NO., IS THIS SECURITY REQUEST FOR MORE THAN ONE CASE?, PARTY REQUESTING SECURITY, DATE(S), TIME(S), LOCATION(S) SECURITY NEEDED, BRIEF EXPLANATION REGARDING THE NATURE OF THE SAFETY RISK (IF APPLICABLE), IDENTIFY ANY SPECIAL SECURITY PROCEDURES REQUIRED (IF APPLICABLE), IN ADDITION TO FILING THIS FORM WITH OAH, NOTICE OF THIS FORM MUST BE GIVEN TO ALL PARTIES INVOLVED IN THE CASE(S) BY FAX, U.S. MAIL, OR EMAIL (IF ARRANGED IN ADVANCE WITH OPPOSING PARTIES), I DECLARE UNDER PENALTY OF PERJURY THAT A COPY OF THIS FORM HAS BEEN GIVEN TO ALL PARTIES IN THIS CASE., SIGNATURE

SECURITY SERVICES CANCELLATION
I HEREBY REQUEST TO CANCEL THE SECURITY REQUEST FOR OAH CASE NO.
SIGNATURE PRINTED NAME DATE

NOTICE: Completion of this form does not guarantee that security will be available for the date(s) requested. Security depends on the availability of the California Highway Patrol (CHP) on the requested date(s). To better ensure that security is available, this form should be submitted to OAH no less than one (1) week in advance of the requested date(s).

If the request is filed with insufficient time for OAH to obtain security, it will be considered good cause for a continuance, at the discretion of the Presiding Administrative Law Judge. (Cal. Code Regs., tit. 1., § 1019, subd. (d); Cal. Code Regs., tit. 1., § 1020)