
CONFLICT OF INTEREST AND CONFIDENTIALITY STATEMENT

Event Name: _____

Event ID #: _____

Procurement Officer/Point of Contact for this Procurement: [name/contact info]

I certify that I have no personal or financial interest and no present or past employment or activity which would be incompatible with my participation in the planning or procurement processes for this event, the acquisition of _____. For the duration of my involvement in this Project, I agree to immediately report to the Procurement Officer, my acceptance of any gift, benefit, gratuity or consideration, or the existence of a personal or financial interest in a party who is bidding/proposing, or associated with a bidder/proposer, on the Project. If appointed to the related Evaluation Team I am able to give full, fair and impartial consideration to all bid submissions.

I certify that I will keep confidential and secure and will not copy, give or otherwise disclose to any other party outside the DGS Procurement Division who has not signed a copy of this confidentiality agreement, all information concerning the specifications, requirements, and evaluation process of the Project which I learn in the course of my duties on the Project and that has not been made available to the public. I understand that if I leave this Project before it ends, I must still keep all Project information confidential. I agree to follow any instructions provided by the Procurement Officer relating to the confidentiality of Project information.

I fully understand that any unauthorized disclosure I make may be a basis for civil or criminal penalties and/or disciplinary action (including dismissal for State employees).

Date: _____

Signature: _____

Printed Name: _____

Title: _____

Organization: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____