

STATE OF CALIFORNIA

**STATE RECORDS CENTER REFERENCE REQUEST**

STD. 76 (REV. 08/2020)

DISTRIBUTION:

1 }  
2 }  
3 }  
4 —

STATE RECORDS CENTER

AGENCY

**AGENCY - RETAIN ONE COPY UNTIL RECORD(S) RECEIVED**

DEPARTMENT		UNIT	SRC STORAGE INFO	SRC STORAGE NUMBER	
ADDRESS AND ROOM NUMBER				LIST NUMBER	BOX NUMBER
CITY	ZIP CODE			<input type="checkbox"/> BOX	<input type="checkbox"/> SHELF <input type="checkbox"/> DRAWER
REQUESTED BY	e-Pull			PHONE	DATE
INTERNET ADDRESS			RECORD TITLE OR FILE NUMBER		
<b>COMMENTS</b> <input type="checkbox"/> TO SRC <input type="checkbox"/> FROM SRC					
<b>FOR SRC USE ONLY</b> <input type="checkbox"/> NOT IN FILE <input type="checkbox"/> WRONG LOCATION					
OUT TO			<input type="checkbox"/> CHECK HERE FOR ENTIRE BOX		
			INITIALS		

**DO NOT REMOVE THIS TAG**