

AGENCY NAME					LOCATION / UNIT					DATE COUNTED	SHEET NUMBER
ARTICLE	IDENTIFICATION NUMBER	ACTUAL COUNT	DATE ACQUIRED	BOOK RECORD	OVER--SHORT*		EXPLANATION	PRESENT CONDITION	REPLACEMENT YEAR	REPLACEMENT COST ESTIMATE	
					NO.	VALUE					
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
11.											
12.											
13.											
14.											
15.											
16.											
17.											
18.											
19.											
20.											
*ADJUSTMENT ENTERED ON SURVEY REPORT NUMBER		EMPLOYEE TAKING INVENTORY (Signature)					TITLE		APPROVED BY (Signature)		
		-							-		