

LONG-TERM ASSIGNMENT COST ANALYSIS

STD. 654 (Rev. 10/2019)

EMPLOYEE		DIST-UNIT	
COST OF LONG-TERM ASSIGNMENT (LTA)		COST OF RELOCATION*	
1 YEAR \$	2 YEARS \$	1 YEAR \$	2 YEARS \$
		LONG-TERM ASSIGNMENT	RELOCATION
PER DIEM			
Number of days X long-term subsistence rate			
Length of assignment less number of days when transportation expenses are allowed for trips to primary residence		\$	
60 days X applicable relocation subsistence rate			\$
TRANSPORTATION COSTS			
Mileage rate X number of authorized round-trip miles to primary residence on normal days off		\$	
Mileage rate X number of days X number of miles driven per day to worksite and to obtain meals (Complete of state vehicle is not assigned)			\$
Mileage rate X number of miles (One-way mileage for one privately-owned vehicle from old residence to new residence)			\$
MOVEMENT OF HOUSEHOLD GOODS			
Estimated weight/costs (11,000 — 15,000 lbs. = \$2,500 — \$4,500 average)			\$
Miscellaneous expenses (Maximum of \$200 with receipts)			\$
Storage (\$1.95/100 lbs. for 30 days or fractional part (\$400 — \$500 average)			\$
SALE OF RESIDENCE			
Estimated cost for sale of residence (Average seller's cost for a residence valued at \$100,000 is \$8,655)			\$
ESTIMATED RELOCATION COST			
One way			\$ (One-Way)
Round trip			\$ (Round Trip)
(Cost of relocation for 1-year assignment is the same as for 2-year assignment)			
ESTIMATED ONE-YEAR LTA COST (Multiply X 2 for cost of 2-year LTA)		\$	

*Information/calculation are in italics.

Distribution: White-Accounting; Canary-Employee; Pink-Personnel