

NOT A PUBLIC RECORD

STATE OF CALIFORNIA
DEPARTMENT OF TECHNOLOGY
DEPARTMENT OF GENERAL SERVICES

POST EVALUATION FOR IT SERVICES CONTRACTS

STD 971 (01/2020)

Pursuant to Public Contract Code (PCC) Section 12102.3, a post evaluation must be completed for all IT services contracts \$500,000 and over related to an IT project as defined in State Administrative Manual (SAM) Section 4819.2. A copy of the post evaluation and subsequent comments from the contractor must be sent to Form971@state.ca.gov. A post evaluation and contractor response pursuant to PCC Section 12102.3 is exempt from the Public Records Act.

For additional instructions, see the State Contracting Manual.

PROJECT NAME (IF APPLICABLE)
PROJECT NUMBER (IF APPLICABLE)
CONTRACT NUMBER
LPA NUMBER (IF APPLICABLE)
DATE POST EVALUATION COMPLETED

DEPARTMENT	CONTRACTOR'S NAME AND ADDRESS
DIVISION	
CONTRACTOR'S FEDERAL EMPLOYER IDENTIFICATION NUMBER (LAST 4 DIGITS ONLY)	CONTRACT TERM (START AND END DATES)

TOTAL CONTRACT AMOUNT (INCLUDING AMENDMENTS)

1. WAS THE CONTRACTED WORK COMPLETED WITHIN THE TIME SPECIFIED IN THE CONTRACT?

YES

NO – DUE TO FACTORS OUTSIDE OF THE CONTROL OF THE CONTRACTOR (PROVIDE AN EXPLANATION IN BOX 4 BELOW)

NO – DUE TO CONTRACTOR'S UNSATISFACTORY PERFORMANCE (DESCRIBE HERE OR ATTACH ADDITIONAL DOCUMENTATION)

2. WAS THE CONTRACTED WORK COMPLETED WITHIN THE BUDGET SPECIFIED IN THE CONTRACT?

YES

NO – DUE TO FACTORS OUTSIDE OF THE CONTROL OF THE CONTRACTOR (PROVIDE AN EXPLANATION IN BOX 4 BELOW)

NO – DUE TO CONTRACTOR'S UNSATISFACTORY PERFORMANCE (DESCRIBE HERE OR ATTACH ADDITIONAL DOCUMENTATION)

3. DID THE CONTRACTOR FULFILL ALL OTHER REQUIREMENTS OF THE CONTRACT INCLUDING QUALITY STANDARDS?

YES


NO – DUE TO FACTORS OUTSIDE OF THE CONTROL OF THE CONTRACTOR (PROVIDE AN EXPLANATION IN BOX 4 BELOW)

NO – DUE TO CONTRACTOR'S UNSATISFACTORY PERFORMANCE (DESCRIBE HERE OR ATTACH ADDITIONAL DOCUMENTATION)

4. DESCRIBE BELOW ANY MITIGATING FACTORS OR METRICS OUTSIDE THE CONTROL OF THE CONTRACTOR THAT CAUSED DIFFICULTIES IN CONTRACTOR'S PERFORMANCE.

5. IF NO WAS CHECKED FOR EITHER ITEM 1, 2, OR 3, AND DUE TO CONTRACTOR'S UNSATISFACTORY PERFORMANCE, THEN THE POST EVALUATION IS CONSIDERED UNSATISFACTORY. I CERTIFY A COPY WILL BE SENT TO THE CONTRACTOR WITHIN 15 DAYS:

BY SIGNING BELOW, I AS THE EVALUATOR AM (1) A PUBLIC OFFICIAL AND (2) CONFIRM THE ACCURACY OF THE INFORMATION PROVIDED IN THIS DOCUMENT.

EVALUATOR'S NAME (PRINTED)	EVALUATOR'S EMAIL ADDRESS
EVALUATOR'S SIGNATURE 	EVALUATOR'S WORKING TITLE