

Department of General Services Zero-Emission Vehicle Parking and Pricing Policy

I. Background and Purpose:

In March 2012, Governor Brown issued [Executive Order B-16-12](#), promoting the purchase and use of zero-emission vehicles as part of an effort to protect the environment, stimulate economic growth and improve the quality of life in the State. This Executive Order, as well as recent legislation, emphasizes the importance of low and non-polluting vehicles in preserving California's environment.

In order to encourage the use of such vehicles, the Department of General Services (DGS) is offering several incentives for state employee monthly parking customers who drive a battery electric vehicle (BEV), a plug-in hybrid electric vehicle (PHEV), or a fuel cell vehicle (FCV):

- Reduced monthly parking rates at DGS-managed parking facilities (<http://www.dgs.ca.gov/dgs/about/parking.aspx>);
- First priority for available monthly parking passes when a wait list exists for the facility^{1,2} and
- First-come, first-served access to electric vehicle chargers at reasonable hourly rates.

II. Terms and Conditions:

- All state employee BEV, PHEV, and FCV drivers will qualify for a flat rate parking fee of \$40³ per month, representing a savings of up to 55 percent off of standard rates. This discount applies at all [DGS managed lots](#) regardless of whether electric vehicle charging is currently available. State agency-owned BEVs, PHEVs, and FCVs do not qualify for the discounted monthly parking rate and will be subject to standard rates.
- Customers participating in the program must certify that they will not use the discounted parking pass for any other vehicle. Temporary exemptions may be obtained with prior notification and authorization by DGS.
- Customers with qualifying vehicles are not required to utilize the charging stations in order to take advantage of the discounted parking rates. Additionally, customers with qualifying vehicles may take advantage of the discounted rate even if their DGS parking facility does not presently offer electric vehicle (EV) charging stations.
- When parked in designated charging spaces, BEV and PHEV vehicles must be plugged in and actively charging. Use of charging spaces is limited to a four-hour maximum per day. Vehicles must be moved from designated charging spaces upon attaining a full charge or completion of the four-hour maximum, whichever occurs first.
- Charging spaces marked for both disabled access and electric vehicle charging may only be occupied by BEVs or PHEVs displaying a valid disabled parking pass or license plate.
- In the event that the four hour time limit is exceeded, the driver will be notified via email of the need to move his or her vehicle. If the time limit is being abused by any particular user, DGS will issue the user a warning. Repeated abuse of this policy could result in the loss of parking privileges.
- On rare occasions necessitating demand-response energy load reduction, charging may be temporarily shut off in order to avoid overloading the electrical system. Drivers with vehicles connected to charging stations during such an event will receive electronic notification that charging has been temporarily interrupted.
- Beginning July 1st, 2014, customers will be assessed a nominal fee of \$1.15 per hour to utilize DGS EV charging stations and charge their vehicles. This amount is subject to change based on public utility rates.

¹ Does not apply to Parking Lot 50 (1517 11th Street, Sacramento, CA 95814).

² May not take priority over a department/agency established carpool wait list at a participating parking facility.

³ Pricing for parking offered as of February 1, 2014. Monthly parking rates may be subject to change.

- Use of charging is on a first-come, first-served basis and is not guaranteed. DGS requests that PHEV drivers and BEV drivers who do not require charging for their return trip be conscientious of the needs of BEV drivers who may need charging in order to complete their return trip.
- BEV, PHEV, and FCV drivers are subject to all standard terms and conditions for parkers outlined on the Application for Parking ([Form OFA 112](#)).

III. **How to Participate:**

- New and existing customers must submit to DGS a completed Application for Parking ([Form OFA 112](#)) including the Electric Vehicle Parking Policy Certification incorporated on the second page of the Application.
- New customers must provide necessary access to their vehicle and/or information for DGS to verify their qualifying BEV, PHEV, or FCV through visual inspection and/or documentation. For customers located outside of the Sacramento area, photos and proof of registration may be submitted to DGS in lieu of visual inspection. Please note that DGS may require annual re-certification of this information.
- Upon receipt of all executed documentation, a DGS representative will verify that all required information has been provided and that the vehicle qualifies for the incentives.
- DGS will provide the parking customer with the appropriate parking equipment for the assigned facility. Such equipment includes but is not limited to the following: card key and/or a parking decal.

IV. **Additional Information:**

- DGS will ensure that electric fleet vehicle charging stations are made available to its customers on a first-come, first-served basis during regular business hours.
- DGS will not be held liable for any vehicle damage resulting from misuse of the charging devices.

V. **DGS Parking Facilities with EV Charging**

- The following DGS parking facilities are currently equipped with Level 2 (240v) EV charging stations subject to the terms outlined in this policy:

State Garage: 1416 10th Street, Sacramento, CA 95814 – 4 Charging Stations

AG's Office Building: 1300 I Street, Sacramento, CA 95814 – 5 Charging Stations

Lot 14: 1517 13th Street, Sacramento, CA 95814 – 8 Charging Stations

Lot 24: 1500 10th Street, Sacramento, CA 95814 – 4 Charging Stations

Lot 40: 1430 N Street, Sacramento, CA 95814 – 7 Charging Stations

Lot 43: 1501 Capitol Ave, Sacramento, CA 95814 – 18 Charging Stations

Lot 50: 1517 11th Street, Sacramento, CA 95814 – 5 Charging Stations

Lot 55: 800 Q Street, Sacramento, CA 95814 – 5 Charging Stations

* DGS is working to expand EV charging availability to its parking facilities statewide. Please check DGS' parking website (<http://www.dgs.ca.gov/dgs/about/parking.aspx>) for the most up-to-date listing of DGS parking facilities with EV charging availability.

VI. **DGS Contact Information**

- Additional information about DGS parking facilities and/or DGS EV parking policies can be found at <http://www.dgs.ca.gov/dgs/about/parking.aspx> or by calling the DGS Parking Call Center at (844) 832-5423.