

APRIL — MAY 1974



GOVERNORS ANNUAL REVIEW OF
SACRAMENTO AREA STATE POLICE
CAPITOL STEPS MAY 1, 1974

Photo Dennis Warren



May
I
visit
with
you?

More and more, over the past years, it has been my pleasure to receive letters and personal messages from managers in our client agencies telling me of the fine service or good products that you have delivered to them.

You have received many of these "pats on the back" directly, and when they have come to me, I have sent them to you with my thanks and appreciation, too.

While Webster defines a bureaucrat as a "government official following a narrow, rigid, formal routine," I believe that we in this Department think of a bureaucrat as "a fine, well trained person, dedicated to providing to the public or to his fellow agencies an effective service or quality product promptly, economically, and in a friendly fashion."

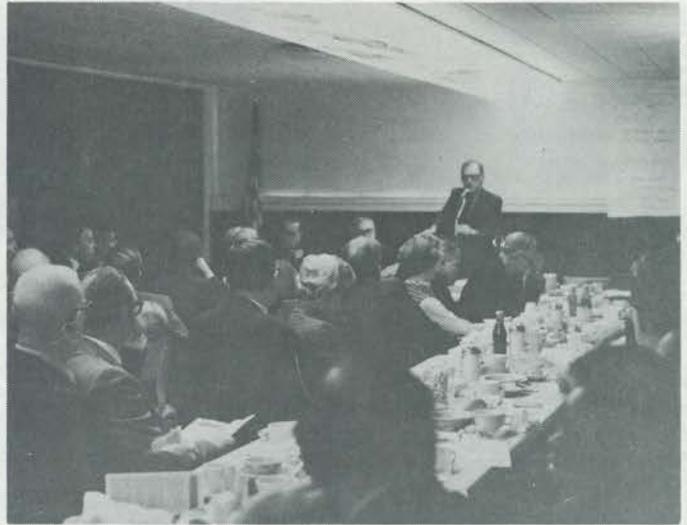
To a large degree, each of us in this Department does make it our everyday practice to perform in that way. I think it is apparent with thinking people that if government is not to find itself continuously estranged from the public it serves, it must indeed concern itself with providing the public with service in the prompt, competent, value-conscious and friendly manner that our description of a bureaucrat connotes; and it is important that government not be estranged from the public it serves if our democracy and our way of life is to thrive.

I am proud of each of you for the effort you have made in this direction. This is a concept and an attitude that we must continually nourish and keep aware of.

Thank you.

GRRR-EAT START

The insurance staff and representatives of the three firms offering programs through our new Deferred Compensation Program have been very busy during the months of March and April. Presentations outlining and defining the program were held throughout the State in an all-out effort to acquaint state employees with this program. The reaction was great! Though the final figures were not yet available, at this printing 2,383 employees enrolled in 2,768 plans. Therefore, 385 employees are participating in more than one plan.



If you wanted to enroll in a plan, but were unable to at this time, the next enrollment period is just around the corner, during October and November.

DAUER TRANSFER

Director of Administrative Hearings, Paul Dauer, has accepted a position, beginning May 1, as Presiding Hearing Officer for the California Occupational Safety and Health Appeals Board (OSHA), a CEA slot. Dauer had served as director of OAH since May of 1973, at that time coming from DGS' own Legal Division.

SPRING SHOWERS BRING?

Early in March a delightful spring surprise shower was given for expectant father, Manuel Salcido. Caught completely unaware, Manuel was wearing the usual work-a-day attire — white short-sleeved shirt of a polyester blend, dark polyester slacks with a natty weave, and a very spiffy tie to top off the outfit.

Among the gaily wrapped gifts were the usual father's handy helpers, disposal diapers, crib sheets, and blankets, as well as several cozy wraps for baby. As our expectant father was looking a little worn, all of the games had to be set aside, including "pin the diaper on the baby."

The secretarial staff of Manuel's division, Space Management, did a beautiful job on the preparations. The strawberry-white swirl cake was delicately decorated with 36 tiny frosting dolls, diaper pins, and other such baby goodies. A graceful white stork dominated the cake with a baby craddled in a blanket swinging from its beak.

Cathy Ann "Cat" arrived Thursday, March 14, weighing in at 7 pounds 14 ounces. With the benefit of two previous births, both girls, Manuel pulled through the delivery rather smoothly. All our congratulations to the proud parents, Marian and Manuel.



A special talent for keeping cool

Recently State Police Officer Leslie Pierce was face to face with a loaded revolver. A frustrated man in the lobby of the EDD building in San Francisco drew his revolver and squeezed the trigger while pointing it directly at Les. Luckily, the revolver misfired. Officer Pierce chased and subdued the man without firing his revolver, dislocating his shoulder in the process. Officer Pierce was awarded a certificate of commendation for meritorious achievement at the San Francisco area inspection March 30.

Congratulations on a job well done, Les — you maintained complete control under very hazardous circumstances. Your acceptance of grave personal risk rather than exposing the public to gunfire is definitely deserving of the commendation.

For Swingers Only

General Services' Sacramento Area Golf Association has gotten off to a great start. At least Joe Blea, Fleet Administration, Employee Parking, thinks so; he won the first two tournaments! Fleet Administration sponsored the first, held at Riverbend and Office Services sponsored the second at Rancho Murieta. State Printing made the arrangements for the third tournament to be held May 11 while *Outlook* is on the presses. The remaining tournaments are listed below. If you have any questions regarding a specific tournament, call the division — for any other information call Bob Macey, the Association's Prez, at 5-5262. Dues are only \$1.50. Have a good time and keep on swinging!

Date	Course	Sponsor
June 8	Haggin Oaks	Local Assistance
July 27	Bing Maloney	Board of Control
August 10	Ancil Hoffman	Procurement
September	- to be announced	
October 19	Diamond Oaks	Administrative Services

EMPLOYEE OF THE YEAR NOMINEES

JOHN PUISHA

John Puisha was announced as General Services' Employee of the Year at the Awards Dinner Dance honoring him and all of the other divisional employees.

John, who has worked with OAC for 25 years, is a Senior Architect performing the duties of both a design and a project architect. Two of John's projects are the award-winning State Office Buildings in Sacramento, O.B. 8 and 9, otherwise referred to as the Twin Towers, and the Hayward Library-Administration Building of the California State College Hayward campus. The roof of the library, forming the main entrance to the Administration Tower, is a terraced malled landscape with quiet areas, benches, screens, and kiosks for student study during pleasant weather. The building is truly representative of the man who designed it, as it will enhance the lives of all who use it.

The character of John Puisha is exemplified in the warm relations he develops with those he serves and attested to in the many letters of appreciation and thanks sent to OAC. When John is working on a project and he knows the client desires something which the available funds may not allow, he does not hesitate to accomplish the design work on his own time and to make every effort to see that his clients are satisfied.

John is truly an architect serving people 24 hours a day, 365 days a year; a dedicated man profoundly loved and respected by those he serves.



PROCUREMENT Wayne Fenton

Assistant Purchasing Specification Analyst
Wayne is an exemplary employee. In the short time he has worked for the State of California - Procurement Division - Wayne has earned a reputation as a highly competent, organized, self-directed, capable, and tactful person. He is a "KEYMAN" in the Procurement Office operations.



STATE POLICE
Dolores Denny
Clerk-Typist I

Dolores is a dedicated, competent, sincere worker. She performs all of her tasks and sometimes those of others in an efficient, professional manner in the often chaotic atmosphere. Since she is the only clerical personnel for State Police at the Capitol, she has developed a sense of timing and coordination which is commendable, as is her entire performance.

REAL ESTATE SERVICES

Harold Ferrell
Associate Land Agent

Harold has been a very dependable and reliable employee often assigned difficult appraisal tasks, always completed in a timely and professional manner. His rapport not only with clients but with all divisional personnel has aided many. He is, indeed, an outstanding General Services employee.



OFFICE OF STATE PRINTING

Ed Fitzgerald
Warehouseman

Ed is ready, willing, and able to perform any and all functions in the shipping and receiving department at OSP. He is always willing to help out wherever he can and lend his leadership, tact, alertness, and other talents whenever they are needed.



SPACE MANAGEMENT DIVISION

Dalton Newfield

Associate State Facilities Planner

Dalton has made many contributions to the Space Management Division. He has developed several innovative and money-saving ideas aside from his regular duties of handling out-of-state leases. As he says himself—"My chief problem is time: there is not enough of it."



COMMUNICATIONS

Lee Griffin

Supervising Communications Technician
Lee is "Number One" in Communications. He has instituted many early procedures making work safe and easy for many of the communications staff. Lee is always looking for new ideas to improve the service and efficiency of the communications department.

AND MORE NOMINEES

ADMINISTRATIVE SERVICES

Patricia DeVerter

Personnel Assistant III

Pat, supervisor of the Personnel Transactions Unit, is known to us all for her efforts in retrieving lost checks, producing the needed advance, or running a check on our deductions. Her good nature is always present in her contacts with staff, clients, and the public making her a great asset to the department.



BUILDINGS AND GROUNDS

Cheryl Lambert

Clerk II

Cheryl's cheerful capable manner helps tremendously to keep the "wharfside" tenants happy and contended. Her tact and service-oriented attitude are a great asset in her contacts with prospective tenants, the accounting office, and city and county tax officials.



LEGAL

Jerry Manning
Staff Counsel I

Jerry is a superlative employee. He works with his clients and forms friendly working relationships while maintaining his fine sense of legal propriety. Jerry's knowledge, skill, extra effort, and numerous innovations make him a valuable employee.



COMMUNICATIONS

Les Scofield

Supervising Communications Technician

Les is "Number One" in Communications. He has instituted many safety procedures making work safer and easier for many of the communications staff. Keeping abreast of new ideas in supervising enables Les to keep his area functioning smoothly and effectively.



FLEET ADMINISTRATION

Beth Harris
Senior Clerk

Beth's enthusiasm and hard work have paid off for Fleet Administration numerous times. She has given freely of her weekends when auctions or vehicle registration required, implemented several dollar saving ideas and handled the work of three people for nearly a year - smiling all the while.

RETIREMENTS

LOCAL ASSISTANCE

Edna M. Lucito
Senior Account Clerk

Edna, the "accounting expert," is a vital part of OLA, furnishing the information necessary for fiscal evaluations. Her suggestions have streamlined the cost and time involved in the accounting procedures and she coordinates the contacts with the State Controller's Office with ease.



LONG-RANGE FACILITIES PLANNING

Alice Ownes
Stenographer II

Alice, the only clerical personnel for this small division, is often called upon to perform those "extra duties as assigned" including administrative duties generally assigned to an administrative assistant. Her cheerful and conscientious attitude prevails even through extensive overtime.



MANAGEMENT SERVICES

Jerry Hudson
Programmer II, DEP

Jerry is regarded as a positive thinking achiever who can be relied upon to excel at any assignment. Jerry's background enables him to perform well above his level and take on complex assignments.

OFFICE SERVICES DIVISION

Cliff Barker
Senior Clerk

Cliff is highly respected by co-workers under his supervision and his clients. His work is of high quality, deadlines are always met, and morale is high. Cliff has always performed his duties with enthusiasm and integrity even when assignments were above his classification.

RETIREMENTS

Aida Clark

Aida Clark has retired; called it quits; gone home to rest, relax, and have some fun. Many friends and working pals dropped by the cocktail buffet held to celebrate her retirement at the Mansion Inn, April 4.

Aida worked for the State for 22 years, half of that time she was with the Department of General Services. Always a hard worker and an energetic learner, Aida began as an Intermediate Typist in 1949 and was classified as a Secretary I three years before she began working for Stan Fowler in 1963. She later worked out of class for Raymond Long, then Assistant Director of General Services, and was reclassified as a Records Management Analyst. A year and a half later she transferred to Space Management where she worked until retirement. Not only did Aida work her way up the civil service scale, she also attended Sacramento City College and Sacramento State College part time to earn both an A.A. and B.A. degree in the 1960's.

Bob Vance

After 39 years fighting the Battle of Sacramento, Bob Vance, Assistant Purchasing Manager, retired on April 10, 1974. Only a small contingent of Bob's friends, 350 or so, could attend the brunch in his honor at the Hotel Senator. The mood was a happy one, though, a little envy could be spotted among the crowd. A full complement of golfing equipment and a beautiful Westminster chime clock (to remind Bob of tee time!) were presented to Bob, accompanied at the head table by his wife, Connie, and his two daughters, Debbie and Jeri.

Bob has had a varied 39 years with the State which actually began in 1931 when he operated a duplicating machine after school for 40 cents an hour (not bad pay for the middle of the depression). Beginning full-time employment for the Department of Finance in 1935 as a messenger, Bob's "other duties as assigned" included being driver for the Director of Finance thus enabling him to be on hand for the opening of the San Francisco-Oakland Bay Bridge.

Bob's state service was interrupted in 1940 while he served on a Naval Transport in the Pacific. Following World War II, Bob returned to work for the State in 1947 with the State Bureau of Purchases (later the State Purchasing Division and currently the Office of Procurement) as a Junior Buyer. Through promotions in 1949 and 1957, Bob advanced to Senior Buyer and Deputy State Purchasing Agent. His excellent performance on the job was recognized in 1972 with the Procurement Employee of the Year Award.

Aida has no definite plans for the immediate future, but I'm sure you'll be able to find her hunting down some new restaurant, that is if she isn't busy in her garden or listening to some old records. Before too long she hopes to embark on some travels, sure to add to her long list of adventures.

Congratulations, Aida, and have a happy retirement. We will certainly miss you around here, so don't be a stranger.



Throughout his state career, Bob has found plenty of time to participate in community affairs, as Sunday school teacher for Fremont Presbyterian Church and a supporter of the Girl Scouts. His Professional affiliations include membership in the National Association of Purchasing Agents and the California Association of Public Purchasing Officers.

Golfing will occupy much of Bob's retirement leisure, however, surfing and fishing may vie for attention if the planned move to San Diego takes place!

We all wish you a long and happy retirement, Bob, no matter what you choose to do, and hope to see you when ever you are in our area.

OSP



In the Mardi Gras atmosphere of the Twelfth Annual Retirement Dinner, old friends were reminiscing nearly forgotten events, sharing retirement activities and now and then, swinging around the dance floor. The evening was in honor of the 29 employees who retired during the past year and the 10 employees who completed 25 years of state service during 1973.

Herb Silvius, State Printer, congratulated all of the retirees who, together, can boast of more years of service than most of us care to consider! The 10 newly admitted members to the "Quarter Century Club" received commemorative pins and certificates. Hearty congratulations to each and everyone of you. All of your efforts over the years are tremendously appreciated.



Retirees:

- | | |
|--------------------|--------------------|
| Gladys Abblit | Pauline Meyer |
| H. Doris Anderson | M. Keith Middleton |
| Francis Apathy | Raymond Peters |
| Harland Bates | Herman Reich |
| Naomi Baxter | Oree Satcher |
| Thomas Cannon | San Satcher |
| Ned Corr | Joseph Taverna |
| Alice Emslie | Carmela Tisdell |
| Noeleen Granath | Hazel Vatter |
| Howard Inglis | Louise Vessell |
| Raymond Ketels | Ray Warren |
| Hilda Leak | Fred Weisker |
| Inez Macchiavelli | Catherine Williams |
| Charlton MacDaniel | Arthur Wingerter |
| George Meyer | |

Presentation of 25 Year Pins:

- | | |
|-------------------|--------------------|
| Clyde T. Anderson | Leonard Plantz |
| John A. Berutich | Joseph St. Laurent |
| Alfred F. Fiske | Virgil Smith |
| Herbert Graham | Thomas Squires |
| Howard Jackson | Gerald Vermilion |



Wow! I need your help.

The Merit Award Board wants to know how it can help you, and as MAB Coordinator for General Services it's up to me to find out that information for them. I would really appreciate a few minutes of your time spent in answering the following questions. Tear out the completed form along the fold and return to me via the messenger service or regular mail service.

Jan Dickens
Program Development
General Services
915 Capitol Mall, Room 571
Sacramento, CA 95814

1. Did you know that there is a suggestion program for state employees and that cash awards are given for adopted ideas?

_____ Yes _____ No

2. Has your supervisor encouraged you to help him solve problems by submitting suggestions?

_____ Yes _____ No

3. What, in your opinion, is the best way to let employees know that their suggestions and ideas are desired?

Okay _____

Better _____

Best _____

4. What, in your opinion is the best method of informing a suggester his idea *cannot* be adopted. (A letter with evaluation of suggestion attached is the current procedure.)

5. What can be done to get more employees to submit suggestions?

6. What is employee attitude toward the Merit Award program?