

| <b>Business Functional Area</b>    | <b>Gatekeeper</b>    |
|------------------------------------|----------------------|
| Create Vouchers                    | Jeremy Greever       |
| Check Printing                     | Jeremy Greever       |
| Enter Requisition                  | Rosa Martinez        |
| Enter Purchase Orders              | Rosa Martinez        |
| Encumbrance Only                   | Lilian Lee           |
| Vendor Contracts:<br>Reqs/PO       | Rosa Martinez        |
| Create Stock Received              | Lilian Lee           |
| Enter Assets                       | Herb Edman           |
| Create Projects                    | Nik Karlsson - RESD  |
|                                    | Lillian Castro – DSA |
|                                    | Sovia Mendoza – FMD  |
|                                    | Shari Hickman - OFAM |
| Project Accounting                 | Nik Karlsson - RESD  |
|                                    | Sovia Mendoza – FMD  |
|                                    | Shari Hickman - OFAM |
| P-Card Reconciliation              | Sheri Birkmaier      |
| Legacy Billing Processing          | Christine Reyes      |
| Customers and Invoices             | Christine Reyes      |
| Customer Contracts<br>(PC Billing) | Christine Reyes      |
| Direct Transfer                    | Christine Reyes      |
| Employee Rates                     | Becky Granroth       |
| Rates Sets/Plans                   | Becky Granroth       |
| Funding Agreements                 | Joy Hughes           |
| Operating Budgets                  | Becky Granroth       |