

Subject line: Your timesheet must be submitted/approved TODAY

This message is being sent to all DGS employees.

0 DAYS!

TODAY is the last day to submit your timesheet and ensure your manager approves it before our current PAL system is disabled to make way for the new FI\$Cal PAL system.

All timesheets must be submitted *and approved* by 5 p.m. TODAY!

[FI\\$Cal – PAL FAQs](#)

[FI\\$Cal intranet page](#)