



Procurement Division (PD)



The Procurement Division oversees policies and procedures used by all state agencies in their purchasing and contracting activities. It develops innovative procurement solutions including statewide contracts, purchasing portals, and end-user training enabling state agencies to acquire the goods and services needed to serve the people of California. The Procurement Division:



- Delegates purchasing authority to state agencies, allowing them to buy on their own. Conducts larger purchases on behalf of state agencies when the purchase exceeds their delegated authority.
- Develops and administers a variety of Leveraged Procurement Agreements (LPA) contracts used by state and local agencies. LPAs include master agreements, cooperative agreements, software licensing contracts, statewide contracts, California Multiple Award Schedules, information technology (IT) and non-IT goods. Commodities range from copiers and cars to servers and snowplows.
- Certifies California small businesses and disabled veteran business enterprises. DGS certification provides businesses with a bidding preference when competing for contracts.



Fast Facts

- Develops statewide contracts.
- Does not purchase goods and services for all state agencies.
- Certifies small businesses.

- Develops the state's green purchasing policies through Environmentally Preferable Purchasing, a program that helps state agencies acquire eco-friendly and cost-effective products.
- Trains state purchasing professionals through the California Procurement & Contracting Academy to instill knowledge and improve the state's contracting processes.