



# OUTLOOK

July-  
August  
1982



# Program Changes in OAH

During 1981, four significant events occurred in the Office of Administrative Hearings, according to Director, Herb Nobriga — 1) The office, effective January 1, 1981, became responsible for conducting special education due process hearings and subsequently hired ten new hearing officers, 2) Rudolf H. Michaels, a renown veteran Administrative Law Judge, retired in December of 1981, 3) Amanda Behe (formerly of the Legal Office) was appointed Deputy Director, and 4) on January 1, 1982, OAH acquired three hearing officers from the Statewide Health Planning and Development Program.

According to Herb Nobriga, the hiring of the ten hearing officers for the Special Education Program was an exciting undertaking. Because turnover among hearing officers and law judges is infrequent, there had not been an opportunity to do much hiring until this new program became an OAH responsibility.

Prior to the program transfer, all hearings were handled on a contract basis between the Department of Education and private hearing officers. At the time of contract renewal, the Department of Education encountered some difficulties dealing with the issue of contracting out for services that civil servants could perform. Additionally, a Federal judicial ruling stated that it was unfair for the agency that handles the Federal money to settle disputes regarding the use of that money. Therefore, the Federal court required the Department of Education to hire independent hearing officers and they did so through an interagency agreement with OAH. Under this agreement, all OAH services are 100% reimbursable.

Federal and State law provides that all individuals with exceptional needs have a right to participate in "free appropriate public education." It is the duty of the school district to seek out, identify and assess individuals with exceptional needs in special education instruction and to place them in appropriate programs. Occasionally, there arises differences of opinion between a family and a school district regarding the appropriate special education program. It is then the responsibility of OAH to provide a fair and impartial due process hearing to work out the differences.

It is a difficult process. Each hearing involves a high level of emotion and trauma. Because the Hearing Officer is

required to hold the hearing in the school district where the dispute occurs, there is a significant amount of traveling involved. Special Education is a new and growing area of law, and no one really knows *all* the rules. Additionally, Hearing Officers work under tight time frames. Federal law provides that hearings should be completed and a final decision rendered within 45 days of the request of the hearing. Because mediation provided for under State law takes approximately 15 days, OAH is asked to complete most hearings within 30 days after receipt of the request.

Hearings are booked on a continuous basis and there are hearings 4 - 5 days a week. The average hearing lasts 1½ days, but they can go on for days depending on the complexity of the issues.

All hearings usually revolve around one or more of five basic issues: 1) whether the child has a learning impairment, 2) what is the impairment, 3) what is the appropriate program for that impairment, 4) where is the program located, and 5) who will pay for the services.

Into this scenario also enters various personal and emotional issues and problems, i.e., a parent who can't cope with an "imperfect" child.

It was a difficult task to find well-qualified staff for this program, but according to Herb Nobriga, OAH was very successful.

The hearing officers are a young group of well-qualified attorneys with diverse backgrounds.

Daniel A. Martinez Borzoni studied law at the University of the Pacific, McGeorge School of Law. Prior to his employment at OAH, he served as a Referee for the State Department of Benefit Payments, was a Senior Manpower Analyst, Chief Accountant, and Tutorial Advisor.

Ronald L. Diedrich, a native of Rantoul, Illinois, received his law degree from the University of the Pacific. His work experience includes Graduate Legal Assistant, Department of Real Estate; Legal Assistant in a private law corporation; and a legal intern for the U.S. Attorney's Office in Sacramento. He was a VITA volunteer in 1979 and prior to that was a Programming Coordinator for WILL-TV in Illinois.

Janet Saunders received her B.A. in Sociology at Brooklyn College, New York, and later her law degree from Golden Gate University, San Francisco. She was an attorney in private practice for five years and also worked as a real estate broker. Just prior to her employment as a hearing officer, she was a Real Estate Specialist with the Department of Real Estate.

Daniel Turner graduated from Boalt Hall, School of Law, U.C. Berkeley. Prior to entering the legal profession, Daniel was a bilingual teacher in Oakland, California. He also worked for the Centro Legal de la Raza in Oakland, and later was a law partner in a community law office.

Michael A. Zatopa received his law degree from Hastings College of Law. Prior to his employment with OAH, he worked as a hearing officer on a contract



*The Special Education Hearing Officers are pictured as follows: BACK ROW (left to right) — Francis Boggus, Daniel Martinez Borzoni, Denny Davis. MIDDLE ROW (left to right) — Daniel Turner, Michael Zatopa, Ronald Diedrich, Janet Saunders. FRONT ROW (left to right) — Robert Coffman, (Program Supervisor), Angela Azevedo (support staff), Spencer Joe, Victoria Gall.*

basis with the Department of Education. He has extensive experience in the field of education as a research writer.

Denny R. Davis, a graduate of Sacramento City College and California State University, Sacramento, received his law degree from the McGeorge School of Law. He was in private legal practice for many years while also teaching at the California Community Colleges. He was also employed by the California Assembly Rules Committee.

Spencer A. Joe, a graduate of Hastings College of Law, has several years experience as a State employee. He worked with the Department of Social Services and the Department of Benefit Payments. Prior to his State service, he worked for the San Francisco Legal Assistance Foundation.

Victoria Ann Gall received her law degree from the University of San Fernando Valley, College of Law. Prior to receiving her Juris Doctor Degree, she taught school for many years in the Los Angeles Unified School District. She was also a Guidance Counselor and spent one year teaching in Africa while a member of the U.S. Peace Corps.

Francis Boggus attended law school at the University of Nebraska and completed his studies at the University of San Francisco. Prior to becoming a lawyer, he taught high school back in Omaha, Nebraska, and upon receiving his law degree was in private practice for two years in Sacramento.

Each hearing officer brings a wide range of experience to the job; some have extensive backgrounds in education, other extensive legal experience, and all of them experience in dealing with people. Their backgrounds are as varied as the cases they receive and, as mentioned earlier, this is a new and growing area of law, so every Friday, as schedules permit, the hearing officers meet as a group to discuss their weekly experiences. Here, they informally share their ideas and insights.

The weekly meetings also serve as a support network. The hearings can be and quite frequently are, emotionally draining. The informal exchange of thoughts and impressions helps ease the stress of this highly challenging and critical job.

*Editor's Note: Herb Nobriga is no longer Director of OAH. He has accepted a position with the California Railroad Association as General Counsel. Stewart Judson, Assistant Law Judge in charge of the San Francisco office has been appointed Acting Director.*

# State Insectary?

by Carol Guilbault

Many State employees who work in offices in downtown Sacramento often take the opportunity to walk through the grounds of Capitol Park. The building in the photograph is in the middle of the park near 13th and L Streets and is used by Buildings and Grounds as offices for the Capitol Park Service Area.

However, the building has an interesting history. As noted on the marble cornerstone, the building was "Founded by Ellwood Cooper — 1907." It was originally constructed for the State Insectary. The Insectary was used for the propagation of beneficial insects, and during the time of its operation was considered to be the most complete institution of its kind. The building itself is a good example of Craftsman style architecture with a bit of rustic English influence represented in the half-timbering.

The Office of Facilities Planning and Development is involved in an historical resources inventory of buildings, such as the State Insectary, which are under the jurisdiction of the Department of General Services. The inventory will include all structures over 50 years old, and is being conducted to comply with Senate Bill 1652. The purpose of this legislation is directed toward preserving and maintaining the State's historical resources. A similar survey will also be conducted by all other State agencies which own buildings more than 50 years old.

David Janssen has signed a preservation policy statement which declares the Department will make every reasonable effort to retain original historic material and preserve and maintain distinctive architectural features of those buildings which the inventory reveals to be eligible for either the National Register of Historic Places or registration as a State Historic Landmark.

Eligibility for either of these designations will be determined by the State Historic Preservation Officer and the State Historical Resources Commission. A master list of these structures will be kept by the State Historic Preservation Officer, and each agency will be responsible for providing an annual update of their inventory and to submit an accounting of preservation activities. Any altering of original or significant historical features, transferring of ownership, relocating or demolishing of these structures must be reviewed by the State Historic Preservation Officer.

The Department of General Services has jurisdiction over about 50 structures which are more than 50 years old. The newly restored State Capitol is already on the National Register of Historic Places along with the State Office Building at 350 McAllister in San Francisco. Other potentially eligible structures include Office Building No. 1 and the Library and Courts Building, both on Capitol Mall in Sacramento. Not all structures under the jurisdiction of General Services are office buildings. Many are properties associated with various State parks throughout California and are found as far north as Crescent City and south to San Diego.

Each structure will be photographed and a physical description of the architecture will be recorded together with a history of dates, events and persons associated with the site. Any major alterations from the original condition will also be documented. Through this inventory and regular preservation activity review, the valuable historic resources owned by the State of California will be preserved and any proposed alterations will be monitored in order to least disturb the structure's architectural or historical integrity.



# GENERAL SERVICES PEOPLE

**DAN GREENE, PACE; MYRON CURTIS**, Communications; and **BEN McCAULEY**, Buildings and Grounds, were recently written about in a newsletter entitled *CALIFORNIA VOLUNTEER*, published by the Governor's Office for Citizen Initiative and Voluntary Action. The week of April 18-24, 1982 was formally declared as California Volunteer Week and the newsletter was honoring those State employees who are actively involved in making their town a better place to live and work.

Dan Greene was applauded for his volunteer work as a member of the Board of Directors of Planned Parenthood and for being the first President of the Suicide Prevention Society.

Myron Curtis was commended for his teaching of advanced CPR, first aid, and basic life support for the Red Cross for the past five years.

Ben McCauley was honored for having coached a Little League team for the past 12 years.

Myron, you may remember, also has voluntarily served as Chairperson of the Annual State Employee Holiday Food Drive every year since 1975. Dan served as co-chairperson last year.

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By suggesting that the Department of Corrections, Correctional Industries, obtain free non-fat dry milk from the commodities program administered through the Department of Education instead of purchasing from a commercial supplier, **JIM RAY**, Buyer II, Office of Procurement, saved the Department of Corrections \$93,320 annually. For his suggestion, Jim received \$1,000 now and will receive an additional \$8,320 once Assembly Concurrent Resolution 95 is chaptered and signed by the Governor. Merit Award Board rules and regulations require that any award over \$1,000 must be approved by the Legislature.

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**JAMES C. FLETCHER**, Proofreader, State Printing Plant, recommended that the extra set of xerox proofs of the weekly register published by the Office of Administrative Law be eliminated. His recommendation was implemented and resulted in an annual savings of \$1,109. He received an award of \$110.

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**EVELYN ROSE**, Office Services Supervisor I, OSA, retired in December 1981, however prior to her retirement she suggested that there be a limit on the number of sets of plans and specifications that OSA provides contractors. She further suggested that on larger projects OSA should furnish only one set of reproducible transparencies and let the contractor make as many sets of plans he wants at his own cost. Her idea saved OSA \$15,087 annually. She received a check for \$1,000, but she too must wait for ACR 95 to be passed by the Legislature and signed by the Governor to receive the additional \$510, for a total award of \$1,510.



*Evelyn Rose receives her merit award check and certificate from Barry Wasserman, State Architect.*

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On February 11, 1982, **ANDY ZOLNAY** and **JOANNE HOWES**, both employees of RES, "tied the knot" during an evening wedding ceremony. To wish them well in their new life together, their fellow RES employees presented them with a picnic basket full of all the ingredients necessary for a successful meal in the park . . . wine, salami, cheese, french bread, etc. — minus the ants.

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You remember **DAVE POSTON**, Buildings and Grounds, --- he and his running partner Jim Howard, and his horse **NOVALOJ** placed 1st in the 11th Annual

Ride-N-Tie (*Outlook*, Nov-Dec. Issue). Well, they are still running and still winning. This year Dave teamed up with **BOB DuVALL** and the two "old timers" (the 35 and older group) won a 48-mile Biathlon. Dave ran 10 miles in 70 minutes, 55 seconds, Bob rode his bicycle 38 miles in one hour, 40 minutes. It was a beautiful day despite the heavy rain, hail and strong winds. The duo placed third overall out of approximately 100 teams. The event was held March 28, 1982 near El Dorado Hills.

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Using his spare time constructively, **JOHN PUISHA**, Office of the State Architect, voluntarily rendered professional architectural services to the California Maritime Academy. They valued his volunteer services at more than \$7,200. He helped in the preparation of construction documents for the Marine Engineering Training facility to be built on their campus.

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"Moving on up" is just what **AMANDA BEHE** did. Shortly after transferring from the Legal Office to the Office of Administrative Hearings, she was appointed by former OAH Director, Herb Nobriga, as Deputy Director of that division. Congratulations Amanda!

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*Bride and Groom, Joanne and Andy receive a wedding gift from their friends and co-workers at R.E.S.*



*Dwight Weathers, RES, registers for the FUN RUN, held on Thursday during Wellness Week.*

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As part of "Wake up to Wellness Week", K-108 FM, the Governor's Council on Wellness and Physical Fitness, and the State, City and County departments of Parks and Recreation co-sponsored a 3-mile FUN RUN. About 300 runners participated, including DGS employees, **JOHN BAKER** and **DWIGHT WEATHERS**.

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As the district structural engineer, **RUTH VIDA GORDAN**, OSA, is responsible for the safe construction of public schools and hospitals with a special emphasis on earthquake safety. Her name recently appeared in "The Women's Book of World Records and Achievements" because when she became Registered Structural Engineer No. 980, State of California, she became the first woman structural engineer in California. She was also the first woman member of the Structural Engineers' Association of Northern California. She was also the first woman recipient of the Wing and Garland scholarships given to civil engineering students. She received the scholarship while earning her Masters' degree from Stanford University. Ruth is married and is the mother of three college students. She believes that career guidance for women should begin early so that a woman can receive a strong background in math and science while still in high school.

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Real Estate Services, Supervising Land



*Rosamond Bolden, Chief, B&G, congratulates Betty Williams.*

Northern California Chapter No. 11 in 1975 and served as president of the Sierra Nevada Chapter No. 60 in 1981.

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On October 1, 1981, **BETTY J. WILLIAMS** became the first woman window cleaner in the history of the Buildings and Grounds Division. Betty transferred to the Division as a Janitor in April, 1981. On a recent visit to Los Angeles, Rosamond Bolden, Chief of B&G, expressed her enthusiasm and congratulations over Betty's appoint-

*(Continued on page 6)*



*Steve SoRelle (left) and David E. Janssen thank members of the California Conservation Corps for their help during the 2nd Annual Paper Chase held Friday, April 23, 1982.*

# DGS Training

## COURSE SCHEDULE 1982-83

The course schedule for 1982-83 fiscal year has been finalized. Due to limited space, only the first quarter is listed in this issue. For more information, contact your Division's training coordinator or contact the Training Office at 322-6058 - ATSS 492-6058.

### JULY 1982

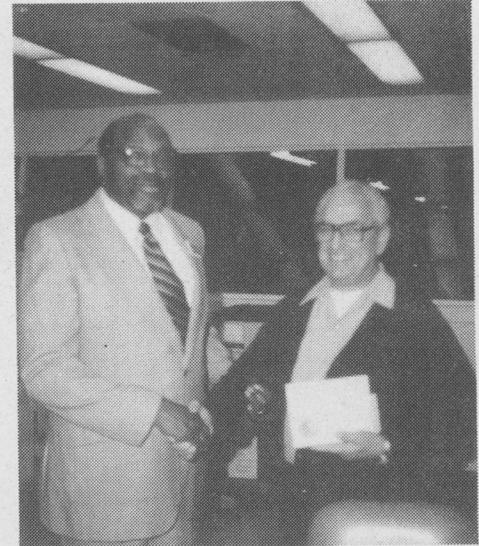
- July 6 . . . . . Summer Student Orientation (2 hours only)
- July 6 & 7 . . . . . Contract Administration (Los Angeles)
- July 8 & 9 . . . . . Contract Administration (Los Angeles)
- July 7 . . . . . CPR
- July 12 . . . . . New Employee Orientation (Fresno)
- July 13 . . . . . New Employee Orientation (Los Angeles)
- July 13 & 14 . . . . . Contract Administration
- July 14 . . . . . New Employee Orientation (San Bernardino)
- July 15 . . . . . New Employee Orientation (San Diego)
- July 19 . . . . . New Employee Orientation (Stockton)
- July 19 . . . . . New Employee Orientation (Oakland)
- July 19 . . . . . CPR
- July 19 & 20 . . . . . Civil Service Exam Workshop (San Francisco)
- July 20 . . . . . New Employee Orientation (San Francisco)
- July 21 & 22 . . . . . Civil Service Exam Workshop (San Francisco)
- July 26 . . . . . Summer Student Orientation (2 hours only)
- July 26-30 . . . . . New Supervisors Workshop (San Francisco)
- July 27 . . . . . New Employee Orientation
- July 28 . . . . . Your Telephone Personality

### AUGUST 1982

- August 2 . . . . . CPR
- August 2 & 3 . . . . . Contract Administration (San Francisco)
- August 4 & 5 . . . . . Contract Administration (San Francisco)
- August 10 & 11 . . . . . Managing Communication Through Assertion
- August 23-27 . . . . . New Supervisors Workshop (San Diego)
- August 23 & 24 . . . . . Employee Discipline
- August 25 . . . . . New Employee Orientation
- August 30 . . . . . CPR - Refresher
- August 31 . . . . . Your Telephone Personality

### SEPTEMBER 1982

- September 2 . . . . . Your Telephone Personality
- September 13 . . . . . CPR
- September 15 & 16 . . . . . Employee Discipline
- September 22 . . . . . New Employees Orientation (a.m. and p.m.)
- September 28 & 30 . . . . . Management Briefings



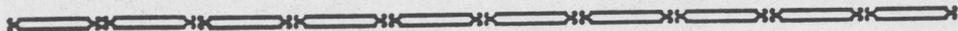
*Deputy Director Lester Riggins presents George Borunda, Fleet Administration, Los Angeles with his merit award check and certificate.*

State of California  
**EDMUND G. BROWN JR., Governor**  
 State and Consumer Services Agency  
**ALICE LYTLE, Secretary**  
**DEPARTMENT OF GENERAL SERVICES**  
**DAVID E. JANSSEN, Director**

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## People . . . . . (Continued from page 5)

ment. This appointment, she said, further demonstrates the Division's firm commitment to provide more opportunities for women in all job categories.



If you watched the recent "Weekend with the Stars" telethon and you thought some of those "stars" answering telephones looked familiar... You were

right! State Police Sergeant **JERRY LEFFINGWELL** and officers **RALPH MARTIN, DOUG STEVENSON, JOAN ALSTON** and **DON HOWELL** all volunteered to answer phones during the telethon conducted to raise funds to combat cerebral palsy.

**CHIEF SKELTON** also participated in the telethon activities as a member of the VIP panel.



*May Lee, ASD, receives a Certificate of Appreciation from ASD Chief, Carl Carmichael, as ASD Budget Officer Brent Korff, looks on. May voluntarily performed the accounting for the United Way Campaign Drive.*

# Life In The Bike Lane

## Bicycle Commuting Exploding The Myths

by Steve Sanders

[Editor's Note: Steve Sanders is an Environmental Planner, Office of Facilities Planning & Development. He is in charge of bicycle planning for DGS and is Director of Commuter Services for the Capitol Bicycle Commuters Association.]

Bicycles are back in style and bicycle business is booming. Lots of people ride bicycles for fun and recreation, but bikes are not just a toy — thousands of commuters know that bicycles are a fast, efficient and inexpensive way to get to work.

Last year, more than a thousand State employees commuted to work in downtown Sacramento by bicycle. Chances are you know someone who bikes to work — for a lot of good reasons: cycling saves money, provides regular exercise, improves health, and aids in weight control. Maybe you've thought about bicycling to work, but decided it just isn't practical for you. Think again — bicycling may be very practical, once you know how to separate the facts from the myths. Some of the most common misconceptions about bicycle commuting are:

*Myth No. 1: Bicycling is only for the young and the strong.* Not so! Cycling is practical for people of any age or sex, regardless of whether you are in tip-top condition. According to a recent survey, State employees who bicycle to work range in age from 22 to 64, and nearly a third of the cyclists are women. The average age of bicycle commuters in Sacramento is 37 — the same age as the average auto driver. And if you're not in perfect physical condition, a regular cycling program will help you gradually increase your physical fitness and vitality. In fact, cycling is recognized as one of the safest and most beneficial forms of exercise.

*Myth No. 2: I live too far from work to ride my bike.* Not necessarily so — many cyclists say it takes them less time to bicycle to work than to drive a car or ride the bus. One-third of all State employees live no more than five miles from work — just a few minutes by bicycle. A bicycle moves as fast as a car or bus on down-

town streets, and cyclists don't have to spend extra time waiting for the bus or searching for a parking space.

Even if you live more than five miles from work, cycling may still be a very practical alternative. About a third of Sacramento's bicycle commuters travel between six and ten miles each way. Fifteen miles an hour is a good solid cycling speed, and cycling allows you to combine commuting with regular exercise. No need to find extra time to jog or exercise when you bicycle to work. And the twice-a-day bicycle workout means you'll start the day alert and end the day feeling revitalized.

*Myth No. 3: Cycling just isn't practical because of the weather.* This may be true in a lot of places, but Sacramento isn't one of them. True, there are some days when cycling isn't right because of rain or cold, but our famous sunny, balmy California weather makes cycling an ideal

if you know the right route and the rules of the road. Sacramento has developed an extensive network of special bicycle routes where bicycles can safely coexist with the automobile, and there are numerous publications on safe riding techniques. A little caution and common sense, along with a few basic tips, can make any adult a safe rider. If millions of kids can learn to cycle safely, surely we adults can, too.

*Myth No. 6: There is no place for me to park my bike.* If you work downtown, chances are there is a safe, secure bicycle parking facility close by your office. Hundreds of new bicycle parking spaces have been installed downtown in the last few months, and more are planned. Bicycle parking is available in City garages, State parking lots and at many State Buildings. Fact is, State law now *requires* that the State provide bicycle parking for its employees.

*Myth No. 7: Bicycle commuting is expensive — what with buying a new bike and lots of fancy equipment.* You don't need a fancy new bike to ride to work. You probably already own a bike that will do just fine. If not, you can



Spring, Summer or Fall activity. Even if you only bicycle six months out of the year, that adds up to a lot of gasoline you didn't have to buy.

*Myth No. 4: I can't bicycle to work because there is no place for me to freshen up and change my clothes.* Lots of people say they won't bicycle to work because — let's be frank — cycling makes you sweat. Well, it's true that cycling is exercise (which is one of its benefits) and that it's inconvenient to exercise in your work clothes. The State knows this, and that is why showers and lockers are available for bicyclists at two downtown locations. So if you need to, you can ride into town in your cycling clothes, take a shower and change, ready to start the day refreshed and relaxed.

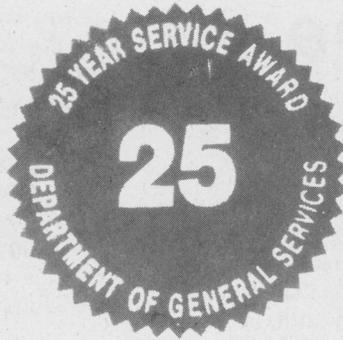
*Myth No. 5: It's not safe to bicycle to work.* Safety problems can be avoided —

easily find a good used bike at a local bike shop or from a newspaper want ad. Lots of manufacturers are making inexpensive new bikes designed especially for commuters, who don't need all the special features that racers or long-distance bicycle tourists demand. So with a helmet, a light, and a \$50 overhaul of your old trusty clunker, you too can pedal your way to work. Since driving a car costs 40 times as much as riding a bicycle to work, you'll recover your investment in a very short time.



Don't let outdated myths deter you from giving bicycle commuting a try. Contact people you know or work with who bicycle to work and let them give you the real story about bicycle commuting.

# Service Awards



Congratulations are in order for the following employees of the Department of General Services who have completed twenty-five years of service with the State during the past several months. Best wishes to all of you and thank you for your contributions to our Department and the State of California.

## FEBRUARY

- Antonio P. Deogracia . . . . . Procurement
- Hollis R. Thompson . . . . . Procurement
- Margaret D. Miller . . . . . Management Services
- Chizuko Kusumoto . . . . . Communications
- Darrell D. Haynes . . . . . Real Estate
- Barbara R. Robinson . . . . . Office Services
- John A. Shelton . . . . . Office of the State Architect
- Robert Sitzman . . . . . Office of the State Architect
- Robert W. Snellings . . . . . Office of the State Architect

## MARCH

- Frank Germona . . . . . Buildings and Grounds
- Willie J. Johnson . . . . . Buildings and Grounds
- Vanita G. Smoley . . . . . Office Services

## APRIL

- Theodore A. Louis . . . . . Buildings and Grounds
- Saburo Okubo . . . . . Office of the State Architect
- Charles O. Thrasher, Jr. . . . . Legal Office

## MAY

- S. Daniel Date . . . . . Office of the State Architect
- Norman E. Reynolds . . . . . Communications
- Gordon J. Wagner . . . . . Communications

## JUNE

- Howard L. Parsons . . . . . Communications
- Willie Sanders . . . . . Buildings and Grounds
- Irwin Salin . . . . . Office of the State Architect

## RETIREMENTS

- Mark L. Hall . . . . . Buildings and Grounds, Oakland
- Guy R. Slaughter . . . . . Buildings and Grounds, Sacramento
- William Salinas . . . . . Buildings and Grounds, San Bernardino
- C.P. Romines . . . . . Buildings and Grounds, Stockton
- Rufus Jackson . . . . . Buildings and Grounds, Los Angeles
- Robert Moyer . . . . . Buildings and Grounds, Sacramento
- Joseph F. Pires . . . . . Office of the State Architect, Oakland
- W. T. Riggins . . . . . State Police, Sacramento
- Frances Lew . . . . . Management Services, Sacramento
- Kathryn E. Salyer . . . . . Management Services, Sacramento



Frank Germona (left)



Mary Messenger (right)



John Shelton (left)



Frank Campos (center)



Margaret Miller (left)



Fred DeDen (right)



Jim Martin (center)



(l. to r.) Antonio Deogracia, Hollis Thompson, Elmer Wyre



Darrell Haynes (center)



Irwin Salin



Robert Snellings (left)



Keith Luna (right)

# FEEDBACK

Senator Dan O'Keefe wrote State Police Chief Skelton to commend the entire State Police force for "the professionalism, the efficient service and the courtesy extended to me." While speaking at the San Francisco State University, the campus situation became volatile and personal security measures were needed for the senator and his staff. According to Senator O'Keefe, the members of the State Police, namely, **LIEUTENANT GLENN DELLA-MONICA, OFFICERS CASTRO, FISCHER AND SMITH, and AGENT KEN MANIORD**, provided outstanding protection. They... "went above and beyond the call of duty to protect me."

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The California State Police were presented with a resolution from the California Legislature commending their outstanding efforts during the Capitol Restoration Gala Ceremonies. The State Police were responsible for security and law enforcement during the ceremonies, which included providing crowd control for upwards of 80,000 spectators.

This resolution was co-authored by 19 members of the Senate and Assembly and was presented to the State Police at the California State Police Association Banquet held on February 13, 1982.

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Assemblyman Willie Brown, sponsored a "Business Opportunities Conference" to help small, minority and women-owned businesses to deal with State government and private industry. **STIM SUZUKI**, Chief of the Small and Minority Business Procurement Assistance Division, **JENNIFER STANLEY, SAMPAD, JOHN BABICH**, Chief, Office of Procurement, **TOM CHINN** and **JEANETTE CHAN** Office of the State Architect, were invited to participate at the conference held February 10 and 11, 1982 in the State Capitol.

Speaker Brown wrote to thank them for sharing their expertise and for contributing to the success of the conference.

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Ralph J. Gampell, Director, Judicial Council of California, Administrative Office of the Courts wrote David Janssen on behalf of **CURT SODERLUND** and **ROB BURNS** who assisted the Council in preparing their proposed 1982-83 budget. Because of personnel changes, the Judicial Council contacted General Services for

technical assistance. Mr. Oliver wrote the following... "Both Mr. Soderlund and Mr. Burns proved to be resourceful and dedicated individuals who did an excellent job of preparing our total budget request. They are to be commended for their fine work. I would be pleased to have either of them work for me in a budget role..."

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On January 13, Buildings and Grounds Division provided cake and coffee for the employees of Region I in appreciation of their efforts in making the opening of the State Capitol a success.

Trades personnel worked long hours, putting the finishing touches on the restored Capitol. The janitorial crew worked diligently cleaning up after the crowds.

Groundskeepers provided the Capitol with plants and floral arrangements, and resodding many areas of Capitol Park as fences enclosing the construction were removed. New flower beds were planted in these areas.

The opening of the State Capitol would certainly not have been the success it was without the efforts of Buildings and Grounds.

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In the last issue of *OUTLOOK*, we reported that Dale Dwyer and John Worsley each received a Distinguished Employee Award for their work on the Capitol Restoration Project. We would also like to report that **LEROY LEMKE** and **GEORGE YOUNG** were recipients of that award. LeRoy served as the Chief Inspector of the restoration project and George was a Construction Supervisor I. Both are currently working at OSA. The awards were formally presented to all four employees at the January Division Chief's meeting.

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Senator David Roberti, President Pro Tempore, wrote to **AUSTIN EATON**, Office of Procurement, to "express my appreciation for your assistance in helping to make my Small and Minority Business Conference a success."

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Office of Procurement Buyer, **JESS RAMOS**, saved the Department of Conservation 27% on the purchase of chart paper for the Division of Land Resources Protection. He received a letter of appreciation from Michael D. Evans, Business Services Officer who wrote, "... We appreciate not only the 27% savings... but

moreover, the extra service of getting an emergency supply from the vendor in advance of the normal shipment."

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Ira Braverman, Project Manager, Montgomery Ross Fisher, Inc., wrote to commend **STEVE SHEFFIELD, OSA**, Change Order Section, for his "extremely worthwhile assistance." Montgomery Ross Fisher, Inc., is the General Contractor for the Fire and Life Safety Improvements at Lanterman State Hospital. "During the course of construction," wrote Mr. Fisher, "it has been our privilege to work with Mr. Sheffield. Using his practical construction experience he has provided many solutions to design and field problems that arose during construction. It must be stated that there has not been one change order on this project that has not been settled between parties in an amicable and professional manner."

Mr. Braverman also wrote on behalf of **FRED DeDEN**, Project Construction Supervisor, OSA. "We wish to point out that this success could not have been achieved without the extraordinary efforts of Fred DeDen... His thoroughness in investigation of the myriad of complicated problems encountered in remodeling these old buildings and the timely directions and fine technical advice provided, greatly helped to expedite the project."

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Jan Denton, Director, Department of Conservation, wrote to David Janssen expressing her appreciation for the assistance she received from **RALPH BARNETT**, Insurance Office. "If the public were aware that there were civil servants like him, we may have never had a Proposition 13."

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The Department of Water Resources just completed an enormous job. They had to remove a million cubic yards of asbestos-laden silt from a 140-mile stretch of the California Aqueduct. To undertake this task they requested the assistance of the Office of Procurement to expedite the purchase of equipment and material. Jack B. Johnston, Department of Water Resources, wrote... "I would like to extend my department's appreciation to the Office of Procurement for once again doing a fantastic job for us at a time of urgent need."

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Dr. James W. Kho, Computer Sciences Department Chair at Sacramento State University, wrote Glenn J. Wilson, Mana-

ger, Data Processing Services Section to commend **KENNETH McKINSTRY**, Data Processing Manager I, on his excellent presentation on the data processing tools used in the day-to-day work environment. According to Dr. Kho, "Our students were able to obtain information that they do not normally receive in a classroom and already we are getting responses for Ken to come back."

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**JIM DEMAREST**, Office of Procurement, received a letter of thank you from George Schneider, City of Oakland, for the outstanding Local Agency Workshop that he presented to the Purchasing Office, City of Oakland. During the workshops, Jim explains the cooperative purchasing program offered by the Office of Procurement and also explains the energy efficient purchasing program.

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Well, the Capitol Restoration Team did it again! The newly restored capitol received a 1982 Honor Award from Washington D.C.-based National Trust for Historic Preservation. The award, presented by First Lady Nancy Reagan, was accepted on behalf of the State by N. David O'Malley, President of Welton Becket Associates, principal architects for the project and **JOHN C. WORSLEY**, Architectural Representative, Capitol Restoration Project.

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The following employees from the Management Services Office, Data Processing Services Section, were commended for their outstanding achievements and superior job performance . . .

**DONNA RITCHIE**, Data Processing Technician Supervisor II, and **ELOSIA STRATTON**, Key Data Supervisor III, for enabling local Girl Scout Troop No. 719 to tour the Data Processing Services Section in the Crocker Bank building.

**CHERIE CHASE**, Office Assistant II, for her work on an Air Resources Board project. Frances Cameron, Associate Air Resources Engineer for the Air Resources Board Chemical Strategy Development Section, wrote to Valerie Bothun, Key Data Supervisor I, "We would like to thank you for sending over such a reliable and competent worker as Cherie. Although the input data forms were sometimes unclear, Cherie did an excellent job . . ."

**ELOSIA STRATTON**, Key Data Super-

## A Month In The Life Of The State Police EOD Team

The CSP Explosives Ordnance Disposal (EOD) team has been extremely busy lately, with members (Officers **Esque Frost**, **Bill Wilson** and **John Parks**) traveling to various locations in Northern California.

On April 14, 1982 Officers Frost and Wilson responded to the Department of

visor III, for her expeditious handling of the key data entry work for the High Risk Infant Follow-up project of the Maternal and Child Health Branch of the Department of Health Services.

**MARV GIBSON**, Research Writer, for his "Report of Current Processing Procedures at the Supreme Court (Clerk's Office and Calendar Clerk's Office)." Burton W. Oliver, Deputy Director, Administrative Office of the Courts, wrote Glenn J. Wilson, Manager, Data Processing Services Section, "Not only has Marv reduced a complex operation into an understandable collection of basic functions, he has also taken pains to substantiate his findings as he went along."

A.R. Specht Jr., Deputy Director of the California Correctional Industries, wrote Hugh K. Haines, Chief of the Data Processing Branch of the Department of Corrections, to thank him for the work of Data Processing Services Section's Associate Programmer/Analyst **RICH FLOYD**, on the final version of the Correction Industries' Computer Utilization Study document.

Bert H. Brendle, Managing Principal of the Department of Finance, Program Evaluation Unit, wrote David Janssen, Director, Department of General Services, to commend "The entire data entry staff of **GLENN WILSON**, **DONNA RITCHIE**, and **ELOSIA STRATTON**" for their work on the Hiring Freeze Exemption Database.

Tak Fujitani, Program Manager of Inspection Services for Fleet Administration, wrote Al Cote, Manager I in the Data Processing Services Section, to express his "... appreciation for the exceptional services provided by **RICH FLOYD** (Associate Programmer/Analyst) and **MIKE GERRITY** (Programmer I) in implementing a data processing system for our Inspection Services Program."

Youth Authority at the Preston School of Industry in Lone, California to dispose of a container of Picnic acid. Once onsite the CSP EOD team was able to remove and dispose of the substance within ten minutes.

On April 16, 1982 Officers Frost and Wilson assisted the Butte County Sheriff's Office in disposing of approximately eight sticks of dynamite. The dynamite was stored inside a refrigerator, and the owner had died. After a lengthy period of storage the dynamite had crystallized and become highly unstable.

The EOD team neutralized the dynamite and then removed it to a safe disposal area.

On May 14, 1982 Officers Frost and Wilson took part in an allied operation between the Department of Justice, Bureau of Narcotic Enforcement; the Amador County Sheriff's Department; and personnel from the United States Army. The operation entailed the arrest of a narcotics pusher, and the subsequent investigation of the suspect's property in rural Amador County.

For security reasons the arrest was made at the suspect's place of work. DOJ investigators had compiled information that the suspect was an ex-military EOD expert, and that the entire 3½ acre area was booby trapped.

The arrest and EOD investigation went as planned, and although no active booby traps were uncovered, both Officers Frost and Wilson reported a few more gray hairs as a result of the operation.

On May 17, 1982 Officers Frost and Parks responded to Oroville where some explosives had been discovered in the Oroville Medical Center. Two containers of Picnic acid which was five years old and had crystallized into a highly unstable substance were found in a storage cabinet. The acid was moved to a safe location using a "bomb blanket" in a caravan led by Oroville Area CSP Sergeant Ron Azevedo, and then sympathetically detonated using plastic C-4 explosive, which is commonly used in the military. The resulting crater made believers of the staff, who will no doubt be more sensitive to the age of stored chemicals in the future.

## Thor's Corner

by Thor Barrows, Departmental  
Training Officer

### MANAGEMENT CERTIFICATE PROGRAM

Designated employees (Managers, Supervisors and Confidential) now have available a Statewide Management Certificate Program. The training sections were developed by the Department of Personnel Administration (DPA). Within General Services they will be conducted free by the Training Office staff in Sacramento, Los Angeles, and San Francisco.

Certificates will be issued for completion of each of the five two-day courses. Upon completion of all five courses, DPA will issue a State Management Program Certificate.

In addition to demonstrating dedication in attending the courses, other benefits are expected. The content of many promotional management exams will come from the course content. Also, oral panels for promotional exams will be interested in whether a competitor has completed this program.

The Management Certificate Program's five two-day courses include:

- M 210 — *Planning and Managing Operations* — Includes developing skills in planning, organizing, staffing, and controlling.
- M 220 — *Affirmative Action* — Includes knowledge and skills necessary to incorporate affirmative action policies into day-to-day activities.
- M 230 — *Planning and Appraising Employee Performance* — Includes knowledge and skills necessary to establish and communicate performance standards and evaluate employee performance.
- M 240 — *Administering the State Disciplinary Process* — Includes the knowledge and techniques necessary to administer the State Disciplinary Process.
- M 250 — *Labor Relations and Contract Administration* — Includes information necessary to ensure compliance with the rights and provisions authorized by the State Employer-Employee Relations Act (SEERA). Content will also include information necessary to administer negotiated labor contracts and respond to employee grievances.

Supervisors, Managers and Confidential employees who have completed the Department's supervisory courses in the past, may be scheduled to attend each of these five courses in the two-day segments.

Newly designated supervisors/managers should be scheduled to attend the Department's two supervision classes. These will provide certificates for courses M 210, M 230 and M 240. The other two may be taken in the two-day segments.

For additional information, contact your Division's Training Coordinator or call the Training Office at 322-6058, or ATSS 492-6058.

## CSP Makes Life Safer

State Police Sergeant **GERALD LEF-FINGWELL** and Detectives **RON MILLER** AND **K.C. HAYWOOD** recently arrested a suspect in Capitol Park on a rape and attempted murder case. The investigative team interviewed hundreds of informants and witnesses to piece together the clues that led to the arrest.

The suspect had a long history of

arrests for similar offences, and had left the state immediately after the attack. Many hours of painstaking work produced a tip that the suspect would be visiting California, and when he did he was immediately placed under arrest by the CSP. It was subsequently learned that the suspect was also wanted in Maryland for murder and rape.

Shortly after midnight on May 7, 1982

State Police Officer **MICHAEL GRIFFITHS** noticed a vehicle driving without lights in Oakland. Officer Griffiths stopped the vehicle to advise the driver to turn his lights on. When he approached the vehicle he noticed a sawed-off shotgun on the floor of the vehicle.

Officer Griffiths detained the driver and his passenger and called Oakland P.D. Oakland P.D. is investigating the two suspects in conjunction with numerous armed robberies in the Oakland area.

Los Angeles State Police Investigators **JOAN CHRISTENSON**, **JAMES SMILEY** and **DAN HOOVER** recently arrested members of a car theft ring that was active in stealing state cars. A total of nine vehicles were recovered, and nine arrests have been made to date.

The initial clue was received from LAPD when they arrested a member of the family that was involved in the thefts for the possession of a stolen state credit card. This led to a stake out of a suspect's house, which in conjunction with informants' information produced the first arrest.

As the case unraveled the Long Beach P.D., Compton P.D. and the California Highway Patrol became involved and provided assistance.

San Francisco CSP Officer **JOHN WEIDINGER** recently proved his agility as a runner. While working the Transbay Terminal in San Francisco, Officer Weidinger observed a young man take a purse from an elderly woman. The officer immediately took off in foot pursuit, and after a considerable chase throughout the terminal area, apprehended the suspect.

The suspect was in possession of stolen property from an earlier purse snatch when apprehended, and it now appears that the suspect was responsible for a rash of purse snatches in the vicinity. The Southern Station of the SFPD also believe the suspect to be responsible for numerous purse snatches in their area.

Two Sacramento CSP officers learned firsthand the value of CPR recently. Shortly after completing CPR training, Officers **STEVE FEIL** and **RICH VOLIGNY** encountered a heart attack victim. Working together to apply CPR they were able to keep the victim alive until the ambulance arrived and provided transportation to the hospital.

# NEWS BRIEFS

## UNUSUAL PROCUREMENTS

by Elliott Loyd

What would be a good name for a predator with a healthy appetite for innocent little creatures . . . let's see, how about a quail guzzler? That's what came to my mind when I first heard those two words from Express Line Principal Buyer Harley Raymond. It seems that buyer Esther Deogracia recently received a purchase estimate for this mysterious "quail guzzler" from the Department of Water Resources. The mystery was caused because no description or specifications were attached to the purchase estimate so Esther enlisted the aid of Harley and Specifications Analyst Tom McCauley in attempting to solve the puzzle. They were just as intrigued and just as unable to shed light on the subject as she was. The mystery, however, was finally cleared up after a telephone conversation with Gary Lotspeich, Department of Water Resources' Purchasing and Property Section.

As related by Gary, the quail guzzler has an interesting history. As part of the environmental compliance required by the California Energy Commission in approving the construction of a geothermal plant in the Bottlerock area near Clear Lake, DWR was required to compensate for the loss of the natural drinking habitat of the quail in the area. Field personnel hit upon the idea of the quail guzzler. The quail guzzler is a 750 gallon fiberglass tank designed to catch rainwater and even dew. It requires minimal upkeep, with park personnel checking during the dry months to ensure that there is adequate drinking water for the quail inside. The guzzler has an eight inch access opening on the top end for the quail to enter, and has a ramp leading from the access opening down to the bottom of the tank. The ramp is nonskid, to ensure the California State Bird doesn't take an undignified plunge into the water.

So, *Outlook* readers, not all State purchases are for mundane items like desks and typewriters. I'm just waiting for one of the buyers to challenge the quail guzzler as the most unusual procurement.

## Small Business Week

Assembly Concurrent Resolution No. 75, Chapter 28, 1982, formally declared the week of May 9-15, 1982, California Small Business Week.

In commemoration of this week of special tribute to the outstanding contribution of small business persons, the Department of General Services sponsored the Third Annual Small Business Awards Ceremony. The ceremony was held on May 12, 1982 at 10:00 a.m., in the office of the Speaker of the Assembly, Willie L. Brown, Jr.

Annually, the Department recognizes those individuals and organizations that have supported small business activities throughout the year.

Additionally, it recognizes and commends those small businesses which have successfully competed for State business and are outstanding examples of the small business community. This year, the following nine awards were presented by Governor Edmund G. Brown Jr., Assemblyman Willie L. Brown, Jr. and David E. Janssen.

**Buyer Awards:** a) Jack Fish — Dept. of Transportation; b) H.R. (Bob) Freer — Dept. of Transportation; c) Jesus (Jess) Ramos — Dept. of General Services

**Agency Award** — Health & Welfare Agency

**State College Award** — California State University, Los Angeles

**Small Business of the Year Award** — Graf Business Forms, Sacramento, CA

**Small Business Contractor of the Year Award** — Murrey & White Construction Company, Inc., Redlands, CA

**Women Business Advocate Award** — Theresa Speake, Executive Vice-President, NEDA, San Joaquin Valley

**Minority Business Advocate Award** — Clarence Orr, Owner, Oak Park Office Supply, Sacramento, CA

Jess Ramos, Buyer II, Express Line Unit of the Office of Procurement, received one of the Buyer of the Year Awards because his performance exceeded that of any other buyer. Last year, he handled 2,922 purchase transactions, 1,133 were with small businesses or 38.8%.



*Small Business Week Award Recipients*

# A New EEO Officer But A Familiar Face

The name on the door has changed, but the face is a familiar one. It belongs to **Olive Johnson**, who started her State service career back in 1974 and has worked with the Department of General Services ever since. She started as a Clerk Typist II (currently OA II) and was hired to coordinate the delegated testing program. She was later promoted to Personnel Assistant Trainee and then to Personnel Assistant I. She heard about an opening in the Budget Office and decided to broaden her experiences. After a year and a half, she transferred to Space Management as an Administrative Assistant and in February 1982, she was appointed Equal Employment Opportunity Officer, replacing Larry Myers who transferred to the Office of Procurement.

According to Olive, her new job has been very interesting. The reason, she surmises, is the wide variety and number of contacts she has with departmental employees, coupled with the opportunity to view the operation of the Department as a whole. In other jobs, her scope was limited to dealing with only one segment of the department. On this job, she explained, "You get to look at the whole perspective and I have an opportunity to have an impact at the management level."

In describing her job she stated, "I wear 'several different hats'. The two principal roles, however, are the EEO

officer and the Affirmative Action Officer (AAO). As the EEO officer, I am involved in the complaint process, dealing with discrimination cases. As the AA officer, I have the opportunity to implement equal opportunity employment practices, which in turn minimize discrimination. The first involves mediating what has happened in the past and the second provides the challenge for minimizing or eliminating employment discrimination in the future.

"Discrimination," she continued, "can be institutional or individual. An example of institutional discrimination would be placing an unnecessary qualification on a job specification, such as 'ability to lift 45 lbs.' when in actuality an employee is never required to lift that amount of weight. Individual discrimination involves an employee on a one to one basis with his/her supervisor or peer.

"The goal of affirmative action, on the other hand," stated Olive, "is to achieve labor force parity in the work place. In striving towards that goal, the key to success is the recruitment effort. The more comprehensive the potential employment group, the greater the resource to the department. Active recruitment becomes a significant management tool. It provides the department with a wide variety of backgrounds, perceptions and talents. A qualified candidate group is beneficial to the department as well as to the indivi-

dual. The odds for success favor both."

Olive is enthusiastic about the challenges of the new job and she feels more employees should become aware of the workings of the EEO office. To keep us informed, she will be writing a column that will appear in each issue of *Outlook*. Her office is located on the fourth floor of OB No. 1. She has an "open door policy." Stop by or give her a call at 322-5990, ATSS 492-5990, or TDD 324-9040.

## Contracts Register Celebrates

To those involved in the publication of the California State Contracts Register (CSCR), it doesn't seem possible that it was first published just one year ago. During its first year, the CSCR, a state-wide program, has garnered support and active participation from almost every State department.

Records indicate that over 70 State departments submitted more than 7,000 contract advertisements during the first three-quarters of fiscal year 1981-82. A continuously growing number of published advertisements has formed the foundation for the successful marketing of the CSCR to over 1,900 subscribers.

The bi-monthly publication provides a vehicle for notifying the subscribers, (members of the business community) of available State service and construction contracts on a dependable and regular schedule. The primary benefit of the publication, to the subscriber, is quick and easy access to the valuable and timely information necessary for further pursuing contracts with State departments. The benefit to the State is increased competition, improved bid quality and better prices. As a successful example of open government, the CSCR is being watched by other states and... as usual, California is setting the pace.

On the first anniversary of the CSCR, it only seems appropriate to commend all those involved in the development, production and timely distribution of the Register. Their dedication and support has made this publication a successful tool for increasing competition and improving the quality of bids received.





Lynn Catania, Safety and Return to Work Coordinator receives her Certificate of Safety Training from ASO Chief, Carl Carmichael (left) as Insurance Officer, Eugene Marquart looks on.

## A Second Graduating Class Of State Safety Coordinators

The State Workers' Compensation and Safety Program in coordination with State Compensation Insurance Fund recently completed its second session of Basic Safety Training for State Safety Coordinators. The second session was attended by twenty students representing the following departments:

- Department of Corrections
- Department of Developmental Services
- Department of Food and Agriculture
- Department of Transportation
- Department of Veterans Affairs
- Department of Water Resources

As mentioned in a previous *Outlook* article, the decision to provide this course arose out of requests from State departments for a basic course in safety to certify State Safety Coordinators. The basic safety training course provided by the State Compensation Insurance Fund was modified to fit the needs of State departments. As each session is completed, the State Workers' Compensation and Safety Program staff reviews and evaluates the session to determine that the classes are providing the most up-to-date and comprehensive curriculum in basic safety; and that the classes are addressing safety problems faced by State departments.

Evaluations from the students were as

positive and enthusiastic as those for the first session. All courses were evaluated as either contributing to general knowledge needed by the Safety Coordinators to do their jobs, or relating to specific duties needed to perform their jobs. The students also evaluated the instructors highly on their overall presentations, command of the subject matter, and teaching methods.

The third session is scheduled for October 4-8, November 1-5, and November 29-December 3, 1982. For additional information interested persons can contact Patrice Norris at 323-3866, ATSS 473-3866.

## What To Do In Case Of Fire, Earthquake Or Flood

The California State Police began the second annual Emergency Preparedness Program during June relating to earthquake, fire and flood. The first orientation sessions were held for the State employees housed in the "vertical cities," located in downtown Sacramento at 714-744 'P' St. These eighteen story buildings, also known as the "Twin Towers," together house over 3,000 employees.

The Sacramento Fire Department assisted State policewoman Joan Alston with orienting all 3,000 employees in the safe methods of evacuation. As practical followup to the classroom type orientation, the employees participated in a practice fire drill held later in June.

During orientation, emphasis was placed on the duties of the floor wardens and the method of communication to be used during a partial or complete evacuation of all employees, including the use of a handicapped chair.

During an evacuation, explained policewoman Joan Alston, the safety coordinator has the responsibility of activating emergency procedures as necessary and also to assist in the command center of the State building.

Three sessions were held each day until all 3,000 employees had attended the orientation. Classes were held in the auditorium of Office Building No. 9.

The training/orientation was a combined effort of the building managers, Office of the State Architect, State Police, Office of the State Fire Marshal and Sacramento Fire Marshal.



By the end of June 1982, Policewoman Joan Alston, had trained over 3000 State employees housed in OB Nos. 8 and 9 in emergency building evacuation procedures.

# A Life Is Saved

One day last April, George France, State Printing Plant, received an emergency phone call from his wife at home. Both George and his wife are deaf so her message was sent via the TDD (Telephone Communication Device for the Deaf) just recently installed at the plant. After receiving the message that she had called, he tried to reach her at home, but there was no answer. He sensed that something was wrong and rushed home to find his wife collapsed on the floor, pale with no evidence of pulse or breathing. He immediately gave her CPR and within a few minutes she was revived. An ambulance was called to take her to the hospital where the doctor told Mr. France that his wife had suffered a heart attack. The doctor also said that if she had been unconscious for just a few more minutes, she would have died.

If it had not been for the recently installed TDD system and her ability to contact her husband at work, she may not have survived.

The Department has two TDD systems operating at the following locations:

- 1) OB No. 1, 4th Floor – 324-0940
- 2) State Printing Plant – 445-2564



Dick Baxter (left) and Jimmy Jobe (right) Fleet Administration, explained the State Employee Bicycle Parking Program to several interested employees during Bike-to-Work Day held Friday April 30, 1982 on the west steps of the Capitol.

## Vince Toolan

The National State Printing Association announced on June 1 that Lee Cate of Alabama had resigned as president of the organization and Vince Toolan, California State Printer, has been appointed to this post.

Vince Toolan, one of the founders of the organization, has been California State Printer since appointed by Governor Edmund G. Brown Jr. in March of 1976. In October of 1981, Vince Toolan was co-chairman with Bob Macey, Chief of the Office Services Division, of the organization's annual meeting held in Sacramento.

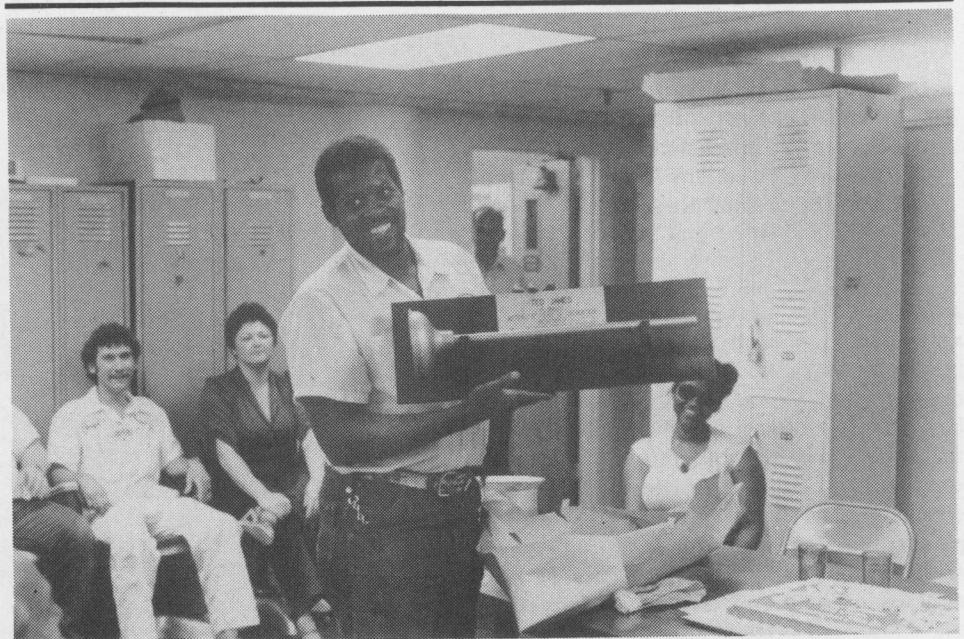
The National State Printing Association is an educational idea-sharing organization with representatives from 37 state and federal government organizations.

Mr. Toolan stated he was pleased to

receive this prestigious appointment and that he expects to work hard at having this year's annual meeting, to be held in Albany, New York, even more successful than last year's. Last year representatives from 30 states and 11 foreign governments attended the meeting in Sacramento.

### ON THE COVER:

On March 31, 1982, the California Arts Council and the Office of the State Architect unveiled the Manuel Neri Sculpture which can be viewed in the atrium of the Gregory Bateson Building between 8th and 9th Streets. Mr. Neri was awarded the commission as a result of the Art in Public Buildings Program. The 12' high, 3-figured statue is unnamed and was commissioned for \$100,000.



Buildings and Grounds Division employees gathered to congratulate Ted James on his successful completion of a Plumber Apprenticeship Program offered through the Division. The program consists of three years on-the-job training combined with educational requirements given through correspondence school. As a reminder of his successful completion of the Apprenticeship Program, Ted was presented "the tools of the trade!"