

Side-by-Side



California Department of General Services

a newsletter for employees by employees

Issue #21 • April 1999



NEW STATE OFFICE BUILDING IS OPEN FOR BUSINESS IN LOS ANGELES

The City of Los Angeles is home to the renovated Junipero Serra State Office Building at 4th and Broadway, which opened its doors to employees in mid-March. The project consolidates several state offices in the former flagship building of the Broadway department store chain. The site has been vacant since 1966.

The \$64 million rehabilitation, and earthquake retrofitting of the historic ten-story, 84-year-old structure allows the state to consolidate 12 state agencies and house approximately 1,000 employees under the same roof. Tenants include the Assembly Rules Committee, Department of Corrections, Department of Corporations, Department of General Services, Department of Industrial Relations, Department of Motor Vehicles, Department of Rehabilitation, Public Utilities Commission,

Regional Water Quality Control Board, and State Personnel Board.

Several features of the historic Italian Renaissance style building have been preserved including a stairwell from the original 1912 structure, flagpoles, and an art deco, marble department store floor medallion. The building will be fully occupied by the end of May.

Thanks to the dedication of Real Estate Services Division Acting Deputy Director Mike Courtney, Project Director Shelley Whitaker, and a small army of other talented RESD staffers, the building will not only contribute economically

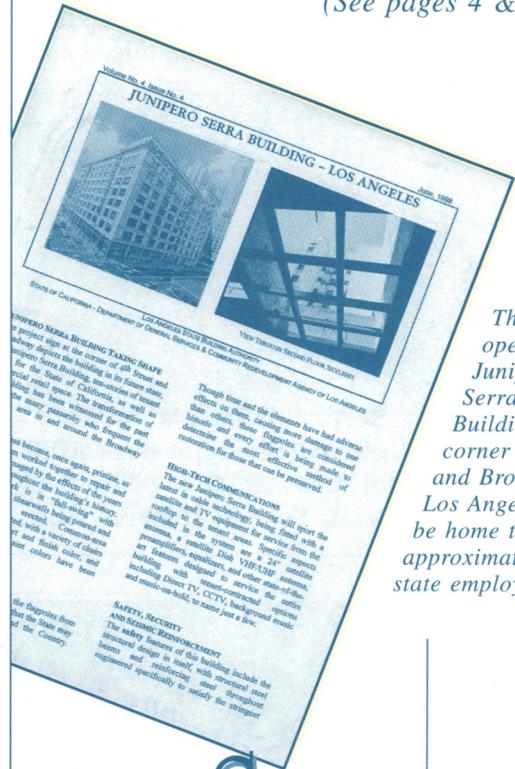
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Spotlight on . . .

DGS MEDIATION SERVICES

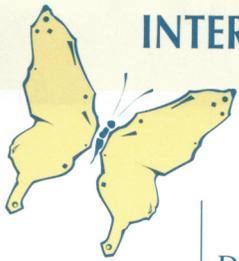
(See pages 4 & 5)



The newly opened Junipero Serra Office Building at the corner of 4th and Broadway in Los Angeles will be home to approximately 1,000 state employees.



To ensure quality, cost-conscious, and timely assistance and support to state and other public agencies so they can efficiently deliver needed services to California citizens. With the leadership of the Governor, and in cooperation with the Legislature, we seek to provide creative business solutions and serve our customers in a responsive and flexible manner. Our mission is dedicated to serving the customer.



INTERIM DIRECTOR'S

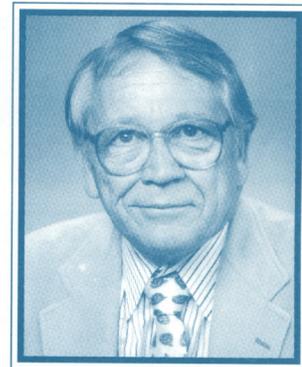
Message...

I'd like to welcome all DGS employees who are calling the newly opened Junipero Serra State Office Building in Los Angeles home. Thanks to the efforts of DGS's Real Estate Services Division, this historic building has seen a remarkable transition from a graffiti-scarred vacant building, to a pristine restoration project that will help the city's Broadway corridor continue its transition into a vibrant place to work, shop, and live.

Not only is the Junipero Serra the state's "newest" office building, it is also full of Los Angeles history as well. Several features from

the original structure were preserved including a stairwell from the original structure, and restored flagpoles that will allow us to proudly fly the flags of California and the United States.

There is plenty of new mixed in with the old including the latest in cable and satellite technology. The building also has the latest security features including card key access for tenant suite entry, and cameras strategically placed throughout the common areas of the structure. The building also contains reinforcing steel throughout engineered specifically to satisfy the stringent requirements of a building of



Clifford Allenby
Interim Director

this nature. It has been designed with safety of the building occupants foremost in mind.

All in all, the Junipero Serra State Office Building is a great place to work in one of the greatest cities in the World. Congrats to all at DGS who made it happen.


Cliff Allenby
Interim Director

BLOOD DRIVE UNDERWAY

Pete Dufour, Special Assistant to the Director for Inter-agency and Customer Relations, wants to thank all fellow DGS employees who have sent their best wishes and support to he and his wife Janet who was diagnosed with acute myeloid leukemia. Pete says Janet, a lifelong Auburn resident, is strong willed and determined to beat the disease. She is now in remission.

Pete and Janet appreciate those of you who have asked how you can help. Here's one way! You can participate in a blood drive to benefit Janet, and others who need life-saving blood transfusions. The whole process takes about one hour, and appointments are easy to set-up.

You may call the Blood Donor hotline toll free at **1-800-995-4420** to make an appointment at one of several Sacramento, Placer and Yolo county locations.

Please tell them that you are donating for "Janet Dufour" account #4481. For more information, call **Sue Larkins at (530) 885-7066**.



A SURPLUS OF GOOD NEWS FOR DGS

DGS's Surplus Property Program received some excellent news coverage recently when Surplus Property Deputy Chief Hollis Thompson and Materials Management Unit Manager Shirley Oglethorpe were interviewed for a pair of stories aired on Sacramento's KCRA-TV. The result was literally hundreds of viewer phone calls to property warehouse staffers for more information.

The Surplus Property program not only returns revenue to the state, it also allows agencies to maintain minimal inventories and warehouse space, as well as reducing the disposal of usable materials into landfills. The Surplus Computers program lets K-12 grade schools acquire computers, monitors, printers and modems they might not otherwise be able to afford.

As Channel 3 put it, DGS's Surplus Property Program is one of the best deals in California!

For more information on Surplus Property Programs call Hollis Thompson at 916-928-4633.



Surplus Property Program Deputy Chief Hollis Thompson climbs aboard a military surplus fuel tanker truck, just one thousands of items available for purchase at DGS's warehouses in Sacramento and Fullerton.



Hollis Thompson explains the Surplus Computers for Schools program to Channel 3 TV Consumer Reporter Mike Leury.



CONGRATULATIONS ON 25 GREAT YEARS!

DGS Office of Human Resources Chief Debra Boulter is presented with a 25 year state service certificate by DGS Management Services Division Deputy Director Jack Smith. Way to go Debra!



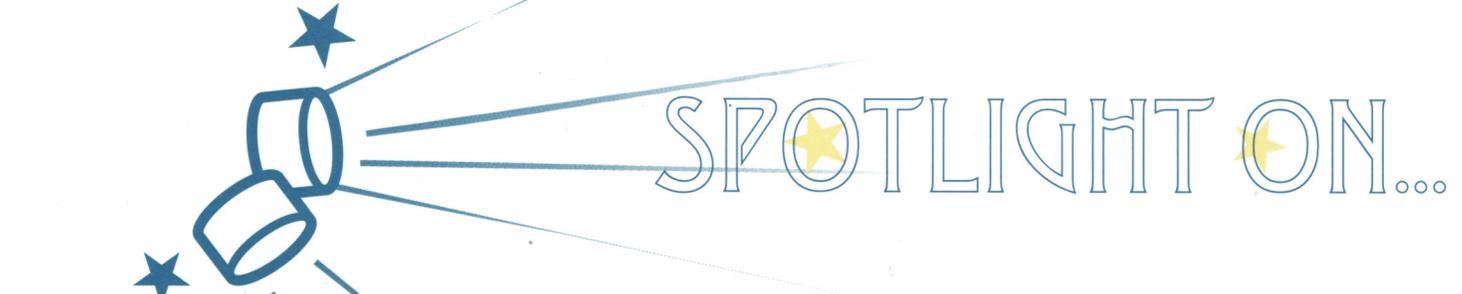
Restoration work is completed on an art deco, marble floor medallion that was part of the original Broadway Department Store headquarters, and now adorns the Junipero Serra Building.

NEW BUILDING ...

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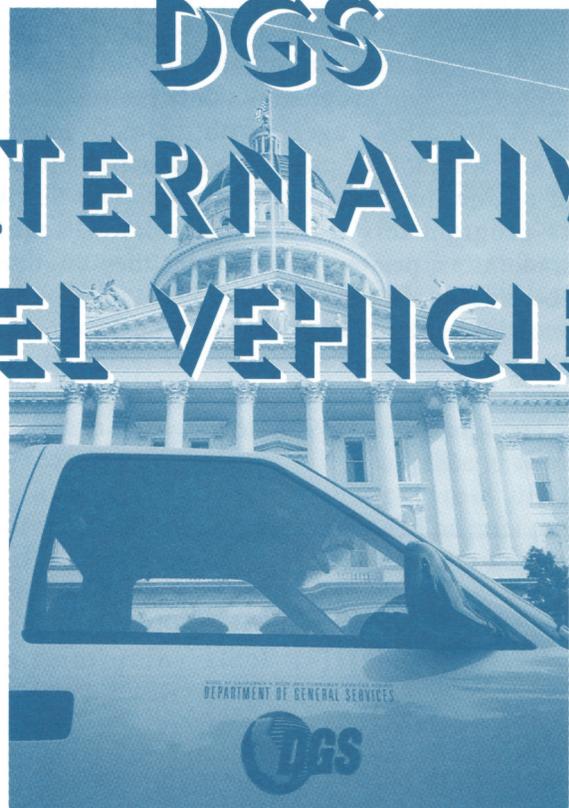
and historically to Los Angeles's downtown core, it will save taxpayer dollars by consolidating state office workers into one state-owned building. The historic renovation work ensures Angelenos will cherish the building for years to come.





SPOTLIGHT ON..

DGS ALTERNATIVE FUEL VEHICLES



*The "solution to air pollution,"
on display at the Capitol.*

The Department of General Services continues to help California lead the way in promoting the use of non-polluting vehicles, and other low emission, alternative fuel vehicles. The latest example is the recent rollout of a pair of electric pick-up trucks that are being used by Capitol Park maintenance workers.

"Using these trucks demonstrates the practical use of electric vehicles in reducing emissions and preserving the natural beauty

of the park," says DGS Office of Fleet Administration Chief Tim Bow. "We are pleased to be part of the solution to air pollution in the Capitol area."

The electric-powered trucks, a Chevrolet S-10 and a Ford Ranger, can travel 80 miles before needing to "fill-up" their batteries at a charging station installed by the Sacramento Municipal Utilities District (SMUD) at Capitol Park's maintenance building.

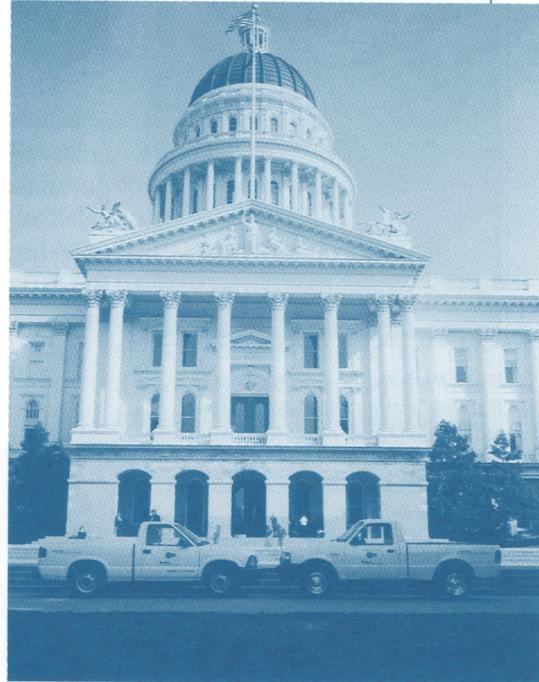
"This partnership is an important part of our message

to the Sacramento public; Electric Vehicles are here today, helping solve our air pollution problem, and are a viable form of transportation," says SMUD's Electric Transportation Department Manager Michael J. Wirsch. "We're pleased to be teaming-up with DGS to improve Sacramento's environment."

DGS has partnered with SMUD to install electric vehicle charging stations elsewhere in Sacramento, including the Capitol garage, as part of the State's commit-



The latest additions to DGS's Alternative Fuel Vehicles program—Chevrolet S-10 and Ford Ranger electric powered pick-up trucks—are ready to roll on the Capitol West steps. Employees of the Real Estate Services Division's Building and Property Management branch use the non-polluting vehicles in Capitol Park.



Fill 'er up! One of DGS's new electric pick-up trucks gets its batteries recharged at a SMUD "filling station" located at the Capitol Park maintenance building.

ment to leading the way in reducing harmful emissions. In all, there are more than 100 charging stations in Sacramento, including several at the International Airport and Arden Fair Mall.

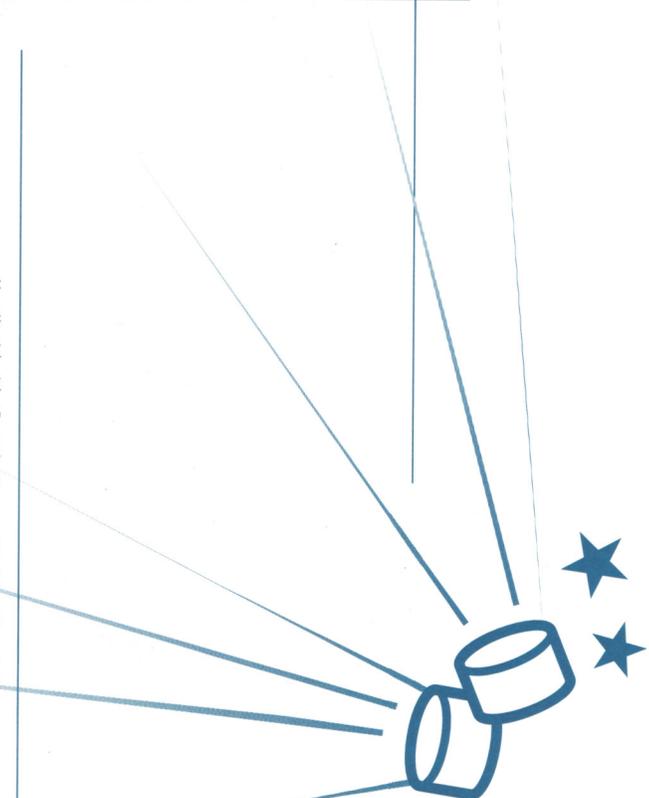
"These vehicles will assist our landscaping crews in preserving an environmentally sensitive urban landscape," says DGS Building and Property Management Chief Rosamond Bolden. "Capitol Park will be greener because of it."

In addition to 32 electric vehicles that are used by state employees on government business, the State's fleet includes approximately 1,900 low-emission cars, trucks and vans powered by natural gas and methanol.

DGS's Alternative Fuel Vehicles program was honored just last year with the Clean Cities National Partner Award, and was inducted into the Clean Cities Hall of Fame.

For more information on the program call:

**Rick Slama, Alternative Fuels Vehicle Specialist,
Office of Fleet Administration, 916-327-2567**





DGS Recycle Program Manager Patrick Bailey displays a floor mat made from recycled materials at January's "Buy Recycled Products" Task Force meeting in Sacramento.

DGS HELPS STATE AGENCIES SAVE THE PLANET

The DGS "Buy Recycled Content Products Task Force" continues to provide leadership in facilitating and assisting all state agencies to increase their recycled content products purchases and to meet or exceed their statutory requirements.

The next DGS sponsored "Buy Recycled Task Force" meeting is scheduled for May 18, 9 a.m.–noon, Resources Building 1st floor auditorium, at 1416 9th Street. For more information contact Patrick Bailey, PD, 916-323-7666,



Rubber tires are reincarnated as a mouse pad, just another example of recycled content products available to state agencies with assistance from DGS's recycle program.

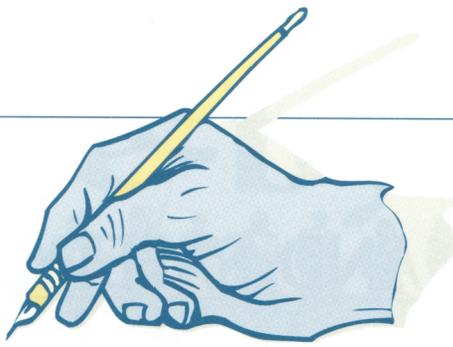
NEW DGS DEPARTMENTAL MANUAL COMING ON-LINE

The Program Research and Evaluation Section (PRES) recently revised DGS's Departmental Manual, the first revision since 1991. The new manual has been greatly streamlined. It is about 60 percent smaller than its predecessor with the goal of making it easier to read and to use. The manual will be published on DGS's Intranet this May.

If you have any questions, contact Richard Hill at PRES at 916-323-3065.



Orchids



Our customers continue to be impressed by DGS's commitment to world class service. Here are some of the latest examples:

Patrick Mullen of the Procurement Division received kudos from Marsha Pentz of the Technical Services Section for his "quick action" in helping with a GS SMART purchase that TSS says helped save the department \$14,000!

The Office of Risk Management's (ORIM) **Gary Estrada** and **Pamela Shribbs** were singled out by Cal Trans for "the fine job" they performed in helping with review options on the purchase of construction insurance on several bridge project proposals. **Pam Shribbs** also received compliments from the Sacramento Society of Government Meeting Professionals for her "information packed presentation" at SMPG's annual Education and Tradeshow, which attendees left knowing a "great deal more about insurance issues" related to government meetings and conferences.

The Telecommunications Division's (TD) **Lynette Edwards** received a nice letter from Joseph Kerr Middle School in Elk Grove for her "cordial and professional help" while assisting with the donation of computer equipment to update the schools' science

and computer labs. TD's **Chet Asbaugh** and his **Area 10 staff in Moreno Valley** got "high fives" from the Department of Forestry and Fire Protection for spending "many hours" fixing a radio outage problem, an effort that CDF says "justifies" using DGS area maintenance.

Real Estate Services Division's (RESD) **Bill Nandt**, lead groundskeeper for the Stockton Building and Property Management Unit, was commended by the Business, Transportation and Housing Agency for his "expert opinion" as a consultant on landscape issues for the Adopt-A-Highway project. RESD's Building and Property Management Branch in San Diego received great reviews for the "outstanding work" of **Bill Carter** and **Mike Lilly**. The Department of Motor Vehicles in Chula Vista, thanking both for their "commitment to quality service."

Cal Trans had plenty of good things to say about RESD's **Capital Outlay Leasing team**, and **Manager**

Lewis Dean for work done on an economic analysis project. Cal Trans remarking that it was "very gratifying to work closely with an organization that recognizes the benefits of teamwork and is committed to cooperatively achieving high-quality results." **John Brooks**, RESD's Asset Planning and Enhancement Branch Chief, and **Sheral Gates**, both have a satisfied customer in the Shorenstein Company in San Francisco for "representing the State's best interests" in their work on the Sutro Library project.

Kudos for RESD's **Greg Nyland** came from ORIM's Office Chief Ralph Maurer for his "articulate and resourceful" efforts on East End Project wrap up insurance matters.

ORIM also had nice things to say about **Beth Townsend** and **Irene Rodarte** of DGS's Office of Human Resources (OHR) for their "outstanding job of analyzing" the needs of an ORIM unit, work ORIM describes as "the very best assistance available, including private consultant assistance."

OHR's **Norma Wood** has a fan at the new Elihu Harris State Office Building in Oakland where RESD's Peggy Kamberg writes to say she can't express how much she appreciates how much Norma's done for the BPM office and staff. OHR's **Linda Redondo** and **Bobbie Flanders** received similar praise from BPM staffer Kamili Miller in Los Angeles for payroll assistance. OHR's **Sue Jacobs**' "continuing attention to detail and dedication as a team player" resulted in a commendation letter as well.

Please send your
"Orchids" to:

Ken Hunt
1325 J Street, Suite 1910
Sacramento, CA 95814-2928

or fax them to
(916) 323-6567

or e-mail to:
Ken.hunt@dgs.ca.gov



HEALTH AND SAFETY FAIR SCHEDULED

Mark your calendar for
MAY 6th

when the annual DGS/ORIM Health
and Safety Fair will be held on the

**18th floor of DGS headquarters
1325 J Street, Sacramento**

Learn how to work, live and eat healthier.
The fair will be open from 10 a.m. to 2 p.m.

For more information call the Safety Office/ORIM
John Jang at 916-324-1978



Gray Davis
Governor

Published by the
Department of General Services
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Printing: Office of State Publishing
www.dgs.ca.gov

Dates To Remember

April 22 "Take Our Daughters
To Work" Day

May 6 "DGS/ORIM Health Fair" at
1325 J Street, 18th floor,
Sacramento

May 10-14 "Government Technology
Conference" at
Sacramento Convention
Center