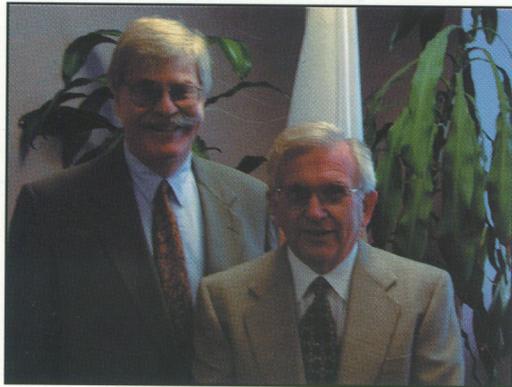


DGS Side-by-Side

California Department of General Services • a newsletter for employees by employees • Issue #29 • August 2000

NEW TEAM TAKES THE HELM AT DGS



DGS Director Barry D. Keene (l) and Special Assistant to the Director Dennis Dunne (r).

There are some new faces at the Department of General Services Executive Offices these days. Barry D. Keene was appointed Director of DGS by Governor Davis in May and came on board in June. Mr. Keene has chosen Dennis Dunne as Special Assistant to the Director.

“These are exciting times at DGS,” said Keene. “Because of your work, DGS is seen as an innovative leader in State government, with customer service being job one. We plan to remain on the cutting edge of innovation for years to come.”

Barry Keene served as a member of the California Assembly from 1972 to 1978 and the California Senate from 1978 to 1992. He also was a teacher and lecturer on government, public policy and public administration at University of California, Berkeley, Stanford University, and California State University, Sacramento.



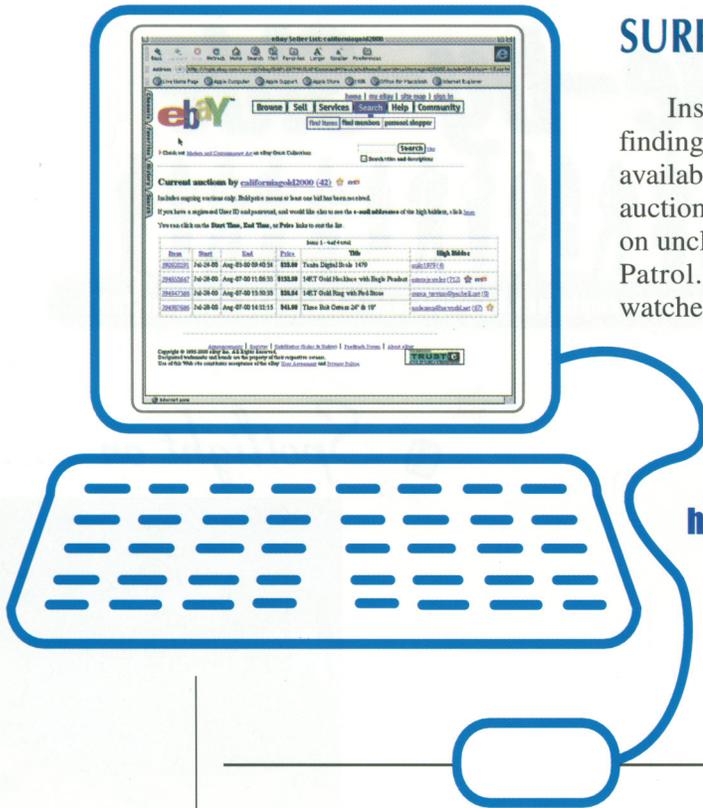
CAPITOL AREA EAST END COMPLEX

(See page 6)

Dennis Dunne comes to DGS with a wealth of public and private sector experience and knowledge. Among his many public sector accomplishments Mr. Dunne has served as Director of Santa Clara County’s General Services Agency, and has been an administrator with the California Departments of Corrections, Mental Health and Development Services among others. He also served as a Vice President with Kitchell CEM and has been a consultant to government organizations and to companies working in the public sector.



To ensure quality, cost-conscious, and timely assistance and support to state and other public agencies so they can efficiently deliver needed services to California citizens. With the leadership of the Governor, and in cooperation with the Legislature, we seek to provide creative business solutions and serve our customers in a responsive and flexible manner. Our mission is dedicated to serving the customer.



SURPLUS.COM

Instead of going to landfill, many surplus property items are finding homes around the globe thanks to DGS making the property available to the general public via **ebay**, one of the most widely used auction sites on the Internet. The on-line surplus property sales focus on unclaimed property obtained primarily by the California Highway Patrol. So far about 300 items—including cameras, golf clubs, watches, and bicycles—have been sold via **ebay**.

To view auction items please click on:
<http://www.pd.dgs.ca.gov/cspn/ebay/ebayt&c.htm>



DESIGN EXCELLENCE AT DSA

By Louis Nastro, DSA

State Architect Stephan Castellanos is working on an initiative that would establish a Design Excellence program for State Buildings. Modeled on a similar program successfully employed by the federal government, Design Excellence emphasizes creativity in design, community involvement, and sustainability. The Division of State Architect (DSA) program also streamlines the way that private sector architects and engineers are hired for state projects, opening up greater opportunities for emerging talent and small businesses.

“Put simply, Design Excellence is about value,” says Castellanos. “That means value

in every sense of the word. Design Excellence buildings are designed with the involvement of the communities the buildings will serve as well as the input of the people who will occupy the buildings.” The program includes setting performance goals for buildings, and conducting surveys to measure the buildings’ ability to meet those goals after they are occupied.

Professional peer review is an important part of what makes Design Excellence work. In professional peer review, architects that are not directly involved with a project “check-in” at key points of the design and construction to

make sure that the building will “be all that it can be.”

Design Excellence focuses on providing a pleasing, productive environment for the people who work in state buildings. Artwork plays an important role in this, as well as “Universal Design,” a philosophy for creating environments that are useable by all people without the need for adaptation.

“Today’s state buildings can be tomorrow’s historical landmarks,” says Castellanos. “Design Excellence will help us to create state buildings that are worthy of their role as legacies to the people of California.”



STATE'S NEWEST OFFICE BUILDING OPENS FOR BUSINESS IN SAN DIEGO



Some 1,000 state employees have a new place to call their workday home in San Diego's Mission Valley Heights area. The three-story, 267,000 square foot building consolidates a dozen state office leases around the San Diego area. The DGS-managed complex located north of Friars Road and east of the 163 Freeway is expected to save the state millions of dollars over the next 20 years compared to the costs of leasing similar space.

POKERWALK 2000 DRAWS HUNDREDS OF DGS EMPLOYEES



The third annual "Pokerwalk" around Capitol Park this past June was quite a success. Hundreds of DGS employees took part in the walk organized by the Office of Risk and Insurance Management (ORIM) with great prizes and goodies for all. DGS Director Barry D. Keene (l) and ORIM Chief Ralph Maurer (r) were among those who checked out employee health and safety awareness tips at the event.



Ken Purcell of the **Office of Technology Resources** were “commended on your leading-edge” program by the Sacramento Intergovernmental Training Council. DGS’ **Real Estate Services Division** (RESD) commended **Robin Hopkins** for her “invaluable assistance” with a CSA test while **Lori Haggard** also got a note of appreciation from RESD for another “very efficient and successful” exam process.

The **Office of Public School Construction** (OPSC)

continues to wow school districts up and down the State including the Napa Valley Unified District writes of **Debi Abernathy’s** “job well done” in helping with more than \$32 million in school projects. OPSC’s **Katrina Valentine** was singled out by the Cajon Valley District for being “extremely committed...and pleasant to work with.”

RESD’s George Guillermo, Roy Russell and Harry Coleman worked on the Oakland Caltrans Building and according to the facilities

manager left the garage cleaner than he had ever seen it.

Finally, an Orchid for the **Office of Legal Services’ Kathleen Yates** for her “valuable assistance and timely responses” with an ongoing major project for the Department of Personnel Administration.

Congratulations to one and all!



REHABILITATION COMMUNITY HONORS DGS

Patricia Jones of the Procurement Division and Office of Legal Services Chief Counsel Jeff Marschner were recently honored with Outstanding Service Awards by the California Alliance of Rehabilitation Industries to recognize their “superior contributions to the employment of persons with disabilities.”



SUPERIOR ACHIEVEMENT AWARDS

A couple of DGS employees with the Office of Risk and Insurance Management (ORIM) have received Superior Achievement Awards for providing excellent customer service.

Helen Rogers has handled motor vehicle and other liability claims for ORIM for the past 21 years as well as claims against the Foster Care Liability Fund for more than a decade. As a claims specialist, Helen investigates, evaluates and negotiates settlements as well as preparing the legal defense of very complicated claims involving foster children.

Helen's responsibilities in this very

unusual program go far beyond claims and include coverage recommendations, legal defense contracting, budget funding statistics and acting as the liaison with the Department of Social Services.

Gail Saruwatari has handled motor vehicle and other liability claims for ORIM for most of her 21 years with the office. She also works closely with the California State University Chancellor's Office to provide personal client services involving everything from tort liability to improving risk management.

Congratulations to both Gail and Helen for their "superior achievements."

STATE EMPLOYEES CAMPAIGN GEARS UP

"Change the World-Start Here" is the theme for the 2000 State Employees Campaign (UCSEC), which is the mainstay of charitable giving in our state. Mainly through automatic payroll deductions—targeted to charities selected by the donor—UCSEC makes a difference in many lives. In 1999, DGS achieved approximately 38 percent in its employee participation.

"I invite everyone to get involved in this year's campaign. Even a small donation can have a big impact on other people's lives," says Deborah



Deborah Furlow is welcomed as UCSEC Departmental Chair by DGS Special Assistant to the Director Dennis Dunne.

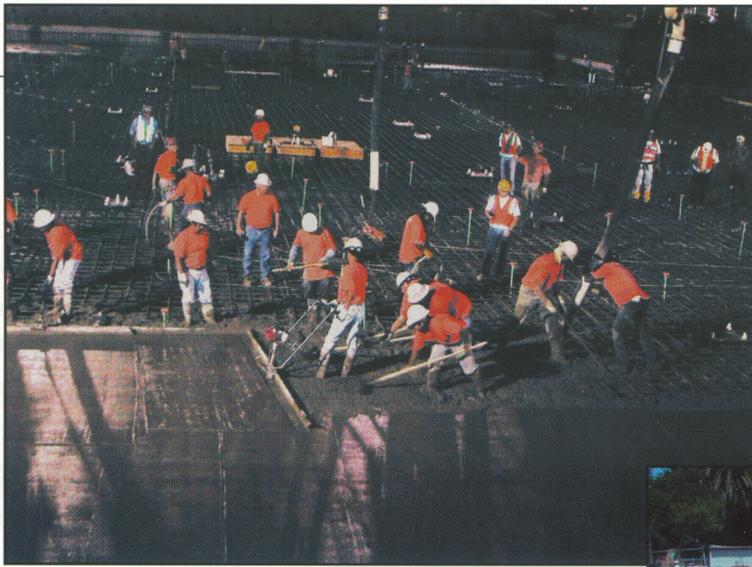
W. Furlow, UCSEC Departmental Chair. "Attend the kick-off event, buy a candy bar,

participate in a fund-raiser and talk with people to learn more about how you can help."

In past years, Deborah has been UCSEC Key Campaigner and Fundraiser. Deborah works in the Chief Information Officer's Office as a Special Projects Manager and has been with DGS for four years.

The Campaign Committee is being formed right now. If you are interested in serving on the Committee or being otherwise involved in the Campaign, contact Deborah at 916/323-6649 or by e-mail Deborah.furlow@dgs.ca.gov.





Approximately 40,000 square feet of concrete "mat" foundation is poured at 15th and N Streets.



The finished pour.



Dilapidated buildings are cleared from the four-block site.

One more picture on page 10.



A 60-foot tall, 25-ton California Fan Palm is lowered by a crane on Capitol Avenue in preparation for relocation.





Orchids

DGS customers are once again singing the praises of world class customer service. Here's the latest...

Procurement Division's (PD) **Shahid Rehimtoola** has a satisfied customer half way around the world! With Shahid at the helm via e-mail, the government of Singapore surfed PD's homepage and "was delighted at the quick response" DGS provided to questions about procurement practices. PD's CAL-Card program is winning more and more fans. **Roberta Hinchman, Steve Lower, Vicky Wise, and David Keskeys** won praise from the City of Carlsbad, the California Association of Public Purchasing Officers, and several small businesses for their "outstanding level of profes-

sionalism." The Department of Food and Ag sends kudos to **George Hortin** for taking "extraordinary pride" in his work on a purchase agreement.

PD's **Dan Larsen** received thanks from the Orange County Sheriff's Department for being "courteous, efficient, and extremely professional" in helping the department acquire surplus property from PD's Fullerton operation. **Chuck Walker's** "firm understanding of the office equipment industry" was appreciated by representatives of the Sharp Electronics Corporation who were brought up-to-speed by Chuck on procurement practices. Finally, PD's **Earl Santee, Abdi Farhang and Ben Martin** got great reviews from the National Institute of Governmental Purchasing for an "informative, high energy,

interesting" presentation on DGS.

The **Telecommunications Division** (TD) impressed the Department of Forestry and Fire Protection's Riverside Ranger Unit with the "outstanding work" done by **Kermit Stevens, Sam Lafferty, Chet Ashbaugh, Roy Cheatwood and Ricardo Hernandez**. The TD team replaced radio equipment on CDF fire trucks prior to the beginning of fire season.

The **Office of Fiscal Services** (OFS) is keeping everyone from the Board of Corrections to Employment Development Department happy with prompt payment. Kudos to **Brian Thomas, Al Kitay, Darlene Crowe and Ginger Bisig**.

The **Office of Human Resources'** (OHR) on-line New Employee Orientation (NEO) program received a nice compliment following a demonstration of NEO. OHR's **Colleen Graham** and

Please send your "Orchids" to:

Ken Hunt

1325 J Street, Suite 1910 • Sacramento, CA 95814-2928

or fax them to **(916) 323-6567**

or e-mail to

Ken.hunt@dgs.ca.gov



GOVERNOR'S EMPLOYEES SAFETY AWARDS AHEAD

The Office of Risk and Insurance Management will be hosting the 20th annual Governor's Employee Safety Awards (GESA) at the Sacramento Convention Center on August 25th. The awards are given to employees or groups of employees who have demonstrated an exemplary contribution to safety during 1999. This year there are 50 individual and 26 group winners.

DGS will be honored twice. George Haley, a Stationary Engineer from Fresno, will be receiving a GESA for his contribution to safety in Building and Property Management (BPM). He originally developed an injury and illness prevention plan for his office that later became a model for many of the other BPM offices. His commitment to safety is demonstrated by his continual involvement in safety and volunteering to be a safety coordinator in the Fresno office.

The Office of State Publishing's (OSP) Safety Focus/Inspection/Education team will also be honored with a GESA. The group—comprised of volunteers from the many shops at the state printing plant—makes recommendations on how to improve worker safety through education, inspections, and worker awareness. Thanks in part to the efforts of these OSP employees, the number of work-related injuries and the costs associated with those injuries decreased significantly last year.

EAST END COMPLEX ...

Continued From Page 7



Ten Fan Palms were moved on flatbed trucks from the East End construction zone and transplanted around Capitol Park.





SPOTLIGHT ON..

CAPITOL AREA EAST END COMPLEX



DGS Director Barry D. Keene (l) and East End Project Director Mike Meredith (r) check the progress being made on the one-block site at 15th and N Streets.



When it's completed in 2003, the Capitol Area East End Complex will be the workday home to some 6,300 employees with the Departments of Education, Health Services and General Services. Right now, though, it's a giant hard hat zone.

Deconstruction and demolition of dilapidated buildings continues on the four-block site directly east of Capitol Park while the finishing touches are being applied to the concrete foundation poured on the one-block site southeast of the park. Approximately 40,000 square feet of concrete was poured during the first of two "mat" foundation pours at the one-block site at 15th and N Streets. That's equal to a sidewalk 3 feet wide, 3.5 inches thick and nearly 70 miles long.

Not only will it be the largest civic office building project in State history (1.5 million square feet); but the Capitol Area East End Complex will be a model for "environment-friendly" design and construction. Some examples of this "green" approach to construction include recycling tons of excavation and demolition materials and the relocation of several 80-year-old California Fan Palms to Capitol Park.





BON VOYAGE

Keith Levy, an Administrative Law Judge for the Office of Administrative Hearings (OAH), is retiring after 30 years of State Service. Keith has been with OAH's Sacramento office since 1982. His retirement dinner will be a "bon voyage," as Keith and his wife Susan have sold their ranch and will be returning to the life of sailing, which is how they met many years ago.



Gray Davis
Governor

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CALENDAR

- August 17ZEvent showcase of electric vehicle technology, Miller Park, Sacramento
- August 20 Governor's Employee Safety Awards, Sacramento Convention Center
- August 22 United California State Employees Campaign Kick-Off Event, Raley Field, West Sacramento
- September 7&8 25th Annual Statewide Conference and Job Fair, Rancho Mirage
- September 21 UCSEC DGS Kick-Off, West Capitol Steps

SIDE-BY-SIDE IS AVAILABLE ON-LINE

Need an "extra" copy of Side-by-Side? You can access this edition or read past editions via the DGS Communications Office Intranet site at <http://pio.dgs.ca.gov>.



CAL-EPA BUILDING GOES SOLAR

Sacramento's skyline is reflected on one of the 300-pound photovoltaic panels.



Some 60 photovoltaic panels were installed this summer at the DGS-managed Cal-EPA Building project in downtown Sacramento. By generating solar electricity, the system will reduce the building's overall energy consumption while preventing tons of emissions from entering the environment when compared to the national energy mix.



Photos courtesy of Brian Baer/SMUD.



\$1.3 BILLION ALLOCATED FOR SCHOOL MODERNIZATION

The most successful state school-funding program in history hit another major milestone this past July with the allocation of \$1.3 billion in Proposition 1A school modernization funds. Thanks in part to the dedication and hard work of DGS' Office of Public School Construction, the total amount in matching funds distributed to California school districts for new construction and modernization is up to an unprecedented \$4.2 billion...and counting!





FIRST AID & CPR TRAINING OFFERED

Did you know that you are eligible to receive training on how to give Cardio-pulmonary Resuscitation (CPR) and basic first aid?

The training course sponsored by DGS' Office of Risk and Insurance Management (ORIM), is an eight-hour session of both video presentations and instructor led, "hands-on" learning. Upon successfully completing the daylong course you'll have gained invaluable knowledge and skills that could literally save a life. You'll also receive a Medic First Aid certificate valid for two years.

For more information on class registration contact the Assistant Training Coordinator at (916) 445-0069 or e-mail at cpr@dgs.ca.gov.

To find out more, you can also visit ORIM's website at:

<http://www.orim.ca.gov>

