

# California Department of General Services

reference  
directory

## Executive Office (EO)

[www.dgs.ca.gov](http://www.dgs.ca.gov)

Key Services: DGS Management, Public Affairs, Legal Services, Legislation, Audits, Equal Employment Opportunity

Director: Scott Harvey (A)  
Exec. Assist.: Carmen Llamas  
Phone: (916) 376-5012

Chief Deputy Director: Stephen Amos  
Exec. Assist.: Debbie Balluch  
Phone: (916) 376-5019  
Ziggurat 8th Floor, MS 100

## Office of Public Affairs (OPA)

Deputy Director: Eric Lamoureux (A)  
Public Information: Gretchen Zeagler  
Phone: (916) 376-5037  
Ziggurat 8th Floor, MS 101

## Office of Legal Services (OLS)

Deputy Director: Jose Aguirre  
Asst. Deputy Director: vacant  
Phone: (916) 375-5080  
Ziggurat 7th Floor, MS 102

## Office of Legislative Affairs (OL)

Deputy Director: Gary Link (A)  
Phone: (916) 375-6735  
Ziggurat 8th Floor, MS 103

## Office of Audit Services (OAS)

Chief: Rick Gillam  
Phone: (916) 376-5058  
Ziggurat 4th Floor, MS 104

## Equal Employment Opp. (EEO)

EEO Officer: Jonathan Clarkson  
Phone: (916) 376-5122  
Ziggurat 9th Floor, MS 105

## Interagency Support Division (ISD)

Key Services: State-owned Surplus Property, Printing, Publishing, Multimedia Services, Vehicle Leasing/Purchasing, Travel Program

Deputy Director: Rob Cook (A)  
Exec. Assist.: vacant  
Phone: (916) 376-5041  
Ziggurat 8th Floor, MS 100

## Office of Public School Construction (OPSC)

Executive Officer: Lisa Silverman (A)  
Phone: (916) 375-6735  
Ziggurat, 3rd Floor, MS 350  
Exec. Assist.: Sue Genera  
Phone: (916) 375-4751  
[www.opsc.dgs.ca.gov](http://www.opsc.dgs.ca.gov)

## Office of State Publishing (OSP)

State Printer: Kevin Hannah (A)  
Phone: (916) 445-5386  
344 North 7th Street  
Sacramento, CA 95811  
[www.osp.dgs.ca.gov](http://www.osp.dgs.ca.gov)

## Office of Fleet & Asset Management (OFAM)

Chief: Brent Jamison  
Phone: (916) 928-9863  
1700 National Drive  
Sacramento, CA 95834  
[www.ofam.dgs.ca.gov](http://www.ofam.dgs.ca.gov)

## Division of State Architect (DSA)

[www.dsa.dgs.ca.gov](http://www.dsa.dgs.ca.gov)

Key Services: Design and construction oversight for K-12 schools and Community Colleges, code development and inspection.

State Architect: Howard "Chip" Smith (A)  
Exec. Assist.: Rita Brandes  
Phone: (916) 327-7230  
1102 Q St. Suite 500  
Sacramento, CA 95811

General: (916) 445-8100

## Information Technology Services Division (ITSD)

Key Services: Desktop Support, Application Development and Support, Intranet and Internet, Electronic Mail and Messaging, Network and Infrastructure, Project Management and Oversight, and IT Policies and Reporting

Deputy Director: Tom Jones  
Exec. Assist.: n/a  
Phone: (916) 375-4695  
Ziggurat 8th Floor, MS 300

## Call Center

Email: [OTRCallCenter@dgs.ca.gov](mailto:OTRCallCenter@dgs.ca.gov)  
Phone: (916) 375-4357 (HELP)

## Technology Resources (OTR)

Chief: Sandy Adams (A)  
Phone: (916) 375-4823  
Ziggurat, 3rd Floor, MS 300

## Information Security Office (ISO)

Chief: Tom Jones (A)  
Phone: (916) 376-3940  
Ziggurat 6th Floor, MS 107

## Enterprise Resource Planning (OERP)

Chief: Vacant  
Phone: (916) 375-4727  
Ziggurat 3rd Floor, MS 300

## Office of Administrative Hearings (OAH)

[www.oah.dgs.ca.gov](http://www.oah.dgs.ca.gov)

Key Services: Administrative Procedure Act, Special Education, Disability, Retirement and Employment Disciplinary Matters, Public Works Contract Administration (PWCA), State Licensure Status, and Mediation Services

Director: Ron Diedrich  
Deputy Director: Linda Cabatic  
Exec. Assist.: Kay Stubbings  
Phone: (916) 263-0512  
2349 Gateway Oaks Dr. #200  
Sacramento, CA 95833

General: (916) 263-0550  
Special Education: (916) 263-0880

## Procurement Division (PD)

[www.pd.dgs.ca.gov](http://www.pd.dgs.ca.gov)

Key Services: Purchasing, Small Business and Disabled Veteran Business Enterprise (SB/DVBE)

Director: Jim Butler  
Exec. Assist.: Martin Reynaga  
Phone: (916) 375-4445

Asst. Deputy Director: Kathy Hicks  
Exec. Assist.: Kimberly Harbinger  
Phone: (916) 375-4445

Main Phone: (916) 375-4400  
SB/DVBE Phone: (916) 375-4940  
Ziggurat 2nd Floor, MS 200

## Small Business/Disabled Veteran Business Enterprise Services (SB/DVBE) Comm. & Outreach Branch

Manager: Eric Mandell  
Phone: (916) 375-4608  
Ziggurat 1st Floor, MS 210

## Acquisitions

Purchasing Manager: Fran Archuleta  
Phone: (916) 375-4501  
Ziggurat 2nd Floor, MS 201

## Business Development Program

Program Manager: Angel Carrera  
Phone: (916) 375-5975  
Ziggurat 2nd Floor, MS 204

## Engineering Branch

Engineering Section & Environmentally Preferable Procurement Program: Ben Martin  
Phone: (916) 375-4523  
Ziggurat 2nd Floor, MS 206

## Purchasing Operations Branch E-Procurement

Manager: Vacant  
Phone: (916) 375-4566  
Ziggurat 2nd Floor, MS 205

## Finance & Administration Section

Manager: Brenda Waltman  
Phone: (916) 375-4945  
Ziggurat 2nd Floor, MS 212

## Real Estate Services Division (RSED)

[www.resd.dgs.ca.gov](http://www.resd.dgs.ca.gov)

Key Services: Portfolio & Asset Management, Space Utilization Management, Building Management and Administration, Maintenance, Janitorial, Grounds Keeping, Repair Services, State Construction Management

Deputy Director: Theodore P. Park (A)  
Exec. Assist.: Dianne Medina  
Phone: (916) 376-1700  
Ziggurat 8th Floor, MS 400

Asst. Deputy Director: Vacant

Main Phone: (916) 376-1900  
General: (916) 375-4838

## Asset Management Branch (AMB)

Chief: Joe Mugartegui  
Phone: (916) 376-1799  
Ziggurat 6th Floor, MS 501

## Business Operations, Policy & Planning Branch (BOPP)

Chief: Alison Garcia (A)  
Phone: (916) 376-1857  
Ziggurat 1st Floor, MS 507

## Building & Property Management Branch (BPM)

Chief: Angela Verbaere (A)  
Phone: (916) 375-4960  
Ziggurat 5th Floor, MS 503

## Professional Services Branch

Chief: Sheral Gates  
Phone: (916) 375-4566  
Ziggurat 4th Floor, MS 504

## Project Management Branch

Chief: Nik Karlssen (A)  
Phone: (916) 376-1700  
Ziggurat 3rd Floor, MS 502

## Administration Division (AD)

[www.dgs.ca.gov](http://www.dgs.ca.gov)

Key Services: Human Resources, Fiscal Services, Risk and Insurance Management, Safety Programs, Research, Business Services

Deputy Director: Teresa Bierer  
Exec. Assist.: Catherine Osuna  
Phone: (916) 376-5020  
Ziggurat 8th Floor, MS 400

Asst. Deputy Director: Vacant

Main Phone: (916) 376-1900  
General: (916) 375-4838

## Office of Fiscal Services (OFS)

Chief: Jim Martone (A)  
Phone: (916) 376-5058  
Ziggurat 4th Floor, MS 104  
Budget & Planning - Vacant  
Contract Fiscal Services - Celeste Heidler  
DGS Accounting - Cathy Coyne

## Office of Human Resources (OHR)

Chief: Terri Hamilton  
Phone: (916) 376-5400  
Ziggurat 7th Floor, MS 402

## Office of Risk and Insurance Management (ORIM)

Chief: Grace Koch (A)  
Phone: (916) 376-5300  
Ziggurat 1st Floor, MS 403

## Office of Strategic Planning, Policy & Research (OSPPR)

Chief: Grace Koch  
Phone: (916) 376-5031  
Ziggurat 8th Floor, MS 405

## Business Services Office (BSO)

Chief: Brad Morgan  
Phone: (916) 376-5326  
Ziggurat 2nd Floor, MS 404