

Changes to PAL with the Implementation of FI\$Cal

JULY 7, 2016

FI\$Cal OVERVIEW

What is FI\$Cal?

Statewide system that provides standardized financial management (accounting, budgeting, cash management, asset accounting, vendor management and procurement)

FI\$Cal OVERVIEW

- ABMS Financials replaced by PeopleSoft
- Accounting and procurement will be done in PeopleSoft
- Budgets is done in Hyperion
- ABMS HR/PAL remains the same

FI\$Cal OVERVIEW

Examples of changes that affect me?

- Timekeeping (PAL) changes to match PeopleSoft
- P-Card Holders
 - Role mapping identifies access to various PeopleSoft modules
 - FI\$Cal Training Academy provides training
 - PO Buyer role allows creation of purchase orders
- Projects in PeopleSoft (replaces ABMS Financials)
 - Identifies various attributes of projects

FI\$Cal PAL

Calendar

July 14 – PAL is available

July 15 – Mid Month Pay Period ends

July 29 – FI\$Cal Go-Live

August 1 – End of July Pay Period

August 2 – July PAL Approved

FI\$Cal PAL

Look and Feel

- Same User Name and Password
- New column for Category and Subcategory for projects
- New column for Construction Document Review (CDR# - DSA only)

FI\$CaI PAL

Aliases

- Global aliases are created by PAL Administrators for department wide use such as vacation, annual leave, sick leave, etc. remain the same.
- Personal Aliases will need to be re-created in the new PAL.
- The process of creating new personal aliases will remain the same. Refer to the PAL User Guide for New Employees available on the PAL website at: <http://inside.dgs.ca.gov/abms/UserGuides.aspx>.

FI\$Cal PAL

Impact

- Project and Task are now Project, Activity, Category and Subcategory.
- Project number changes from 6 digits to 15 characters.
For existing projects “123456” changes to
“DGS000000123456”
For new projects “123456789012345”
- No projects will be created from June 30 to July 29. You should track your time manually if the project is not available in FI\$Cal-PAL. Instructions to make correcting entries will be provided at a later time.

FI\$Cal PAL – Project Structure

ABMS		FI\$Cal	
Project :	136727	Project:	DGS000000136727
Task:	16.059.01	Activity:	CN (Construction)
		Category:	16000 (Project Mgmt)
		Subcategory:	16100 (PM Design Mgmt)
Project :	100001	Project:	DGS000000100001
Task:	56.94.90	Activity:	MT (Maintenance)
		Category:	57000 (Building Maintenance)
		Subcategory:	57003 (Electrical)
Project :	102819	Project:	DGS000000102819
Task:	90	Activity:	VA (Various)
		Category:	LPR (Legislative Process & Review)
		Subcategory:	ADMIN (Administration)
Project :	139047	Project:	DGS000000139047
Task:	01	Activity:	VA (Various)
		Category:	GENRL (General)
		Subcategory:	OMA (O & M Admin)

Enter Subcategory

Action Field Record Window

PAL Time Entry [FISUAT01]

Exit Save Submit Injury FirstWeek PrevWeek NextWeek LastWeek Calendar

YOUR NAME ABMS # 18389 Shift Required Straight Employee Comment Approver Comment
 6 2016 Calendar Month Group S01.E.P.T Straight Hours Approved Straight
 Approver YOUR APPROVER Leave Balances Total Hours Approved Total

Alias Project Activity Exp Category Sub Cat CDR # Line SUN MON TUE WED THU FRI SAT SUN MON TUE
 Total Jun 26 Jun 27 Jun 28 Jun 29 Jun 30

Line	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE
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Project:
 Activity:
 Exp:
 Cat:
 Sub Cat:
 CDR # :

Enter Time

Action Field Record Window

PAL Time Entry [FISUAT01]

Exit Save Submit Injury FirstWeek PrevWeek NextWeek LastWeek Calendar

YOUR NAME ABMS # 18389 Shift Required Straight Employee Comment Approver Comment
 6 2016 Calendar Month Group S01.E.PFT Straight Hours Approved Straight
 YOUR APPROVER Leave Balances Total Hours Approved Total

Alias Project Activity Exp Category Sub Cat CDR # Line

Line	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE
Total	Jun 26	Jun 27	Jun 28	Jun 29	Jun 30					
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Project: Activity: Exp: Cat: Sub Cat: CDR # :

FI\$Cal PAL

Support

- Operational support is provided by your attendance clerk/personnel liaison.
- Tech support is provided by the ETS help desk.