

# Access Code Collaborative Application/Nomination Form

Each individual, whether submitting an application to serve on the Access Code Collaborative (ACC) for him/herself, or nominating another individual for service on the ACC, must submit a complete form.

**Forms must be received by 5:00 PM on Wednesday September 6, 2017**

## OVERVIEW

The Division of the State Architect (DSA) has statutory authority to propose to the California Building Standards Commission (BSC) amendments to Chapter 11B of the California Building Code (Code) addressing accessibility of the physical, built environment. DSA is creating the ACC, a standing body comprised of representative stakeholders, to assist in this task. DSA is seeking individuals to participate as members of the ACC.

## GOALS

The ACC is to work cooperatively with the DSA to:

1. Offer input and feedback regarding amendments to the accessibility regulations of the California Building Code.
2. Put forward recommendations to DSA that address diverse needs of Code Beneficiaries (people who need an accessible environment) and Code Users (people who design, build, own, operate or regulate the built environments).
3. Identify opportunities to inform stakeholder constituent groups about the Code development process and to encourage participation in DSA's regulatory activities.

## STAKEHOLDER REPRESENTATION

The ACC will be made up of 14 individuals:

- Four Individuals with Disabilities
- Two Disability Advocates
- One Design Professional
- One Building/Construction Industry Representative
- Two Jurisdictional Enforcement Representatives

- Two Building Owner/Facility Manager representative
- One Certified Access Specialist
- DSA Principal Architect (non-voting member)

## **WHAT ACC MEMBERS CAN EXPECT**

The ACC is a consultative or advisory body, without formal decision-making authority. Therefore, the ACC will offer both input and feedback on the technical language and reasoning of the accessibility provisions, and suggestions for amendments to the accessibility provisions of the California Building Code for DSA's consideration.

The ACC operates using a collaborative approach to decision making and strives first for unanimity but will use a consensus of the majority when necessary. Minority opinions are welcome and will be included in the record of the meetings.

ACC members may identify with one or more constituency group, and members are encouraged to take a wide view of issues discussed, considering the needs of all stakeholders. However, each individual selected will be chosen to "represent" one of the stakeholder groups identified for inclusion on the ACC, ensuring that as a group, many points of view are considered. Single-interest advocacy is not the role of ACC members, however, thoughtful representation of the group they are chosen to represent is a member's responsibility. Finding ways to engage and conduct meaningful outreach to their constituency is expected of members.

The ACC is facilitated by an independent facilitator to keep meetings productive and collaborative. A Stewardship Committee, comprised of three group members, including one Code Beneficiary, one Code User and the DSA Principal Architect offers advice to the facilitator on agenda planning and work products.

Meetings will be held according to a schedule developed prior to the onset of the Code Development Cycle which is established by the BSC. Meetings are designed as in-person events, although video or phone conferencing options will be provided, as needed. Based upon the work to be done, meetings will be one or two-days in length. Reimbursement for travel, parking, and per diem will be provided to all stakeholders. Accommodations will be arranged by DSA for anyone traveling beyond the regional area of the meeting location.

Inaugural ACC members will serve either an 18-month or a three-year term; thereafter, all members serve three-year terms allowing no more than one-half of the group to turn over each cycle. In the event a member changes their role or status, he/she may continue serving as a representative of their constituent group until the end of his/her term.

## HOW TO APPLY/NOMINATE ANOTHER FOR A POSITION ON THE ACC

Each individual, whether submitting an application to serve on the ACC for him/herself, or nominating another individual for service on the ACC, must submit a complete form. Incomplete applications/nominations will disqualify the individual being considered for service. Individuals being considered for service on the ACC must:

1. Be available for training on October 30-31, 2017 and the first working meeting occurring on one day in the week of December 11-15, 2017.
2. Complete all questions on the following page.
3. Submit the completed nomination form by email to Jessica Axtman at Jessica.Axtman@dgs.ca.gov no later than 5:00 p.m. on Wednesday, September 6, 2017.

Applicants have the option to submit a resume in addition to the application/nomination, but it is not required.

## APPLICATION/NOMINATION FORM

Individuals being considered for a position on the ACC will be selected based on the information provided on this form. Please include all relevant information.

### Applicant/Nominee Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

### Member Attributes

Please **check all** qualifications that apply to the individual named above.

- Familiar with access Code requirements and application.
- Past participant in DSA Code Change process or related activities.

## Stakeholder Representation

Identify the constituencies that the individual named above is able to represent on the ACC. **Check all** that apply.

Person with a Disability:

- Vision
- Mobility
- Hearing
- Intellectual/Developmental
- Other

Disability Advocate:

- Vision
- Mobility
- Hearing
- Intellectual/Developmental
- Other

Building Design Professional.

Specify discipline: \_\_\_\_\_

Building Owner/Facility Management Representative:

- Government Entity
- Private

Certified Access Specialist

Code Enforcement Representative.

Specify jurisdiction: \_\_\_\_\_

Building/Construction Industry Representative

## Statement of Interest and Intent

This section must be completed for the individual named above to be considered for a position on the ACC.

- I am submitting an application to be considered on the ACC. I believe I can be of service as a representative of (organization) on the ACC.*
- I (name) am nominating the individual named above to be considered for service on the ACC as a representative of (organization). I have spoken to this individual and he/she has given me permission to submit their name for consideration and has authorized the following responses:*

